

GOVERNMENT OF ODISHA  
FINANCE DEPARTMENT

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NO. 37478/F,  
FIN-CS2-LV-0009-2018

Dated 01.12.2018

OFFICE MEMORANDUM

SUB: **Admissibility of maternity leave to female Government Servants and clarification thereof.**

As per Rule-194 (c) of Odisha Service Code "leave salary during such leave shall be equal to the pay drawn by the Government servant concerned at the time of taking leave".

2. Representations have been received from various quarters regarding financial constraints faced by the female Government employees due to non-disbursement of their leave salary during the period of maternity leave as the sanction of leave is not made when the employee is allowed to proceed on maternity leave. The sanction of leave is made only on the joining of duty after availing leave. This leads to non-drawal of leave salary during the period the employee is on maternity leave.
3. It is, therefore, reiterated that the sanction of leave should invariably be made before the female Government employee proceeds on maternity leave. Further, leave salary as due should be drawn on sanction of leave.



(Tuhin Kanta Pandey)

Additional Chief Secretary to Government

Memo 37479 /F,

dated 01.12.2018

Copy forwarded to Principal Secretary to Governor / Principal Secretary to Chief Minister / P.S. to Chief Secretary to Government / P.S. to ACS-cum-DC to Government / P.S. to Additional Chief Secretary, Finance Department / Principal Accountant General (A&E) Odisha / Accountant General (Audit), Odisha, Bhubaneswar / Deputy Accountant General, Puri, Odisha / Deputy Accountant General (Projects) Odisha, Koraput / All Departments of Government / All Heads of Department / Secretary, Lokpal, Odisha / All Financial Advisers / All Assistant Financial Advisers / All Collectors / All Sub-Collectors / All Treasury Officers of District Treasuries, Special Treasuries and Sub-Treasuries / Chairman of All Regional Rural Banks / Director, Madhusudan Das, Regional Academy of Financial Management, Chandrasekharpur, Bhubaneswar / Principal, Shorthand and Typewriting Institute, Bhubaneswar / Chief Engineer, Upper Kolab Project, Kolab Nagar, Dist. Koraput / Registrar of All Universities / Principal, Secretariat Training Institute, Bhubaneswar / Director General, Gopabandhu Academy of Administration, Chandrasekharpur, Bhubaneswar for information and necessary action.

  
Under Secretary to Government

Memo No. 37480 /F,

dated 01.12.2018

Copy forwarded to All Officers /All Branches of Finance Department including Accounts Branch (5 copies) / C.S.-II Branch (20 spare copies) for information.

  
Under Secretary to Government

Memo No. 37481 /F,

dated 01.12.2018

Copy forwarded to PAS & Portal Head, C.C.F, Secretariat for information and necessary action.

He/She is requested to upload this Office Memorandum in the Website ([www.Odisha.gov.nic.in/finance/index.htm](http://www.Odisha.gov.nic.in/finance/index.htm)) for general information.

  
Under Secretary to Government

Memo No. 37482 /F,

dated 01.12.2018

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Under Secretary to Government