GOVERNMENT OF ODISHA
FINANCE DEPARTMENT

No. 8169/F., dated Bhubaneswar the 22nd March, 2014
FIN-TRY-BT-0002/2013

From
Shri U.N. Behera, IAS
Additional Chief Secretary to Government

To
The Additional Chief Secretary to Government / Principal Secretary to Govt /
Commissioner-cum-Secretary to Government / Secretary to Government
All Heads of Departments

Sub: Advance online distribution of allotments through the Odisha Treasury Portal by all
Departments to Controlling Officers and from Controlling Officers to DDOs / Divisions /
Projects during the financial year 2014-15

Madam/Sir,

I am directed to refer to the subject mentioned above and to say that the Vote on
Account for 2014-15 has been passed by the Odisha Legislative Assembly and the related
Appropriation Bill has been enacted authorizing the Department of Government to incur
expenditure from the 1st April 2014 onwards.

2. The provision made in the Vote on Account will be made available in the Budget
Interface and work expenditure module of Odisha Treasury Portal
(www.odissatreasury.gov.in) enabling Administrative Departments to distribute the
allotments to their Controlling Officers from 24th March 2014 onwards. The Controlling Officers
in turn would be able to distribute the provisions allotted to them by the Administrative
Departments to their DDOs from 29th March 2014 onwards.

3. If any official from the Administrative Department or office of the Controlling Officer is
required to be trained in e-distribution of budgetary allocation, necessary training will be
provided for him in the Nerve Centre of the Directorate of Treasuries. Concerned officials may
be deputed for such training with prior intimation to the Directorate.

4. The entire process of distribution of allotment under Vote on Account should be
completed on or before 31st March, 2014 in order to enable the Treasuries / Sub-Treasuries to
process the claims pertaining to the next financial year. However, sanction and release of funds
from the Vote on Account 2014-15 would be regulated by specific instructions of Finance
Department to be issued in this regard.

5. It is the responsibility of the Administrative Departments and Controlling Officers to
ensure distribution of budgetary allocation within the timeline indicated above. The Controlling
Officers are required to distribute the DDO wise budget allotment online through the iOTMS
after which the DDOs concerned can view and download the allotment issued to them from the
Odisha Treasury Portal.

This may kindly be treated as most urgent.

Yours faithfully,

Additional Chief Secretary to Government
Memo No. 8164/F., Dated 22.3.2014
Copy forwarded to all the Controlling Officers for information and necessary action.

Memo No. 8165/F., Dated 22.3.2014
Copy forwarded to the Director of Treasuries & Inspection, Odisha, Bhubaneswar for information and necessary action.

Memo No. 8166/F., Dated 22.3.2014
Copy forwarded to all Branches for information and necessary action.

Memo No. 8167/F., Dated 22.3.2014
Copy forwarded to all officers of Finance Department for information and necessary action.

Memo No. 8168/F., Dated 22.3.2014
Copy forwarded to the Heads of Portal Group, I.T. Centre, Secretariat, Odisha for information and necessary action.

He/she is requested to lunch this circular regarding distribution of Budget allotment for incurring expenditure for the financial year 2014-15 in the Website (www.odissa.gov.nic.in/finance/index.htm) of Finance Department for information of all Departments and Controlling Officers.

Joint Secretary to Government