

GOVERNMENT OF ODISHA
FINANCE DEPARTMENT

OFFICE MEMORANDUM

No. 15 744 /F., Dated Bhubaneswar the 5th April, 2012
FIN-WF-I-MISC-0006-2012.

Sub: Guidelines for utilization of provisions made for different works under plan schemes of Works, Rural Development, Housing & Urban Development and Water Resources Department and construction of buildings

In the Budget Estimates for 2012-13, the detailed list of works under Plan schemes of Works, Rural Development, Housing & Urban Development and Water Resources Department has been dropped from the detailed Demand for Grants of these Departments. Instructions were issued by Finance Department to provide the work-wise Budget Provision under plan schemes as an Annexure to Chapter-II of Outcome Budget of the respective Departments. Provision of funds for construction of buildings has also been made in the Demand for Grants of the User Departments. The guidelines outlined below should be followed for execution of works under the Plan schemes and construction work of buildings by the respective Departments.

2. Works under Plan schemes –

2.1 Allocation of funds for execution of works should be broadly based on the financial outlay indicated in the Outcome Budget. The distribution should be made through the works expenditure module of iOTMS. Re-allocation of financial outlay indicated in the Outcome Budget may be made in keeping with the progress of work during the course of the financial year. While incurring expenditure for ongoing works and new works, the following discipline should be observed:

a) **Ongoing Works** – The expenditure for ongoing works is to be made in accordance with the cost estimate for which administrative approval has been accorded. When the expenditure is likely to exceed the cost estimate for which administrative approval has been accorded, the Officer entrusted with the execution of work should obtain approval of the

competent authority as envisaged in Para 3.2.4 read with 6.3.16, 6.3.17, 6.3.18 and 6.3.19 of OPWD Code Volume-I,

b) **New Works** –New works should be taken up in accordance with the provisions of Para 3.7.1 of OPWD Code Volume-I. Fulfillment of necessary pre-conditions like availability of budget provision, administrative approval and technical sanction should be ensured.

3. **Building Works** – Provision for building construction works has been made in the Demand for Grants of the requisitioning Departments in accordance with the instructions issued in Finance Department OM No.3178/F., dated 27.1.2012.

3.1 **Distribution of budgetary allocation through iOTMS** - The budgetary allocation for the building construction works should be placed by the grant controlling authority i.e. Secretary of the Administrative Department at the disposal of the Chief Engineer, Buildings, the Chief Engineer, Rural Works-II and Chief Engineer, PH (Urban) as the case may be through the works expenditure module of iOTMS. The grant controlling authority should simultaneously indicate the work-wise allocation for ongoing and new works under the functional Major Heads for residential and non-residential buildings to the Chief Engineer concerned.

3.2 **Allocation for ongoing works** - For the ongoing building works allotment should be released in accordance with the cost estimate for which administrative approval has been given. The estimates and administrative approval order should be revised so as to indicate the source of appropriation for the works from the Demand for Grants for the User Departments.

3.3 **Allocation for new works** - At the time of release of budgetary allocation, in case of new building construction works, it should be ensured that land is available for construction of building, site has been handed over to the executing agency, administrative approval is accorded and plan estimates & design are approved.

3.4 **Responsibility for spending the Budget Provision** - The ultimate responsibility for spending the budgetary allocation for building construction works rests with the respective grant controlling authorities. They should periodically review the progress of the work jointly with the concerned Chief Engineers. The Chief Engineer concerned should also cause a periodic review of the physical progress of the work and provide

necessary feedback for further requirement of funds if any to the grant controlling authority.

4. **Building Works executed through IDCO/OSPH&WC/OTDC etc:**
However, there would be no change in the modality for flow of funds for building works executed through IDCO/OSPH&WC/OTDC etc. by user Departments regulated by the Accounting Procedure framed in consultation with Works Department, Finance Department and Accountant General (A&E), Odisha in accordance with the provisions of Rule 140 of OGFR –Vol-I.


03/14/12

Principal Secretary to Government

Memo No 15745(227) /F., dated 5/4/12

Copy to All Departments of Government / All Heads of Department for information and necessary action.

M. 5.4.2012
Joint Secretary to Government

Memo No 15746(4) /F., dated 5/4/12

Copy forwarded to Principal A.G. (CA), Odisha / A.G. (CWR&A), Odisha / Principal A.G. (A&E), Orissa / DAG, (Works), Puri for information and necessary action.

M. 5.4.2012
Joint Secretary to Government

Memo No 15747(7) /F., dated 5/4/12

Copy forwarded to the E.I.C, Water Resources / Chief Engineer, Buildings/ Chief Engineer, RW-I/RW-II/ Chief Engineer, PH (Urban)/ Chief Engineer, D.P.I. & Roads/ Chief Engineer, World Bank Project for information and necessary action.

M. 5.4.2012
Joint Secretary to Government

Memo No 15748(4) /F. dated 5/4/12

Copy forwarded to the Director, MDRAFM / Director, Treasuries and Inspection, Odisha / Controller of Accounts / Examiner, LFA for information and necessary action.

M. 5.4.2012
Joint Secretary to Government

Memo No 15749(100) /F., dated 5/4/12

Copy forwarded to all Officers and Branches of F.D. for information and necessary action.

M. 5.4.2012
Joint Secretary to Government

Memo No 15750 /F., dated 5/4/12

Copy forwarded to the Heads of Portal Group, IT Centre, Odisha Secretariat for information and necessary action.

He/She is requested to host this Office Memorandum in the website of Finance Department for general information.

M. 5.4.2012
Joint Secretary to Government