

GOVERNMENT OF ODISHA
FINANCE DEPARTMENT

OFFICE MEMORANDUM

Sub: Clarification on Rule-72(b) Odisha Travelling Allowance Rules.


NO.FIN-CS2-ALW-0004-2015/ 125 /Date 02.01.2016

In terms of Rule-72(a) of Odisha Travelling Allowance Rules, a Government servant is on tour when absent on duty from his headquarters either within or, with proper sanction beyond his sphere of duty. Further, Rule-72(b) states that a Government servant authorized by a Competent Authority to proceed on duty to any part of India can take with him such establishment and records as are absolutely necessary for the efficient discharge of his duties.

With increase in Governmental activities quite a large number of officers are proceeding on tour which requires issue of a formal sanction order by the competent authority. In most of the cases, they take copies (hard/soft) of the records, documents which does not require formal permission. The present system is leading to a lot of avoidable paper work.

After careful consideration, it is now decided by the Government in Finance Department that written sanction will be required to be issued in such cases, where the Government documents in original are required to be taken outside the State e.g. Court cases, UPSC matters etc. In all other cases involving travelling of Government servant to outside the State, sanction of the competent authority taken in file can be communicated by endorsing a certificate to that effect by the Drawing and Disbursing Officer on the body of the T.A. bill itself.

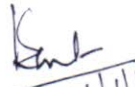
This will be effective from the date of issue of order.


Additional Chief Secretary, Finance

Memo No. 126 /F.,

Date 02.01.2016


Copy forwarded to A.G. (A&E), Odisha, Bhubaneswar for information and necessary action.


Deputy Secretary to Government.

Memo No. 127 /F.,

Date 02.01.2016

Copy forwarded to All Departments/All Heads of Departments/ All Collectors for information and necessary action.


Deputy Secretary to Government.

Memo No. 128 /F.,

Date 02.01.2016

Copy forwarded to D.T. & I, Odisha, Bhubaneswar for information and necessary action.

He is requested to bring this order to the notice of All Treasury Officers & Sub-Treasury Officers.


Deputy Secretary to Government.