

**GOVERNMENT OF ODISHA  
FINANCE DEPARTMENT**

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No.FIN-TRY-MEET-0004/2014- 2 9 3 8 8/F.,

Bhubaneswar, Dated the 13<sup>th</sup> November, 2015

**OFFICE MEMORANDUM**

**Sub: Book transfer of revenue deducted at source - VAT and Royalties etc. through Works Module of IFMS & WAMIS.**

The Irrigation Projects & Public Works Divisions are making electronic payments into the Bank account of the individual beneficiary through the Central Electronic Payment Cell of the Directorate of Treasuries & Inspection, Odisha, using the Regional Electronic Clearing System of the Reserve Bank of India, PAD, Bhubaneswar.

2. Statutory dues like VAT, Royalty deducted at source from the Contractors/Suppliers Bill by the FA&CAO of Irrigation Projects and Divisional Officer of Public Works Divisions are credited to Part-V of deposit Head. Subsequently the concerned FA&CAO of Irrigation Projects and Divisional Officer of Public Works Divisions pay the statutory dues through electronic cheque in favour of the Revenue Officer (Tehsildar) or the Sales Tax Officer in the designated Bank account or by issuing a banker's cheque from their own establishments Bank account. Subsequently, the Revenue authorities deposit the statutory dues remitted by the Deductors in the Treasury Link Bank branch along with the chalan which is a memorandum of receipt. The above process of remittance of statutory dues is cumbersome and time consuming. The Revenue administering authorities also face a lot of difficulties in reconciliation of the Tax deducted at source causing hardship to the tax payer.

3. In order to overcome the aforesaid difficulties, State Government have decided to re-engineer the existing process of deduction of statutory dues and its remittance. Now, the revenue deducted at source towards VAT/CST/ET and Royalties etc. shall be credited into the corresponding Revenue receipt head such as:- 0040 and 0853 etc. The data relating to deduction made at source indicated at the time of processing and approval of electronic Cheque in the IFMS, will be transferred seamlessly through server based integration with WAMIS to the deductors and the revenue authorities. Since all the Divisions & Irrigation Projects are now required to compile their Account in the WAMIS, the statutory dues deducted will be credited to the appropriate revenue head through transfer credit

and will be reported to D.A.G, Puri, along with schedule of receipt incase of each revenue head. A copy of the schedule of receipt will also be transmitted to the appropriate revenue authority physically or electronically as the case may be.

4. In terms of SR-397 and SR-411 of the Odisha Treasury Code, Vol.-I, the Divisional Officers of Public Works & Forest Divisions and FA & CAO of Irrigation Projects are also hereby placed in account with the CePC, R.B.I, PAD, Bhubaneswar & E-Kuber in addition to their existing attachment to the District Treasury/Special Treasury/Sub-Treasury and the concerned Agency Bank.

5. Finance Department Notification vide OM No. 26375 Dated 10.9.2014 on electronic disbursement for works expenditure of Irrigation Projects and Public Works Divisions envisaged creation of a facility for accounting adjustment of these Government dues through WAMIS.

6. With integration of IFMS and WAMIS the facility for Book transfer of revenue deducted at source towards VAT and Royalty into the actual receipt head of account have been enabled in the WAMIS System.

7. **Procedure to be adopted by all the Public Works Divisions and Irrigation Projects (FA&CAO):**

IFMS System will not allow generation of electronic cheque for remitting VAT & Royalties from Deposit balance (Part-V) w.e.f 1.11.15.

8. **Clearing of deposit balance available under Part-V of Deposit Head**

All the FA&CAO Divisions and the Public Works Divisions are required to clear the deposit balance available under Part-V Deposits (VAT and Royalties) and bring the same to NIL by 30.10.2015 by remitting the amounts to the concerned Revenue collecting Authorities.

9. **Processing of TDS in IFMS**

The recoveries against VAT and Royalties will be credited directly to HOA- 00-0040-00-111-0222-01049-000-0-0-0 and 00-0853-00-102-0121--02021-000-0-0-0 respectively.

10. **Importing of cheque related data from IFMS to WAMIS**

All the FA&CAO Divisions and the Public Works Divisions will henceforth import the cheque related data from the IFMS and there will be no provision for manual posting of data for the purpose of preparation of monthly accounts.

**11. Generation of TDS Certificate for VAT**

After preparation of monthly Accounts in the WAMIS and submission of the same to the Deputy Accountant General (Works) the Tax Deduction details will be pushed to the Value Added Tax Information System(VATIS) and the VATIS will generate the TDS certificate in FORM 605A in respect of the concerned contractor.

