GOVERNMENT OF ORISSA
FINANCE DEPARTMENT

Memo No. CS-IV-HBA-10/2011 1497 /F. 12.1.12

Bhubaneswar, the 13th January, 2012.

To

Home/ F & ARD/ Law/ Steel & Mines/ Tourism/ Textile & Handloom/ I.T./
P & C/ P.R./ Sports & Youth Services/ School & Mass Edn./ Finance
(O.E.-II) Branch) Department.

Sub:- 2nd phase allocation of funds under the House Building Advance to

The undersigned is directed to place at their disposal the 2nd phase allotment
towards HBA to Government servants of the Department as per Annexure enclosed
for enabling them to sanction House Building Advance in case of individual loanees,
during the financial year, 2011-12 as per terms and conditions stipulated in F.D.
O.M. No. 43825/F dtd. 15.10.1998 and O.M. No. 4470/F dtd. 02.02.2010. Funds
should be released to individual cases in order of priority as per the following broad
guidelines.

(a) Not more than 25% of the funds now placed at their disposal should be
spent for clearing deserving fresh cases.
(b) The remaining portion of the allocation should be utilised for clearing
committed cases in order of priority. Accordingly, cases of final instalments
should be cleared on top most priority basis.
(c) The cases of 2nd instalments shall come next in order of priority.
(d) Cases of additional instalments shall be accorded next priority.
(e) Cases of purchase of ready-built house shall be accorded next priority
subject to availability of funds.
(f) Copies of instalment / fund release order should be sent to the Finance
Department for keeping watch over the progress of expenditure in
accordance with the prescribed guidelines.

2. The amount placed at their disposal should be spent in accordance with
the aforesaid guidelines. Amount remaining unspent should be reported to Finance
Department.
3. The expenditure is debitable to "Demand No.5-7610-Loans to Government Servants etc-(201)-House Building Advances (Voted)" in the Budget Estimate for 2011-2012 under Non-Plan.

4. The balance amount to be surrendered should be intimated to Finance Department by 15.02.2012 at the latest.

5. Strict instructions should be issued to their sub-ordinate Offices to indicate the correct head of account (Demand No. Major/Minor/Sub-heads and financial year to which sanction relates) and correct rate of interest in each and every sanction/release orders in respect of sanctions accorded in favour of individual employees indicating their I.D. number.

6. In no circumstances the amount of instalments should be released in part (fresh/committed cases).

Deputy Secretary to Government

Memo No. 1498 F., Dt. 13.1.12
Copy along with Annexure forwarded to D.T.I. (Orissa Treasury Portal, (OTMS), Bhubaneswar for information and necessary action.

Deputy Secretary to Government

Memo No. 1499 F., Dt. 13.1.12
Copy along with Annexure forwarded to A.G. (A&E), Orissa, Bhubaneswar for information and necessary action.

Deputy Secretary to Government

Memo No. 1500 F., Dt. 13.1.12
Copy along with Annexure forwarded to Budget-III Branch for information with request to launch the allotted amount against the Departments of Government.

Deputy Secretary to Government

Memo No. 1501 F., Dt. 13.1.12
Copy along with Annexure forwarded to Head Portal Group, IT Centre, Orissa Secretariat for information and necessary action.

He/She is requested to launch this allotment memo in the website of Finance Department (www.orissagov.nic.in/finance/index.htm) for general information.

Deputy Secretary to Government
# STATEMENT OF HOUSE BUILDING ADVANCE 2011-12 (2ND) PHASE

(Rs. in Rs)

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10/First phase allocation of funds