

Top Priority

**GOVERNMENT OF ODISHA  
FINANCE DEPARTMENT**

\*\*\*

No. 7274 /F, Dated the 28th February, 2020  
FIN-WM-BT-0001-2018

From

**Shri Ashok K. Meena, IAS  
Principal Secretary to Government**

To

**Additional Chief Secretaries/  
Principal Secretaries/  
Commissioner-cum-Secretaries/Secretaries/  
Special Secretaries to Government/  
All Heads of Department.**

Sub: **Revised deadlines for issue of sanction orders for release of funds, issue of allotment, re-appropriation of funds, online transmission of Allotment data to Treasury Portal (IFMS) and surrender of unutilized fund in the remaining part of the current financial year.**

Ref: **Finance Department Circular No.4234/F, dt.06.02.2020.**

**Madam/Sir,**

I am directed to say that Finance Department have earlier intimated all Departments of Government / all Heads of Department to avoid rush of expenditure towards the fag end of the financial year and stick to the deadlines fixed for financial sanction, issue of allotment, re-appropriation and surrender of funds, submission of bills in the Treasuries and submission of proposal to Finance Department for release of funds in letter No.4234/F, dated 06.02.2020.

2. Further, in view of administrative convenience and the necessity to regulate the submission of different kinds of bills/claims in the Treasuries in a phased manner, revised deadlines for presentation of bills/claims in the Treasuries have been prescribed vide letter No.7249/F, dated 28.02.2020.

3. In the meantime, references for relaxation of deadlines for sanction/release and re-appropriation of funds, issue of allotment etc. beyond the date fixed are being received by Finance Department from

different quarters. Hence, in view the difficulties faced by different Departments, it has been decided to further extend the deadline for issue of sanction orders for release of funds, issue of allotment, re-appropriation of funds, online transmission of Allotment data to Treasury Portal (IFMS) and surrender of unutilized fund in the remaining part of the current financial year and the revised deadline is mentioned below.

| Sl. No. | Items   | Previous Deadline with Ref. to F.D. Letter No. 4234/F dt.06.02.2020 | Revised Deadline |
|---------|---|---|------------------|
| 1.      | Issue of Sanction Orders for release of funds.                  | 26.02.2020  | 04.03.2020       |
| 2.      | Re-appropriation of funds                                       | 26.02.2020  |                  |
| 3.      | Issue of allotment  | 26.02.2020  |                  |
| 4.      | Online transmission of Allotment data to Treasury Portal (IFMS) | 27.02.2020  |                  |
| 5.      | Surrender of un-utilized funds                                  | 28.02.2020  |                  |

4. However, the last date for issue of sanction order for incurring expenditure on these items is the last date for submission of the related bills in the Treasury / Sub-Treasury concerned.

I would, therefore, request you kindly to take timely steps for sanction, re-appropriation, allotment, online transmission of Allotment data to Treasury Portal (IFMS) and surrender of funds by the deadline stipulated above in the interest of fiscal discipline and effective financial management. **It should be noted that there will not be further relaxation in the deadlines indicated above under any circumstances whatsoever.**

Yours faithfully,

*J. Shok*  
28/2/2020

Principal Secretary to Government

Memo No. 7275 /F, dated 28/2/2020

Copy forwarded to the Private Secretaries to Chief Minister / Minister, Finance for kind information of Hon'ble Chief Minister/ Minister, Finance.

*MM*  
28/02/2020

**Deputy Secretary to Government**

Memo No. 7276 /F, dated 28/2/2020

Copy forwarded to the Private Secretaries to Chief Secretary/D.C.-cum-Additional Chief Secretary/Principal Secretary, Finance Department/ for kind information of Chief Secretary/D.C.-cum-Additional Chief Secretary/Principal Secretary, Finance Department.

*MM*  
28/02/2020

**Deputy Secretary to Government**

Memo No. 7277 /F, dated 28/2/2020

Copy forwarded to the Registrar, Orissa High Court/Special Secretary, Odisha Public Service Commission/Secretary, Odisha State Election Commission/Secretary, Staff Selection Commission/ Secretary, Subordinate Staff Selection Commission, Registrar, Odisha Administrative Tribunal /Secretary, State Human Rights Commission/ Secretary, Odisha Electricity Regulatory Commission/Principal Resident Commissioner, Odisha, New Delhi for favour of information & necessary action.

*MM*  
28/02/2020

**Deputy Secretary to Government**

Memo No. 7278 /F, dated 28/2/2020

Copy forwarded to all Public Sector Undertakings/Cooperative Institutions for information & necessary action.

*MM*  
28/2/2020

**Deputy Secretary to Government**

Memo No. 7279 /F, dated 28/2/2020

Copy forwarded to all Collectors/all Controlling Officers for information and necessary action.

*MM*  
28/02/2020

**Deputy Secretary to Government**

Memo No. 7280 /F, dated 28/2/2020

Copy forwarded to the Director of Treasuries & Inspection, Odisha, Bhubaneswar / all Treasury Officers / Sub-Treasury Officers for information and necessary action.

*MM*  
28/02/2020

**Deputy Secretary to Government**

Memo No. 7281 /F, dated 28/2/2020

Copy forwarded to all Officers / all Branches of Finance Department for information & necessary action.

*MM*  
28/02/2020

Memo No. 7282 /F, dated 28/2/2020

**Deputy Secretary to Government**

Copy forwarded to State Head Portal, Secretariat with a request to upload the copy of the circular in Finance Department website ([www.odisha.gov.in/finance](http://www.odisha.gov.in/finance)).

*MM*  
28/02/2020

**Deputy Secretary to Government**