**12. Entry of Master data relating to Tax Payer/Contractor/Supplier for VAT**

All the FA&CAO Divisions and the Public Works Divisions are required to update the contractors master in the WAMIS containing the PAN and TIN numbers of the Contractors.

**13. Tehsil wise Royalty deduction status**

All the FA&CAO Divisions and the Public Works Divisions are required to update the Tehsil of each Work in the Work proposal. The recoveries collected through deduction of royalties will be credited directly to the Head of Account 00-0853-00-102-0217--02021-000-0-0-0. WAMIS will generate the Tehsil wise Royalties deducted status for the accounting month and the same shall be shared with the Tehsils by the concerned Division. The Tehsildar may also download the information from the Treasury Portal by logging into the DDO interface.

**14. Implementation Plan**

Piloting of online submission of VAT/ Sale Tax data to VATIS for two months has been done by Rural Works Bhubaneswar Division. This will be implemented across all the FA&CAO Divisions and the Public Works Divisions with effect from 1.12.2015.

**15. Deemed Amendment to Treasury Code & P.W. D. Code**

The existing provisions of the Odisha Treasury Code & P.W.D code stand amended to operationalize the Book Transfer of the Tax Deducted at Source (TDS). Formal amendment to Odisha Treasury Code & P.W.D Code will follow.

  
Additional Chief Secretary to Government

**Work Flow for Book Transfer of VAT deducted from the Works Bill:**

Update contractor master with TIN Number. (Agency with TIN Number can only submit VAT/Sale Tax data to VATIS online)

**Go to general----→ Contractors**

- Agreement detail for the all proposal works entered in the system need to be filled up. (If agreement details for any work is missing VAT data for the same will not be submitted online to VATIS)
- Login by WMS User and fill up all data till agreement (Tendering-> Awarding Contract)
- Verify whether TIN number is available against the contractor or not (If NA is displayed, then update the TIN number and validate the same with the Commercial Taxes Department. Enter the transaction details )
- Enter Bill number and Bill date while making payment for Regular/Deposit work
- Click on Voucher -> payment voucher, select transaction type as work/ Deposit part-III and filled up the Bill number and Bill date field provided in the screen.
- After closing the account **verify that the VAT data is correct or not**
- Go to Application → Submit account ->select the month and click on the **show VATIS data.**
- If the data in VATIS is found OK then submit the account and submit the VAT Data to VATIS system by the following process. (Go to Application → Submit account ->select the month →Submit to AG → Submit to VATIS after the account is accepted by DAG)
- Once data is submitted to AG account will not be editable in any case.
- If any voucher contains multiple agreements/Bill data (Although the Agency is same), need to be entered individual agreement and its individual Bill wise in separate voucher. Otherwise such records will not be submitted to the VATIS.
- Only the amount booked on the system transaction type **Value added Tax (VAT) or Sale tax (S.T)** will be enabling for the VATIS Submission. (The TIN Number of the contractor & Agreement details should be available in WAMIS, RA bill number and Bill date should be entered during the voucher entry);

**Work Flow for Book Transfer of Royalties deducted from the Works Bill:**

- Go to Recovery Report select transaction type as Royalty.
- Tehsil wise royalty report can be generated from WAMIS.

Memo No. 29389 /F., Dated 13.11.2015  
Copy forwarded to R. D. Department / Water Resources  
Department / H. & U.D. Department / Commissioner of Commercial Taxes,  
Odisha, Cuttack / Works Department for information & necessary action.

*29389 13/11/15*  
Deputy Secretary to Government.

Memo No. 29390 /F., Dated 13.11.2015  
Copy forwarded to Office of the Principal A.G. (A&E), Odisha,  
Bhubaneswar for information & necessary action.

*29390 13/11/15*  
Deputy Secretary to Government.

Memo No. 29391 /F., Dated 13.11.2015  
Copy forwarded to Director of Treasuries & Inspection, Odisha,  
Bhubaneswar for information & necessary action.

*29391 13/11/15*  
Deputy Secretary to Government.

Memo No. 29392 /F., Dated 13.11.2015  
Copy forwarded to Head, I.T. Centre, Secretariat for information  
& necessary action.

He/she is requested to host this O.M. in Official website of  
Finance Department for general information.

*29392 13/11/15*  
Deputy Secretary to Government.

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