Government of Odisha
Finance Department

From
Shri J.K. Mohapatra, IAS,
Principal Secretary to Govt.

To
The Regional Director,
Reserve Bank of India, Bhubaneswar/
Director of Treasuries & Inspection, Odisha, Bhubaneswar.

Sub: Arrangements to be put in place for accounting and reporting of e-Payments from 1st August, 2012.

Sir,

I am directed to say that the Principal Accountant General (A&E), Odisha while concurring in the operating procedure for implementation of e-Payment facility in the Treasuries, has advised to put in place the following mechanism for accounting and reporting of e-Payments.

1) The list of payment, Cash Account, Schedule of Payment, Schedule of Receipt, Closing Abstract may be furnished by treasuries in the format as at Annexure.

2) The text file downloaded by this office for e-accounting would contain one flag against each record to identify the mode of payment/receipt i.e. through agency bank or e-advice to RBI.

3) One treasury-wise list of payment/receipt made through e-advice to RBI would be received from the CePC every month.

4) The monthly closing balance statement received from RBI, CAS, Nagpur would indicate the Debit/Credit made by the local RBI through e-advice of CePC separately than the transactions on Government Bond etc.

5) The DMS furnished by local RBI would also reflect the daily debit and credit to Government account through e-advice of CePC separately than the transactions on Government Bond etc.

6) The IT Security measures taken by the Government against any fraud/manipulation may be intimated to this office.

7) A specific target may be fixed preferably one month to enable iOTMS to handle the uncredited items in the manner specified in para 5.9 of the draft memorandum.

I would, therefore, request you to kindly ensure that the aforesaid arrangements are in place for proper accounting and reporting of e-Payment of Government disbursements through the Treasuries.

Yours faithfully,

Principal Secretary to Govt.
Memo No. 27443/F., Date 26/7/2012
Copy forwarded to the Principal Accountant General (A&E), Odisha, Bhubaneswar for favour of information and necessary action.

Joint Secretary to Govt.
Apart from above the office needs a Treasury-wise list of payment made through RBI during the month of accounts from the Central Processing Cell.

Whether the transaction has been placed through RBI or Agency Bank.

There would be no difference in the Schedule of Payment/Receipt except one aggregation each T.V., No/Challan No to indicate.

### Proposed Schedule of Payment/Receipt

<table>
<thead>
<tr>
<th>Transaction</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Transaction through Agency Bank</td>
<td>60,000</td>
</tr>
<tr>
<td>2. Transaction through RBI</td>
<td>10,000</td>
</tr>
<tr>
<td>3. RBD (Agency Bank)</td>
<td>4,000</td>
</tr>
<tr>
<td>4. RBD (RBI, BBPSR)</td>
<td>9,70,000</td>
</tr>
<tr>
<td>Total</td>
<td>11,00,000</td>
</tr>
</tbody>
</table>

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### Proposed Closing Abstract

<table>
<thead>
<tr>
<th>No. of Challans</th>
<th>Total Amount</th>
<th>RBI Amount</th>
<th>Agency Bank Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

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**NB:** In case of I.T. accounts, columns relating to II. I. need not appear.

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**Annexure**