

CHAPTER-7 (MANUAL-6)

A statement of Boards, Council, Committees and other bodies constituted as its part

7.1. Please provide information on Boards, Councils, Committees and Other Bodies related to the public authority in the following format :

- ❖ Name and address of the Affiliated Body
 - (1) State Level Consultative Committee
 - (2) Advisory Committee on Commercial Taxes (One for each Commercial Tax Range)
- ❖ Type of Affiliated Body (Board, Council, Committees, Other Bodies) – Advisory Committees
- ❖ Brief Introduction of the Affiliated Body
 - Establishment Year - 1961
 - Objective / Main Activities – Providing opportunity for discussion of general issues concerning Commercial Taxes
- ❖ Role of the Affiliated Body (Advisory / Managing / Executive / Others) – Advisory Role
- ❖ Structure and Member Composition –

1. The State Level Consultative Committee is constituted of the following members :

(i)	Minister of Finance	Chairman
(ii)	Principal Secretary to Govt., Finance Department	Member
(iii)	Principal Secretary to Govt., Industries Department	Member
(iv)	Commissioner of Commercial Taxes, Orissa, Cuttack	Member
(v)	President, Orissa Byabasai Mahasangh, Malgodown, Cuttack	Member
(vi)	Vice President, Cuttack Chamber of Commerce & Industries, Malgodown, Cuttack	Member
(vii)	President, Jeypore Chamber of Commerce & Industries, Jeypore	Member

(viii)	Chairman, Orissa Industries Federation, Cuttack	Member
(ix)	Secretary, Utkal Chamber of Commerce & Industries, Bhubaneswar	Member
(x)	President of Orissa Tax Bar Association, Tulasipur, Cuttack	Member
(xi)	President, Sambalpur Chamber of Commerce & Industries, Sambalpur	Member
(xii)	President, Bolangir Chamber of Commerce & Industries, Bolangir	Member
(xiii)	President, Rourkela Chamber of Commerce & Industries, Rourkela	Member
(xiv)	President, Orissa Assembly of Small & Medium Enterprisers, Khapuria, Cuttack	Member

2. The Range Level Advisory Committee is constituted of the following members :

(i)	Commissioner of Commercial Taxes (in his absence Additional Commissioner of Commercial Taxes).	Chairman
(ii)	Assistant Commissioner of Commercial Taxes of the Range.	Member Secretary
(iii)	Deputy Secretary to Government Finance Department in charge of Commercial Taxes.	Member
(iv)	Not more than six Trade representatives; at least one from each Circle under the Range, to be nominated by the Commissioner of Commercial Taxes.	Member
(v)	Two practitioner representing legal and accountancy professions to be nominated by Commissioner of Commercial Taxes.	Member

❖ Head of the Body – Minister of Finance for State Level Consultative Committee & Commissioner of Commercial Taxes for Range Level Advisory Committee

- ❖ Address of Main Office and its Branches
 - (1) Finance Department, Govt. of Orissa, Orissa Secretariat, Bhubaneswar
 - (2) Range Offices of Commercial Tax Department

- ❖ Frequency of Meetings – State level meeting to be held at an interval of not less than six months & Range level meeting to be held in every six month.

- ❖ Can public participate in the meetings – No

- ❖ Are minutes of the meetings prepared - Yes

- ❖ Are minutes of the meetings available to the public? If yes please provide information about the procedure to obtain them – No. Minutes are circulated to the members & special invitees who attended the meeting.