

GOVERNMENT OF ODISHA
FINANCE DEPARTMENT

OFFICE MEMORANDUM

No. 30528 /F, Bhubaneswar, Date 22.09.2018
FIN-TRY-MISC-0017-2016

Sub: Issue of digitally signed Revision Pension Authority in the "ARPANA" Portal by the Principal Accountant General (A&E), Odisha.

Ref: Finance Department Office Memorandum No. 28300/F, dated 23.09.2017 with Addendum No. 33720/F dated 20.11.2017 and Office Memorandum No. 35175/F, dated 29.11.2017.

Finance Department have allowed submission of online and offline application for revision of pension in "ARPANA" portal and laid down procedure for the same vide **Office Memorandum No. 28300/F, dated 23.09.2017 read with Addendum No. 33720/F dated 20.11.2017 and Office Memorandum No. 35175/F, dated 29.11.2017** respectively. Online and offline application received and processed in "ARPANA" are downloaded by the Principal Accountant General (A&E), Odisha for subsequent processing and issue of Revised Pension Authority. In the present arrangement, the ink signed copy of revised pension authority of Principal AG (A&E), Odisha is transmitted physically to the District and Special Treasury for consequent revision by the Pension Disbursing Authorities (Treasury & Bank). It takes considerable amount of time resulting in delay of the disbursement of pension.

In this regard, a proposal was earlier submitted by the Government of Odisha for using digital/ e-Signature in preparation of the Revision Authority by the O/o the Principal AG (A&E), Odisha for transmission of the digitally signed document to the Treasury, Bank and the pensioner in the electronic mode for quick disbursement of pension. Office of the Comptroller and Auditor General of India has conveyed its approval for use of digitally signed revised pension authority in the process for revision of pension application.

In view of the approval of the Office of the C & AG, it is now decided to allow issue of electronic pension revision authority under the digital signature of

the designated officer of Principal AG (A&E), Odisha. The process to be adopted for revision of pension against the digitally signed electronic authority is as follows:

Operational Process for issue of digitally signed revision pension authority:

- The Pension Issuing Authority will process and re-determine the pension after downloading the application for revision of pension,
- Consequent upon redetermination of the pension, the authorised officer of the Pension Issuing Authority i.e., Officer of the Principal AG (A&E), Odisha will generate an electronic revised Pension Payment Authority to be digitally signed by him.
- The authorised officer will use their digital signature to sign the revised e-Authority and upload the same in the "ARPANA" Portal against the particular Application Number of the pensioner.
- The uploaded digitally signed e-Authority will be available in the Interface of District and Special Treasury for view and printing.
- In case of pensioners where the records are maintained in District and Special Treasuries, the concerned Treasury officer can download and print the digitally signed authority and process the same for revision of pension.
- The Treasury Officer of District & Special Treasuries will maintain a register of all the digitally signed revised authorities available in the Treasury interface and keep track of disbursements.
- If the pension records are maintained at Sub-Treasuries and the Authorized Banks, the digitally signed authority will be available with the concerned Pension Disbursing Authority for processing and payment of the revised pension as per the e-Authority.
- The Pension Disbursing Authority will not insist for the pensioner's copy of the revised authority for revision of pension.
- The information regarding revision of pension will be intimated to the pensioner through SMS and e-mail mentioned in the application.
- The pensioner copy of the e-Authority will be available in the "Track Your Application" link of the "ARPANA" Portal. It will also be shared with the pensioner in the mail ID submitted during the application process.

- If the pensioner finds any difficulty in accessing the pensioner copy of the revised e-Authority, they may approach the respective Pension Disbursing Authorities (Treasury or Bank as the case may be) for obtaining a copy of the revision authority.

Date of Implementation:

The revised pension authority will be electronically issued under the digital signature of the Authorized Officers w.e.f. **1st October' 2018** on pilot basis and would run in parallel to the existing system for one month. Thus, the authorities issued during this period under the ink signature will be processed as per the extant procedure laid down in Finance Department Notification No. **35175/F, dt. 29.11.2017**. The e-authorities issued w.e.f **1st November' 2018** would be honoured only on the basis of electronic payment authority received through "ARPANA" portal.

By Order of Governor




Additional Chief Secretary to Government

Memo No. 30529 /F., Dated. 22.09.2018

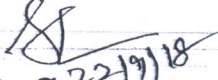
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Memo No. 30530 /F.,


Under Secretary to Government
Dated. 22.09.2018


Copy with 5 (five) spare copies forwarded to the Principal Accountant General (A&E), Odisha, Bhubaneswar for information and immediate necessary action.

Memo No. 30531 /F.,


Under Secretary to Government
Dated. 22.09.2018

Copy forwarded to Directorate of Treasuries and Inspection, Odisha, Bhubaneswar/ Controller of Accounts, Odisha, Bhubaneswar/ All Treasury Officers of District Treasuries and Special Treasuries / Sub-Treasuries (two copies each) for information and immediate necessary action.

Memo No. 30532 /F.,


Under Secretary to Government
Dated. 22.09.2018

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Memo No. 30533 /F.,


Under Secretary to Government

Dated. 22.09.2018

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Memo No. 30534 /F.,


Under Secretary to Government

Dated. 22.09.2018

Copy forwarded to the Deputy Secretary to Government of India, Ministry of Personnel, P.G. and Pension, Department of Pension and Pensioners Welfare, New Delhi / Deputy Chief Accountant, Reserve Bank of India, Department of