GOVERNMENT OF ODISHA
FINANCE DEPARTMENT

OFFICE MEMORANDUM

No. 2703/F
FIN-COD-RULE-0004/2015

Subject- Revision of Hiring charges of private vehicles and fixation of mileage of hired vehicles and Government vehicles

In terms of the provisions of Para 6 of Finance Department Office Memorandum No.34085/F dated 29.09.2012 concurrence of Finance Department is necessary for hiring of private vehicles for official use in case of existing condemned and auctioned vehicles after deposit of sale proceeds of the auctioned vehicle. Hiring of vehicles for new offices would also require prior concurrence of Finance Department.

It has been decided that henceforth the Administrative Departments shall be competent to take a decision at their level for hiring of private vehicle for official use in substitution of existing Government vehicle after completion of the process of condemnation and auction of old vehicle and deposit of the sale-proceeds in treasury.

However, hiring sought without condemnation of existing vehicles and hiring of vehicles for new offices will require prior concurrence of Finance Department.

2. Revision of hiring charges and mileages of private vehicles for use of offices under the State Government

The norms for hiring private vehicles were fixed in Finance Department O.M. No.34085/F dt.29.09.2012. The cost of labour has since increased requiring a fresh look at the hire charges. Similarly fuel -efficient engines have also been introduced by different manufacturers. Considering these aspects, hiring charges and average mileage in K.Ms per litre in respect of different kinds of hired vehicles are re-fixed in consultation with Transport Department as tabled below.

<table>
<thead>
<tr>
<th>Sl.No.</th>
<th>Category of offices</th>
<th>Type of vehicles permissible to be hired</th>
<th>Maximum hire charges per month excluding diesel cost (*)</th>
<th>Minimum Average Mileage in kms per litre</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Blocks/Tahasils and other field offices</td>
<td>Bolero/Marshal/Tata Sumo/Mahindra Max</td>
<td>Rs20,000/-</td>
<td>10</td>
</tr>
<tr>
<td>2.</td>
<td>District/Range level Offices</td>
<td>Indica eV2</td>
<td>Rs 16,000/-</td>
<td>17</td>
</tr>
<tr>
<td>3.</td>
<td>Heads of Department/Secretariat (Pool vehicles)</td>
<td>Indica eV2</td>
<td>Rs 16,000/-</td>
<td>17</td>
</tr>
<tr>
<td>4.</td>
<td>Heads of Department/Secretaries and other equivalent officers (For their own use)</td>
<td>Indigo</td>
<td>Rs18000/-</td>
<td>15</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Swift Dzire (Petrol)</td>
<td>Rs 20000/-</td>
<td>14</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Swift Dzire (Diesel)</td>
<td>Rs 20000/-</td>
<td>17</td>
</tr>
<tr>
<td>5.</td>
<td>Hon’ble Ministers/Other Dignitaries</td>
<td>Innova</td>
<td>Rs 30,000/-</td>
<td>09</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Tavera</td>
<td>Rs 30,000/-</td>
<td>10</td>
</tr>
</tbody>
</table>

*Service Tax would be reimbursed separately over and above the hire charges.
3. **Mileage of Government Vehicles under use in State Government Offices**

The kilometerage per one litre of fuel in respect of different Government vehicles was issued in Commerce & Transport Department letter no. 19841-LC.II .Gen-113/84-T Dated 17.12.1984 and letter no. LC II-Gen-8/87-17202/90-T Dated 10.11.1987. In view of the improvement in engines of the vehicles, the mileages as fixed in case of hired vehicles at Para-2 will be applicable for Government vehicles.

4. All other instructions on hiring of private vehicles for Government offices issued in FDOM No. 34085/F Dated 29.9.2012 remain unchanged.

These instructions shall be effective from the date of issue of this Office Memorandum.

By the Order of Governor

Additional Chief Secretary to Government
Memo No. 27038 /F., Dated 8/10/2015

Copy forwarded to the Secretary to Governor/Principal Secretary to Chief Minister/ Private Secretary to all Ministers and Ministers of State/Accountant General (G&SSA), Odisha, Bhubaneswar/ Accountant General (E&RSA), Odisha, Bhubaneswar/ Accountant General (A&E), Odisha, Bhubaneswar/ Deputy Accountant General (Works), Odisha, Puri/ Advocate General, Odisha, Cuttack / All Departments of Government/All Heads of Departments/ All Collectors//All Sub Collectors/All Public Sector Undertakings/All Financial Advisors/All Assistant Financial Advisors/Director, Madhusudan Das Regional Academy of Financial Management, Chandrasekharpur, Bhubaneswar/Director, Gopabandhu Academy of Administration, Bhubaneswar/ Principal, Short Hand and Type Writing Institute, Bhubaneswar/ All Treasury Officers/ All Special Treasury Officers/All Sub-Treasury Officers/ /All Universities/All P.S.U.s/All U.L.B.s for information.

Under Secretary to Government

Memo No. 27039 /F., Dated 8/12/2015

Copy forwarded to the Transport Commissioner, Odisha, Cuttack/All R.T.O.s /All M.V.I.s for information and necessary action.

Under Secretary to Government

Memo No. 27040 /F., Dated 8/10/2015

Copy forwarded to P.S. to Additional Chief Secretary, Finance/ P.S. to all Special Secretaries/P.S. to all Additional Secretaries/All Officers/ all Branches of Finance Department /Guard files (10 copies) for information and necessary action.

Under Secretary to Government

Memo No. 27041 /F., Dated 8/10/2015

Copy forwarded to the Head, Portal Group, Secretariat, Bhubaneswar, Odisha for information and necessary action. It is requested to hoist this Office Memorandum in the website of Finance Department (www.odisha.gov.in/finance) for general information.

Under Secretary to Government