

**GOVERNMENT OF ODISHA
FINANCE DEPARTMENT**

NOTIFICATION

Bhubaneswar, the dated - **28.04.2017**

No.CCA-ESTT-0030/2013/ 14188 /F In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, the Governor of Odisha hereby makes the following rules further to amend the Odisha Auditors Service (Method of Recruitment and Conditions of Service) Rules, 1987 namely :-

1. (1) These rules may be called the **Odisha Auditors Service (Method of Recruitment and Conditions of Service) (Amendment) Rules, 2017.**

(2) They shall come into force on the date of their publication in the Official Gazette.

2. In the Odisha Auditors service (Method of Recruitment and conditions of service) Rules, 1987 (hereinafter referred to as the said rules), for ‘the words , “Orissa”, “Audit superintendents” and “oriya” wherever they occur, the words, “Odisha”, “Assistant Audit Officer”, and “Odia” shall, respectively, be substituted.

3. In the said rules, in rule 2, in sub rule (1),-

- (a)** after clause (a) the following clause shall be inserted, namely:-
“(a-1) “Ex-servicemen” means a person defined as such in clause (B) of rule 2 of the Odisha ex-servicemen (Recruitment to state civil services and posts) Rules, 1985,”
- (b)** after clause (b) the following clause shall be inserted, namely:-
“(b-1) “Person with Disability” means person who have been granted with a disability certificate by the competent authority as per the provisions of the Persons with Disabilities (Equal Opportunities, protection of right and Full participation) Odisha Rules, 2003”.
- (c)** after clause (f) the following clauses shall be inserted, namely:-
“(f-1) “SEBC” means Socially and Educationally backward Classes of citizens as defined in clause (a) of section 2 of the Odisha State commission for backward classes Act, 1993”.
“(f-2) “Sportsmen” refer to persons who hold the identity card as sportsmen issued by the Director of sports.”

4. In the said rules for rule - 5, the following rule shall be substituted, namely:-

“5. (1) 75% of vacancies in the grade of Auditors arising within a year shall be filled up by direct recruitment of the candidates declared successful in the competitive examination conducted by the Odisha Staff Selection Commission in the manner provided in these rules and the scheme of examination, standard and syllabus shall be as specified in the Schedule.

(2) 25% of the vacancies in the grade of auditors shall be filled up by promotion from among the Junior Assistants in the Heads of Department and Junior Clerks in the District and sub-ordinate offices.

(3) No such Assistant or Clerk as mention in sub rule (2) shall be eligible for consideration for promotion unless,-

- (a) he has worked for at least 5 years as such in the cadre,
- (b) he has possessed a Bachelor's degree in any discipline from a recognized university,
- (c) he has passed the prescribed Accounts Examination,
- (d) he has acquired Post Graduate Diploma in Computer Application from a recognized institute and
- (e) he is below 54 years of age as on the 1st day of January of the year in which the Selection Board meets."

5. In the said rules, in rule-6,

- (a) in clause (a), for the numerals "28" the numerals "32" shall be substituted..
- (b) after clause (e), the following clause (f) shall be inserted, namely:-
"(f) A candidate must possess minimum qualification of PGDCA from any recognized institute and must have adequate knowledge in computer applications as specified in the schedule."

6. In the said rules, for rule 8, the following rule shall be substituted, namely:-

"8. There shall be constituted a selection Board consisting of the following members to consider the case of promotion to the post of Assistant Audit Officer:-

- | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|
| (a) Special secretary or in his absence the Addl. Secretary to Govt.
Finance Department as nominated by the Secretary to Govt., Finance Department | Chairman |
| (b) A representative not below the rank of Deputy Secretary to Govt.
Agriculture and Farmers Empowerment Department | Member |
| (c) A representative not below the rank of Deputy Secretary to Govt.,
Revenue and Disaster Management Department | Member |
| (d) A representative not below the rank of Deputy Secretary to Govt.,
ST and SC Development Department | Member |
| (e) An officer not below the rank of Deputy Secretary to Govt.,
Finance Department
(in charge of Auditors establishment) | Member-Secretary |

