

**GOVERNMENT OF ODISHA
FINANCE DEPARTMENT**

No. 32215 /F, dated 21st November, 2014
FIN-WM-BT-0001-12

From

**Shri U.N.Behera, I.A.S.
Additional Chief Secretary to Govt.**

To

**The Additional Chief Secretaries
All Principal Secretaries/Secretaries to Government
All Heads of Department/All Collectors**

**Sub: Parking of the Government money outside Public Account in
contravention of the guidelines.**

Sir/Madam,

I am directed to say that instances have come to the notice of the State Government that money drawn by the D.D.Os is lying unutilized in the Bank account of DDOs and other officers in violation of existing guidelines and without concurrence of Finance Department for indefinite period.

2. It has a cost implication for the State Government. Further there is also risk of misappropriation and fraud if money is kept outside public account. Besides such drawals give an inaccurate picture of public expenditure as the funds provided in the budget are not actually put to use. SR 242 of O.T.C. Vol-I mandates that money should not be drawn from the Treasury unless it is required for immediate disbursement. Further, the system of electronic disbursement of Government payments directly to the beneficiary account has been introduced vide Finance Department O.M. No. 27444/F dated 26.7.2012 with the objective of direct payment to the beneficiaries and vendors and to prevent parking of funds in bank accounts by the DDOs.

3. In almost all circulars on sanction and release of funds, Finance Department reiterates the basic principle that money should not be drawn from the Treasury unless it is required for immediate disbursement. Accordingly, it was stipulated in the Circular No.22456/F dated 1st August, 2014 on "Regulation of Expenditure out of the Annual Budget for the year 2014-15" that the DDOs are required to record a certificate at the time of drawl of salary bill each month beginning with the salary bill for August 2014 payable in September 2014 indicating the cash balance in hand and bank account in the following format:

"Certified that out of the money drawn in shape of cash/bank draft/cheque through bills presented during the previous months, there is a

balance of Rs..... in hand and a balance of Rs..... is lying in bank account except the money drawn in A.C bills".

4. Further, it was also mentioned that, if any such instance of un-authorized parking of money is noticed, the concerned DDO shall be liable for disciplinary action under Rule - 15 of the OCS (CC & A) Rules, 1962.

5. Guidelines for the Centrally Sponsored Schemes implemented through State level, District level & Sub-District level Implementing Agencies provide for keeping scheme funds in dedicated Bank Account. The State Government have also stipulated that the state share of same CSS schemes and State Plan Schemes shall be kept in P.L. Account.

6. Government in Finance Department vide letter No.23301(42)/F., dated 11.07.2013 have also prepared a list of 17 Public Sector Banks (PSBs), 4 Private Sector Banks, 2 Regional Rural Banks (RRBs) and 1 Co-operative Bank in which the State PSUs and Autonomous Agencies can keep their deposits.

7. In Finance Department letter No. 35425(42)/F., dated 12.10.2012, the implementing agencies at State level, district & sub-district level were advised to keep the central share and state share or central share of the Centrally Sponsored Plan Schemes in Flexi Accounts instead of Savings Bank Account, so that higher interest accruals from the scheme funds can be ploughed back to expand the coverage of the scheme without affecting the fund flow for the scheme.

8. However, it is seen that, Field functionaries at various levels are keeping scheme funds in banks in Savings Bank and Current Accounts as well as in unlisted Banks in violation of the extant guidelines.

In view of the above situation, Heads of Department and Collectors are requested to cause enquiry into the matter of unauthorized parking of Government money in bank accounts after obtaining information from the Treasury Officers/ Drawing and Disbursing Officers/ Autonomous Agencies of the Districts. In case, instances of irregularity are found, the matter should be reported to respective Heads of the Department/Administrative Department. They should take disciplinary action against the Officer committing such irregularity under intimation to Finance Department and ensure that funds are drawn and transferred to implementing agencies only for actual expenditure and not for parking in Bank Account.

Yours faithfully,


Additional Chief Secretary to Govt.

Memo No. 32216 /F. dated 21-11-2014

Copy forwarded to the Private Secretary to Chief Minister / Minister, Finance for kind information of Hon'ble Chief Minister/ Minister, Finance.

Ay. 21.11.2014

Under Secretary to Government

Memo No. 32217 /F. dated 21-11-2014

Copy forwarded to the Private Secretaries to Chief Secretary/D.C.-cum-Additional Chief Secretary/Agriculture Production Commissioner/ Additional Chief Secretary, Finance Department for kind information of Chief Secretary/D.C.-cum-Additional Chief Secretary/Agriculture Production Commissioner/ Additional Chief Secretary, Finance Department.

Ay. 21.11.2014

Under Secretary to Government

Memo No. 32218 /F. dated 21-11-2014

Copy forwarded to the Registrar, Odisha High Court / Special Secretary, Odisha Public Service Commission / Secretary, Odisha State Election Commission / Secretary, Staff Selection Commission / Secretary, Subordinate Staff Selection Commission/Registrar, Odisha Administrative Tribunal/ Secretary, State Human Rights Commission / Secretary, Odisha Electricity Regulatory Commission / Principal Resident Commissioner, Odisha, New Delhi for favour of information & necessary action.

Ay. 21.11.2014

Under Secretary to Government

Memo No. 32219 /F. dated 21-11-2014

Copy forwarded to all the Controlling Officers for information and necessary action.

Ay. 21.11.2014

Under Secretary to Government

Memo No. 32220 /F. dated 21-11-2014

Copy forwarded to the Director of Treasuries & Inspection, Odisha, Bhubaneswar / all Treasury Officers / Sub-Treasury Officers for information and necessary action.

Ay. 21.11.2014

Under Secretary to Government

Memo No. 32221 /F. dated 21-11-2014

Copy forwarded to all Officers / all Branches of Finance Department for information & necessary action.

Ay. 21.11.2014

Under Secretary to Government