GOVERNMENT OF ORISSA
FINANCE DEPARTMENT

No. 84037 (40) F., Dated 6.3.12.
FIN: WM-BT-0001/2011

From

Shri J.K. Mohapatra, I.A.S.,
Principal Secretary to Government.

To

The Principal Secretaries/
Commissioner-cum-Secretaries / Secretaries/
Special Secretaries to all Departments of Government.

Sub: Monitoring mechanism for ensuring submission of Utilization Certificate by Grantee Institutions in respect of financial assistance/Grant-in-aid.

Ref:- Finance Department Letter No.18059(40) dated 16.4.2011

Sir/Madam,

I am directed to say that the monitoring mechanism put in place for ensuring timely submission of Utilization Certificate by grantee institutions in the Finance Department Circular under reference has been reviewed in view of the difficulties faced by the Administrative Departments in adhering to the prescribed timeline.

2. After careful consideration, it has been decided to outline the procedure to be followed henceforth for submission of Utilization Certificate by grantee institutions in respect of grant in aid provided by the State Government and the Departmental Officers in respect of grants received from Government of India.

3. In case of recurring grant-in-aid released on half-yearly/quarterly basis, the installment due in the financial year “t” till the end of 1st half year/2nd
quarter will be released on receipt of Utilization Certificate in respect of the total amount of grant-in-aid released during the year preceding the previous financial year (t-2).

4. The installments due in the 2\textsuperscript{nd} half year/3\textsuperscript{rd} quarter of the financial year (t) will be released on receipt of Utilization Certificate for 50\% of the grant-in-aid released in the previous financial year (t-1).

5. In case of recurring grant-in-aid towards salaries for educational institutions released on monthly/quarterly basis, the installment(s) due in the first two quarters of the financial year (t) will be released on the basis of Utilization Certificate for the total amount of grant released during the year preceding the previous financial year (t-2).

6. The installments due in respect of recurring grant-in-aid towards salaries for educational institutions as indicated in the foregoing paragraph, for the third and fourth quarter of the financial year (t) shall be released on receipt of Utilization Certificate for 50\% of the grant released during the previous financial year (t-1).

7. The above arrangement would provide a "reasonable time" of one year from the date of issue of the letter sanctioning the grant, for submission of full Utilization Certificate in respect of recurring grants as envisaged in Rule 171(3)(a) of Orissa General Financial Rules Volume-I. However, the dates fixed for submission of Utilization Certificate to Administrative Department and transmission of the same to the Accountant General (A & E) Odisha as envisaged under Rule 173 of Orissa General Financial Rules shall be shifted from 1\textsuperscript{st} and 30\textsuperscript{th} June of the succeeding financial year to 1\textsuperscript{st} and 31\textsuperscript{st} December of the year following the succeeding financial year i.e. t+2.

8. In respect of recurring central grants received through the State Budget and utilized through the Departmental Officers or through autonomous
agencies, the Utilization Certificate should be submitted to Government of India within twelve months of the closure of the financial year in which the grant was released i.e. (t-1) in accordance with the requirement of Rule 212(1) of General Financial Rules, 2005. Grant-in-aid in excess of 75% of the amount sanctioned in the subsequent financial year (t) would be released by the concerned Ministries/Departments of Government of India, only after receipt of Utilization Certificate and annual audited statement in respect of grant-in-aid released in the year (t-1). In order to secure 100% of the central grant allocated for the financial year (t), the Utilization Certificate for the grant in aid received during the year (t-1) should be submitted by the end of the 3rd quarter for the year (t).


Yours faithfully,

[Signature]

Principal Secretary to Government
Memo No. 8438 /F., dated 6.3.12.
Copy forwarded to all the Heads of Departments for information and necessary action.

Joint Secretary to Government

Memo No. 8439 /F., dated 6.3.12.
Copy forwarded to the Director of Treasuries & Inspection, Orissa, Bhubaneswar for information and necessary action.

Joint Secretary to Government

Memo No. 8440 /F., dated 6.3.12.
Copy forwarded to all Treasury Officers/Sub-Treasury Officers for information & necessary action.

Joint Secretary to Government

Memo No. 8441 /F., dated 6.3.12.
Copy forwarded to all Officers of Finance Department for information & necessary action.

Joint Secretary to Government

Memo No. 8442 /F., dated 6.3.12.
Copy forwarded to all Branches of Finance Department for information & necessary action.

Joint Secretary to Government