

**GOVERNMENT OF ORISSA  
FINANCE DEPARTMENT**

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**OFFICE MEMORANDUM**

No. 4482 /F., Dt. 2.2.2014  
CS-IV-16/09

In Finance Department O.M. No.43475/F, Dt.03.09.1986, O.M. No.4439/F Dt.01.02.1992, O.M. No.44951/F, Dt.17.11.1995, O.M.No.40279/F, Dt.17.09.1998 and O.M. No.28132/F, Dt.02.06.2008 the maximum and minimum admissible monetary limit for sanction of Convenience Advance for purchase of Bicycle, Moped, Motor Cycle/Scooter and Motor Car were fixed. Consequent upon revision of the pay scales of State Government employees under ORSP Rules, 2008, the proposal for maximum monetary limit of such advance and its admissibility was under consideration of Government.

2. After careful consideration, the Government have been pleased to enhance the maximum limit of such advance and its admissibility for sanction of advance as indicated below :-

Name of the Conveyance	Maximum Monetary limit of Advance		Minimum pay limit for admissibility for sanction of conveyance advance	Rate of Interest
	Existing	Revised		
(1)	(2)	(3)	(4)	(5)
Moped	Rs.24,000/- anticipated cost whichever is less.	Rs.25,000/- or anticipated cost which ever is less.	Class-IV and Class-III employees irrespective of the pay range.	11.5%
Motor Cycle/ Scooter	Rs.40,000/- anticipated cost whichever is less.	Rs.50,000/- or anticipated cost whichever is less.	Irrespective of grade pay whose monthly basic pay is not less than Rs.9,300/-.	11.5%
Motor Car	(i) For 1 <sup>st</sup> Occasion Rs.3,00,000/- or 30 months basic pay or anticipated cost which ever is the least.  (ii) For 2 <sup>nd</sup> and subsequent occasion Rs.2,50,000/- or 25 months basic pay or anticipated cost which ever is least	(i) For 1 <sup>st</sup> Occasion Rs.4,00,000/- or 15 months basic pay or anticipated cost of the vehicle which ever is less.  (ii) For 2 <sup>nd</sup> & subsequent occasion Rs.3,00,000/- or 12 months basic pay or anticipated cost of the vehicle whichever is less	(i) Irrespective of grade pay whose monthly basic pay is not less than Rs.18,600/-  (ii)- As (I) above.	15%

(a) The total amount of advance to be sanctioned in case a Government servant drawing basic pay in the pre-revised scale of pay, 1998 for purchase of Motor Car for the first occasion shall not exceed Rs.3,00,000/- or 30 months basic pay or anticipated cost of the car whichever is least.

(b) The total amount of advance to be sanctioned in case of a Government servant drawing basic pay in the pre-revised scales of pay, 1998 for purchase of a Motor Car for the second and subsequent occasion shall be Rs.2,50,000/- or 25 months basic pay or anticipated cost of the car whichever is least. The basic pay for the above purpose shall be the pay as defined under Rule 33(a) of Orissa Service code and shall not include Dearness Pay.

3. The other terms & Conditions relating to the sanction and recovery of conveyance advances shall remain unaltered.

4. Steps to amend the relevant provision of Orissa General Financial Rules, Volume - I are being taken separately.

5. This will also be applicable to A.I.S. Officers working in the affairs of the State.

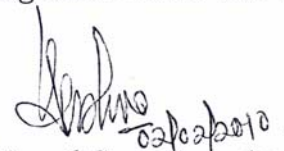
6. The advance in respect of Motor Car will be recovered in maximum of 100 consecutive monthly instalments and in respect of Motor Cycle/Scooter the recovery will be maximum of 60 consecutive monthly instalments.

7. Recovery towards interest shall immediately follow the last instalment of recovery of the principal amount of advance.

8. In case of Motor Car advance, the interest be recovered in 25 maximum instalments and in case of Motor Cycle and Moped advance, the interest be recovered in 10 maximum instalments. Recovery of both principal & interest be regulated in such a manner that, the same can be effected before one year of the date of superannuation.

9. Sanction of advance from time to time will be regulated as per provision contained in rule 238 of OGFR Vol.I.

10. This shall take effect from the date of issue of this Memorandum. Cases already decided on the basis of the existing limit shall not be re-opened.



**Additional Secretary to Govt.**



Memo No. 4483 (380) /F., Dt. 2.2.2010

Copy forwarded to the Secretary to Governor/Principal Secretary to Chief Minister/Accountant General (Accounts), Orissa, Bhubaneswar/Accountant General (A&E), Orissa, Bhubaneswar /Deputy Accountant General, Orissa, Puri / All Departments of Government / All Heads of Departments / All F.As and A.F.As / All Collectors / All S.D.Os / All Treasury Officers, District Treasury / Special Treasury / Sub Treasury / Chairman of all Regional Rural Banks / Director, Madhuban Das Regional Academy of Financial Management, Chandrasekharpur, Bhubaneswar / Pricipal, Shorthand and Type-writing Institute, Bhubaneswar / Gopabandhu Institute of Administrative Training, Bhubaneswar / Chief Engineer, Upper Kolab Project, Kolab Nagar, Koraput / Private Secretary to All Ministers of State / Director, Orissa Government Press, Cuttack / Registrars, all Universities of Orissa for information.

All Heads of the Departments are requested to send copy of this Memorandum to the respective Sub-ordinate offices under their control.

*Bm*  
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Under Secretary to Government

Memo No. 4484 (110) /F., Dt. 2.2.2010

Copy forwarded to P.S to Principal Secretary / P.S to all Special Secretaries / P.S to All Addl. Secretaries / All Officers of Finance Department / All Sections of Finance Department / Guard File (100 copies) for information and necessary action.

*Bm*  
2/2/10  
Under Secretary to Government

Memo No. 4485 /F., Dt. 2.2.2010

Copy forwarded the Head of Portal Group, IT Centre, Orissa Secretariat for information and necessary action.

He/She is requested to launch this Office Memorandum in the website of Finance Department ([www.orissagov.nic.in/finance/index.htm](http://www.orissagov.nic.in/finance/index.htm)) for general information.

*Bm*  
2/2/10  
Under Secretary to Government