

Top Priority

**GOVERNMENT OF ODISHA  
FINANCE DEPARTMENT**

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No. 6417/F,  
FIN-WM-BT-0001-2018

Dated the 24<sup>th</sup> February, 2021

From

**Shri Ashok K. Meena, IAS  
Principal Secretary to Government**

To

**Additional Chief Secretaries/  
Principal Secretaries/  
Commissioner-cum-Secretaries/Secretaries/  
Special Secretaries to Government/  
All Heads of Department.**

Sub: **Revised deadlines for issue of sanction orders for release of funds, issue of allotment, re-appropriation of funds, online transmission of Allotment data to Treasury Portal (IFMS) and surrender of unutilized fund in the remaining part of the current financial year.**

Ref: **Finance Department Circular No.4108/F, dt.04.02.2021.**

**Madam/Sir,**

I am directed to say that Finance Department have earlier intimated all Departments of Government / all Heads of Department to avoid rush of expenditure towards the fag end of the financial year and stick to the deadlines fixed for financial sanction, issue of allotment, re-appropriation and surrender of funds, submission of bills in the Treasuries and submission of proposal to Finance Department for release of funds in letter No.4108/F, dated 04.02.2021.

3. In the meantime, references for relaxation of deadlines for sanction/release and re-appropriation of funds, issue of allotment etc. beyond the date fixed are being received by Finance Department from different quarters. Hence, **in view the difficulties faced by different Departments, it has been decided to further extend the deadline for issue of sanction orders for release of funds, issue of allotment, re-appropriation of funds, online transmission of Allotment data to Treasury Portal (IFMS) and surrender of unutilized fund in the**

remaining part of the current financial year and the revised deadline is mentioned below:

Sl. No.	Items	Previous Deadline with Ref. to F.D. Letter No. 4108/F dt.04.02.2021	Revised Deadline
1.	Issue of Sanction Orders for release of funds.	24.02.2021	03.03.2021
2.	Re-appropriation of funds	24.02.2021	
3.	Issue of allotment	24.02.2021	
4.	Online transmission of Allotment data to Treasury Portal (IFMS)	25.02.2021	04.03.2021
5.	Surrender of un-utilized funds	26.02.2021	

4. However, the last date for issue of sanction order for incurring expenditure on these items is the last date for submission of the related bills in the Treasury / Sub-Treasury concerned.

5. SR-242 of O.T.C. Vol-I mandates that money should not be drawn from the Treasury unless it is required for immediate disbursement. In case funds are to be transferred to implementing agencies, **it is to be ensured that funds are drawn and transferred only for actual expenditure and not for parking in Bank** Account. In this regard detail instructions issued vide Finance Department letter No.23583/F, dated 10.07.2019 must be scrupulously followed.

I would, therefore, request you kindly to take timely steps for sanction, re-appropriation, allotment, online transmission of Allotment data to Treasury Portal (IFMS) and surrender of funds by the revised deadline stipulated above in the interest of fiscal discipline and effective financial management. **It should be noted that there will not be further relaxation in the deadlines indicated above under any circumstances whatsoever.**

Yours faithfully,

*J. Shuk*  
24/2/2021

Principal Secretary to Government

