

Top Priority

GOVERNMENT OF ODISHA  
FINANCE DEPARTMENT

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No. 4008 <sup>(225)</sup> /F, Dated the 11th February, 2013  
FIN-WM-BT-0001-2012

From

Shri J.K. Mohapatra, IAS  
Additional Chief Secretary to Government.

To

All Principal Secretaries/  
Commissioner-cum-Secretaries/Secretaries/  
Special Secretaries to Government/  
All Heads of Department.

*Sub: Deadline for submission of proposals relating to financial sanction and drawal of funds in the remaining part of the current financial year.*

*Ref: Finance Department Circular No.16089 (225)/F dt10.04.2012 & 40843(225)/F dt.17.12.2012.*

Sir,

I am directed to say that Finance Department have issued instructions to avoid rush of expenditure towards the fag end of the current financial year in the circulars under reference and fixed deadlines for issue of allotment, surrender of budgeted provision and drawal of funds etc. In the meantime some deadlines have elapsed and references for sanction/release and re-appropriation of funds beyond the date fixed are being received by Finance Department from different quarters.

2(i). Rush of expenditure in the last quarter of the financial year defeats the objective of efficient and economic use of resources. It may also lead to unproductive and wasteful expenditure. However, keeping in view the difficulties faced by different Departments it has been decided to further **extend the deadline for completion of all formalities for issue of allotment, sanction and release of funds, Re-appropriation of funds, surrender of provisions and drawal of**

**funds as stipulated below** . The Administrative Departments are therefore impressed upon to strictly adhere to these deadlines.

<i>Sl. No.</i>	<i>Items</i>	<i>Previous Deadline with Ref. to Para No. of F.D. Letter No. 40843(225)/F dt.17.12.2012</i>	<i>Revised Deadline</i>
1.	Issue of Sanction Orders for release of funds	<b>31.01.2013 { Para-2 (v) }</b>	<b>25.02.2013</b>
2.	Re-appropriation of funds and issue of allotment.	<b>31.01.2013 { Para- 2 (ii) &amp;(iv) }</b>	<b>25.02.2013</b>
3.	Online transmission of Allotment data to Treasury Portal (iOTMS)	<b>10.01.2013 { Para-2(iv) }</b>	<b>27.02.2013</b>
4.	Surrender of un-utilized funds	<b>31.01.2013 {Para- 2 (v) }</b>	<b>28.02.2013</b>
5.	Surrender of provision for shortfall in the expenditure for the first three quarters of the Financial Year as required under the Cash Management System.		<b>28.02.2013</b>
6.	Release of funds from Civil Deposits made during the year 2009-10.		<b>25.02.2013</b>

**2(ii).** It is further reiterated that Supplementary-linked surrenders and re- appropriation orders should be fed into the Budget interface and Works expenditure module of i-OTMS by the Controlling Officers in order to keep the expenditure within the available grant after taking into account the provision made in budget estimate, supplementary provision & re-appropriation.

**2(iii).** On receipt of intimation from Finance Department regarding shortfall in expenditure in the 1<sup>st</sup> three quarters of the current financial year, the amount to