7. In the said rules, clause-(a) of sub-rule (1) of rule 10 shall be omitted.
8. In the said rules, for rule 11, the following sub-rule shall be substituted, namely:-
 “11. There shall be reservation of vacancies for the candidates”,-
 (a) belonging to the Scheduled Castes and Scheduled Tribes, in accordance with the provisions of the Odisha Reservation of vacancies in posts and Services (for scheduled castes and scheduled tribes) Act, 1975 and the rules made there under, and
 (b) belonging to S.E.B.C, Women, Sports men, Ex-servicemen and person with disability, in accordance with the rules or instructions, issued by the state Govt. from time to time.”
9. In the said rules, in schedule-1, -
 (a) for sub-para (1) of para 1, following sub-para shall be substituted, namely:-
 “(i) A competitive examination for direct recruitment for the post of Auditors shall be conducted by the Odisha Staff Selection Commission.”
 (b) in para 2, in sub-para (a), in item (iv) the words “or SEBC” shall be inserted after the words “Scheduled Tribe”.
 (c) for para 3, the following para shall be substituted, namely:-
 “3. The competitive examination will cover both written test and Skill test in Computer. Only those candidates who have been shortlisted after the written test shall be called for the skill test in Computer. Candidate has to secure at least 50 marks in Skill Test to be eligible to be considered for the Select List.
 (i) Written examination shall be held in the following subjects carrying full marks noted against each.

Subjects	Full Marks	Duration
Mathematics	100	2 hours
English	100	2 hours
General Knowledge	100	2 hours
<u>Essay & Letters</u>	50	1 hour
English (25)		
Odia (25)		
Test of Reasoning	100	2 hours
Computer Application	150	1 hour +
(i) Theory -----50 (1 hour)		2hours
(ii)Skill Test		practical
(Practical) -----100 (2 hours)		
Total	600	

- (ii) As far as possible objective question shall be set for the written test. The questions for different tests shall be set by the Group 'A' Officers who are not the members of Selection Board.
- (iii) The standard and syllabus for the examination shall be as detailed below.

Detailed Syllabus

(a) Mathematics

This section tests the quantitative and Mathematical skills of the Candidate. Question will be asked mainly from the following category. Questions shall be of Secondary school standard.

- (i) Arithmetic
- (ii) Algebra
- (iii) Mensuration (2D & 3D)
- (iv) Statistics and Probability

(b) English

Verb, Preposition, Adverb, Subject-verb agreement, Error Correction/Recognition, Tenses, Sentence Rearrangement, Articles, Comprehension, Unseen Passages, vocabulary.

(c) General Knowledge

Current Affairs (National & International), Major financial/ economical news, Budget & Five year plans, who's who, sports, Books & Author, Awards & Honours, General Science, Abbreviations, Important days, International & National Organisations, History, Geography, Civics, Culture.

(d) Essay & Letters

- (i) English -Essay on familiar topics, within 250 words and letter writing (applications, official letters, business letters) within 150 words.
- (ii) Odia- Essay on familiar topics, within 250 words and letter writing (applications, official letters, business letters) within 150 words.

(e) Test of Reasoning/ Mental Ability:-

This section usually tries to test the reasoning abilities and mental aptitude of the candidate. Questions will be asked mainly from the following categories.

A. VERBAL

- (i) Number Series
- (ii) Alphabet Series
- (iii) Test of Direction sense
- (iv) Coding-decoding
- (v) Number Ranking

- (vi) Arithmetic Reasoning
- (vii) Problem of Age Calculation
- (viii) Analogy
- (ix) Decision Making etc.

B. NON-VERBAL

- (i) Non-verbal series
- (ii) Mirror Images
- (iii) Cubes & Dice
- (iv) Grouping Identical Figures
- (v) Embedded figures, etc.

(f) Computer Application

A. Theory

- i) Computer fundamentals
- ii) Windows (MS-Windows)
- iii) MS-OFFICE
 - a) Word processing
 - b) Spread sheet
 - c) Presentation knowledge (MS- power point)
- iv) Usage of internet services

B. Practical

Window operation system, MS word, MS Power Point, MS Excel, MS Access.

10. Para 5 & 6 of schedule – 1 shall be deleted.

By order of the Governor

**Sd/-
Principal Secretary to Government**