

CHAPTER-1

Introduction

1.1. *Please throw light on the background of this hand-book (Right to Information Act, 2005)*

The Govt. of Orissa has implemented the Right to Information Act, 2005 by providing proactive disclosure as contained in the Section-4(1)(b).

1.2. *Objective / purpose of this hand-book*

To promote transparency and accountability in the functioning of Commercial Tax Department.

1.3. *Who are the intended users of this hand-book*

Dealers, Tax Practitioners, Officials of the Tax Administration & Consumers.

1.4. *Organisation of the information in this hand-book*

Commercial Tax Department, Govt. of Orissa, Cuttack.

1.5. *Definitions (Please provide definitions of various terms used in the hand-book)*

As per the provision of Right to Information Act, 2005.

1.6. *Contact person in case some body wants to get more information on topics covered in the hand-book as well as other information also*

Public Information Officers & Assistant Public Information Officers as mentioned in Manual-7.

1.7. *Procedure and Fee Structure for getting information not available in the hand-book*

As prescribed under the RTI Act, 2005.