

Jyoti A. Mohanti

GOVERNMENT OF ORISSA  
FINANCE DEPARTMENT

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No. 52891(260) / F Bhubaneswar,  
Pen-183/09

Dated 30/10/09

To

All Departments of Government  
All Heads of Departments  
All Collectors

**Sub : Recording of date of birth of the family members of Govt. employees in O.C.S. (Pension) Form-5 as provided in O.C.S. (Pension) Rules, 1992.**

The undersigned is directed to invite a kind reference to sub-rule (15) of rule 56 of O.C.S. (Pension) Rules, 1992 which stipulates that a Government servant shall give the details of his/her family in Form-5 under the O.C.S. (Pension) Rules, 1992 indicating the name of the members of family, date of birth and relationship with the officer which shall be initialled by the Head of office and pasted in his/her Service Book. At the time of retirement of the Government servant, the pension papers and his/her Service Book etc. shall be forwarded to the A.G. (A&E) Orissa in terms of rule 62 of O.C.S. (Pension) Rules, 1992 for recording of details of his/her family and their date of birth in the Pension Payment Order Register maintained at their end. Besides, the date of birth of the spouse or eligible family members shall also be mentioned in the Pension Payment Order (PPO) to facilitate family pension in the event of death of the pensioner.

The Deputy Accountant General (Pension), office of the A.G. (A&E), Orissa, Bhubaneswar in his letter No.P-M-1/2-1-State/2009-10/489 dated 21.8.2009 has intimated that in spite of the above requirement of the O.C.S. (Pension) Rules, 1992 the pension papers and information furnished in Form-5 by the retired Government servant and forwarded by the Pension Sanctioning Authority in most cases, do not indicate the date of birth of family members. As a result, there is difficulty at the level of A.G. (A&E) Orissa in recording the same in the Pension Payment Order (PPO) of the retired Government servant concerned.

P.T.O.

The State Government have decided to provide Additional Family Pension to the family pensioners who are of the age of 80 years and above. Finance Department Resolution No.3653/F dated 19.1.2009 in Para 6(2) stipulates that the Pension Sanctioning Authority shall ensure to indicate the date of birth and age of a family pensioner in Form-5 as prescribed in rule 56 (15) of O.C.S. (Pension) Rules, 1992 for recording of the same in the Pension Payment Order (PPO) to facilitate timely payment of Additional Family Pension by the Pension Disbursing Authority.

In view of the above position, it is once again requested that suitable instructions are immediately issued to the Pension Sanctioning Authority under their administrative control to ensure entry of the date of birth of the family members of the Government servant in Column (3) of O.C.S. (Pension) Form-5 while forwarding the same to the A.G. (A&E) Orissa along with pension papers for authorization of pension and necessary entry in the Pension Payment Order by the A.G. (A&E), Orissa.

Memo No. 52892(190) /F Dated 30/10/09 Additional Secretary to Government

Copy forwarded to the Secretary to Governor, Orissa/Secretary to the Chief Minister, Orissa/A.G. (A&E), Orissa, Bhubaneswar/ D.G. Gopabandhu Academy of Administration, Bhubaneswar/ Director of Treasuries and Inspection, Orissa, Bhubaneswar/Controller of Accounts, Orissa, Bhubaneswar/ Principal, MIAF, Bhubaneswar/All District and Sessions Judges/ All Treasury Officers/All Special Treasury Officers/All Sub-Treasury Officers/Principal, OS&TI, Bhubaneswar/ Secretary to O.L.A, Bhubaneswar for information and necessary action.

Memo No. 52893(110) /F Dated 30/10/09 Deputy Secretary to Government

Copy forwarded to all Officers and all Branches of Finance Department/Deputy Examiner, Local Fund Audit, Finance Department/ Efficiency Audit Organisation, Finance Department for information and necessary action.

Memo No. 52894 /F Dated 30/10/09 Deputy Secretary to Government

Copy forwarded to the Head of Portal/Group, I.T. Centre, Secretariat, Orissa for information and necessary action.

He/She is requested to lunch this circular in the web-site ([www.orissa.gov.nic.in/finance/index.htm](http://www.orissa.gov.nic.in/finance/index.htm)) of Finance Department for general information.