GOVERNMENT OF ODISHA
FINANCE DEPARTMENT

No. 25893/F., Dt. 12.7.12

OFFICE MEMORANDUM

Sub:- Clarification on “Guidelines for Procurement of Goods”

The minimum time of three weeks for submission of bids for Advertised Tender Enquiry is prescribed in Para 12(y) of Finance Department OM No.4939/F., dated 13.2.2012 on Procurement of Goods. Administrative Departments are referring cases to Finance Department in which they intend to reduce the prescribed time limit for inviting bids for Advertised Tender Enquiry citing urgency/emergent need.

It is, therefore, clarified that whenever there is an urgency/emergent need for procurement of goods at a short notice, in relaxation of the prescribed minimum time, the procuring authority concerned, as mentioned at Sl. No. 2, 3 & 4 of the Table in Para 4 of the OM cited above, should obtain approval of the next higher authority and in case of the Administrative Departments, concurrence of Finance Department would be required.

By order of Governor,

Principal Secretary to Govt.
Memo No. 258.94/505/F. dt. 12-7-12

Copy forwarded to the Secretary to Governor/ Principal Secretary to Chief Minister/ Private Secretary to all Ministers and Ministers of State/ Accountant General (Civil Audit), Odisha, Bhubaneswar/ Accountant General (A&E), Odisha, Bhubaneswar/ Deputy Accountant General (Works) Odisha, Puri/ all Departments of Government/ all Heads of Departments/ all Financial Advisors/ all Assistant Financial Advisors/ all Collectors/ all Treasury Officers/ all Sub-Treasury Officers/ Director, Madhusudan Das Regional Academy of Financial Management, Chandrasekharpur, Bhubaneswar/ Director, Gopabandhu Academy of Administration, Bhubaneswar/ Registrar of all Universities for information.

Memo No. 258.95/900/F. dt. 12-07-12

Copy forwarded to P.A. to Principal Secretary/ P.S. to Special Secretary/ P.S. to all Additional Secretaries/ all Officers/all Branches of Finance Department/ Guard File (100 copies) for information and necessary action.

Memo No. 258.96/F. dt. 12-07-12

Copy forwarded to the Head, Portal Group, Secretariat, Odisha for information and necessary action. It is requested to host this Office Memorandum in the website (www.orissa.gov.in/finance/index.htm) of Finance Department for general information.

Under Secretary to Government