

GOVERNMENT OF ODISHA
FINANCE DEPARTMENT

No. 18022⁽²³⁰⁾/F., Dated 18/5/13
FIN-WM-UC-0001-2013

From

Shri J. K. Mohapatra, I.A.S.
Additional Chief Secretary to Govt.

To

All Principal Secretaries/Secretaries to Governments,
All Heads of Department.

Sub: Enforcement of the time line for submission of Utilisation Certificate in respect of Grant-in-Aid sanctioned by the State Government.

Ref: Finance Department Letter No.FIN-WM-BT-0001/2011-8437(40)/F., dated 6.3.2012.

Madam/Sir,

I am directed to say that timely submission Utilization Certificate in respect of grant-in-aid provides an assurance about proper utilisation of the funds placed at the disposal of the grantees and it forms a part of financial reporting mechanism. It ensures due diligence required to be exercised by the various authorities involved in the process of submission and counter-signature of the Utilization Certificate for the grant-in-aid received.

2. It has been brought to the notice of the State Government in the report of the Comptroller and Auditor General of India that there is delay in furnishing Utilization Certificate as well as inaccurate reporting.

3. It is, therefore, impressed upon on Grant Sanctioning Authorities to insist on submission of Utilization Certificate in the following manner while sanctioning grant-in-aid without any deviation.

4. In case of recurring grant-in-aid released on half-yearly/quarterly basis, the instalment due in the financial year "t" till the end of 1st half year/2nd quarter will be released on receipt of Utilization Certificate in respect of the total amount of grant-in-aid released during the year preceding the previous financial year (t-2) .

5. The instalments due in the 2nd half year/3rd quarter of the financial year (t) will be released on receipt of Utilization Certificate for 50% of the grant-in-aid released in the previous financial year (t-1).

6. In case of recurring grant-in-aid towards salaries for educational institutions released on monthly/quarterly basis, the instalment(s) due in the first two quarters of the financial year(t) will be released on the basis of Utilization Certificate for the total amount of grant released during the year preceding the previous financial year(t-2).

7. The instalments due in respect of recurring grant-in-aid towards salaries for educational institutions as indicated in the foregoing paragraph, for the third and fourth quarter of the financial year(t) shall be released on receipt of Utilization Certificate for 50% of the grant released during the previous financial year(t-1).

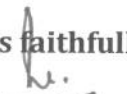
8. The above arrangement would provide a "reasonable time" of one year from the date of issue of the letter sanctioning the grant, for submission of full Utilization Certificate in respect of recurring grants as envisaged in Rule 171(3)(a) of Orissa General Financial Rules Volume-I. However, the dates fixed for submission of Utilization Certificate to Administrative Department and transmission of the same to the Accountant General (A&E) Odisha as envisaged under Rule 173 of Orissa General Financial Rules shall be shifted from 1st and 30th June of the succeeding financial year to 1st and 31st December of the year following the succeeding financial year i.e. t+2.

9. In respect of **non-recurring Central Grants** received through the State Budget and utilized through the Departmental Officers or through autonomous agencies, the Utilization Certificate should be submitted to Government of India within twelve months of the closure of the financial year in which the grant was released i.e. (t-1) in accordance with the requirement of Rule 212(1) of General Financial Rules, 2005. In case of **recurring grant-in-aid**, any release in excess of 75% of the amount sanctioned in the subsequent financial year (t) would be made by the concerned Ministries/Departments of Government of India, only after receipt of Utilization Certificate and annual audited statement in respect of grant-in-aid released in the preceding year (t-1). In order to secure 100% of the central grant allocated for the financial year (t), the Utilization Certificate for the grant in aid received during the year (t-1) should be submitted by the end of the 3rd quarter for the year (t).

10. **If up to date Utilization Certificate i.e. Utilization Certificate in respect of total amount of grant-in-aid released till the year preceding the previous financial year i.e. 2011-12 has not been obtained and furnished by the Departmental Officers on whose counter signature or signature the grant-in-aid bill was drawn (the Countersigning Officer or the Drawing & Disbursing Officer) to the Administrative Department and then by the Administrative Department to the Accountant General (A & E) Odisha, the salary of the concerned Officials for the month of June, 2013 payable on 1st July, 2013 will be stopped until the Utilization Certificate is submitted to the concerned quarters.**

11. **The Financial Advisers and Assistant Financial Advisers of the Administrative Departments are required to ensure submission of Utilization Certificate in the above manner before sanction of grant-in-aid during the 1st half of the current financial year and issue necessary instructions to the Treasury/Sub-Treasury Officers concerned not to allow the drawal of salary bills of the Officials responsible for obtaining Utilization Certificate from the Grantee Institutions as indicated in Para 10 above.**


Yours faithfully,


18/5/12

Additional Chief Secretary to Govt.

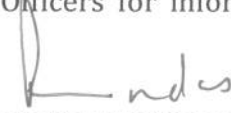
Memo No. 18023 /F., dated 18/5/13

Copy forwarded to the Director of Treasuries & Inspection, Odisha, Bhubaneswar for information and necessary action.


ndas 18/5/13
Deputy Secretary to Government


Memo No. 18024 ⁽¹⁷⁰⁾ /F., dated 18/5/13

Copy forwarded to all Treasury Officers/Sub-Treasury Officers for information & necessary action.


ndas 18/5/13
Deputy Secretary to Government

Memo No. 18025 ⁽⁴⁰⁾ /F., dated 18/5/13

Copy forwarded to all Officers of Finance Department for information & necessary action.


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Deputy Secretary to Government

Memo No. 18026 ⁽⁶⁰⁾ /F., dated 18/5/13

Copy forwarded to all Branches of Finance Department for information & necessary action.


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Deputy Secretary to Government