

**GOVERNMENT OF ODISHA  
FINANCE DEPARTMENT**

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No 14713 /F, dated Bhubaneswar the 17<sup>th</sup> May, 2016  
**FIN-TRY-BT-0002-2015**

From

Sri R. Balakrishnan, IAS  
Additional Chief Secretary to Government

To

The Additional Chief Secretary to Government/  
Principal Secretary to Government/  
Commissioner-cum-Secretary to Government/  
Secretary to Government/  
All Heads of Departments

Sub: Advance online distribution of allotments through the Odisha Treasury Portal by all Departments to Controlling Officers and from Controlling Officers to DDOs/ Divisions/ Projects during the financial year 2016-17

Madam/Sir,

I am directed refer to the subject mentioned above and to say that the instruction on distribution of allotment under Vote on Account Budget was issued vide FD letter no. 7704/F dated 28.3.2016. The Budget for 2016-17 has been laid in the Odisha Legislative Assembly and after enactment of the related Appropriation Bill, the Department of Government will be authorized to incur expenditure from 1<sup>st</sup> June, 2016 onwards.

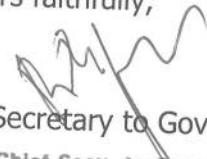
2. The provision made in the Annual Budget has been made available in the Budget Interface and work expenditure module of Odisha Treasury Portal ([www.odishatreasury.gov.in](http://www.odishatreasury.gov.in)) enabling Administrative Departments to distribute the allotments to their Controlling Officers. The Controlling Officers in turn should distribute the provisions allotted to them by the Administrative Departments to their DDOs.

3. The entire process of distribution of budgetary allotment should be completed on or before 31<sup>st</sup> May, 2016 in order to enable the Treasuries/ Sub-Treasuries to process the claims pertaining to the whole financial year. However, sanction and release of funds from the Annual Budget 2016-17 would be regulated by specific instructions of Finance Department to be issued in this regard.

4. It is the responsibility of the Administrative Departments and Controlling Officers to ensure distribution of budgetary allocation within the timeline indicated above. The Controlling officers are required to distribute the DDO wise budget allotment online through the IFMS after which the DDOs concerned can view and download the allotment issued to them from the Odisha Treasury Portal.

This may kindly be treated as MOST URGENT.

Yours faithfully,



Additional Chief Secretary to Government

Addl. Chief Secy. to Govt  
Finance Department.

Memo No. 14714 /F, dated 17.05.2016

Copy forwarded to all the Controlling Officers for information and necessary action.

*[Signature]*  
Deputy Secretary to Government

Memo No. 14715 /F, dated 17.05.2016

Copy forwarded to the Director of Treasuries and Inspection, Odisha, Bhubaneswar for information and necessary action.

*[Signature]*  
Deputy secretary to Government

Memo No. 14716 /F, dated 17.05.2016

Copy forwarded to all Branches for information and necessary action.

*[Signature]*  
Deputy secretary to Government

Memo No. 14717 /F, dated 17.05.2016

Copy forwarded to all officers of Finance Department for information and necessary action

*[Signature]*  
Joint Secretary to Government

Memo No. 14718 /F, dated 17.05.2016

Copy forwarded to the heads of Portal group, I.T. Centre, Secretariat, Odisha for information and necessary action.

He/ She is requested to launch this circular regarding distribution of Budget allotment for incurring expenditure for the financial year 2016-17 in the Website ([www.odisha.gov.nic.in/finance/index.htm](http://www.odisha.gov.nic.in/finance/index.htm)) of Finance Department for information of all Departments and Controlling Officers.

*[Signature]*  
Deputy Secretary to Government