



*J. L. Son*

**Government of Odisha**  
**Department of Agriculture & Farmers' Empowerment**

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**RESOLUTION**

No. DAFE-AFE- FE-0022-2022 *10054/Ag.&FE, Dated 20.5.2022*

**Subject:** Policy relating to transfer and posting of Group-A & Group- B Officers of Odisha Agriculture & FP, Soil Conservation, Horticulture & Agriculture Engineering Services Cadres working under the Deptt. of Agriculture & FE.

A large number of representations, recommendations are received in the Department throughout the year for consideration of transfer of field officers (Group-A & Group-B) working under this Department. In order to ensure further efficient, responsive and transparent administration, Govt. in Department of Agriculture & Farmers' Empowerment are pleased to lay down the following guidelines to regulate transfer and posting of the officers working under the Department of Agriculture & FE in consonance with the transfer policy enunciated by the G.A. & P.G. Department from time to time:

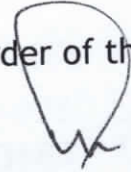
1. The transfer of the above cadre officers will be considered during the general transfer session i.e. from 15<sup>th</sup> April to 15<sup>th</sup> June subject to changes, if any by the G.A & P.G. Department from time to time. In case any transfer is required to be made outside this period, approval of the next higher authority will be sought.
2. No CDAO / DDH / DDSC/ EE (Agril.) /SE-II (Agril.) will be posted in their home district and they should not be allowed to remain in a particular district for more than three years continuously.
3. No ADO/ BAO / ADH / ADSC/ AEE (Agril.) will be posted in their home district and they should not be allowed to remain in a particular district for more than six years continuously.
4. No AAO / AHO/ ASCO/ AAE will be posted in their home block and they should not be allowed to remain in a particular district for more than six years continuously.
5. As far as possible posting of officers in home districts should be avoided. In case of exigencies, if anyone is posted in home district,

he/she should not be allowed to remain in his /her home Sub-Division/Block. Officers shall not be allowed to remain in a particular Sub-Division/Block for more than three years continuously and in a particular district for more than six years continuously.

6. Officers may be posted to their home districts or allowed to continue in their home districts on their representation/ request within two years before their retirement relaxing the restrictions indicated in clause 2,3 & 4 above.
7. Except on administrative exigencies or in serious medical grounds, officers should not be transferred whose period of service is less than one year in one particular place.
8. No officer shall be allowed to work in a particular district for more than 10 years in his entire service period.
9. Officers who are posted to any of the districts of undivided KBK, Gajapati, Kandhamal may, after completion of 5 years of service excluding the period spent on leave, be posted in the remaining districts. Officers who are posted in the remaining districts, after completion of 10 years of service be posted in the districts of undivided KBK, Gajapati & Kandhamal.
10. As far as possible and keeping in view, the administrative feasibility and necessity, the husband and wife (where both are Government employees) may be posted to the same/nearest station (except home Block/District).
11. Any of the above mentioned principles may be relaxed only in public interest, administrative exigencies and in all such cases it has to be supported by detailed reasons which will be recorded. The Administrative Department will place such transfer proposals before a High Power Committee consisting of Chief Secretary, APC and Secretary of the Department for finalization.
12. The transfer cases of Person with Disabilities (PWD) may be considered on the basis of certification of disability by the State Medical Board.
13. The controlling authority, on receipt of the orders of transfer of an officer, shall pass orders to relieve the officer within 7 days of the receipt of the order and indicate in the said order as to whom the transferred officer will make over.

14. All other norms of Book Circular No.42 shall be followed scrupulously.

By order of the Governor



Additional Chief Secretary to Government

Memo No. 10055 /A&FE., Dated 20.5.2022

Copy forwarded to the Principal Secretary to Chief Minister / Private Secretary to Minister, Agriculture & FE / Private Secretary to Chief Secretary, Odisha / P.S. to Additional Chief Secretary, Agriculture & FE for kind information of Hon'ble Chief Minister / Hon'ble Minister, Agriculture & FE / Chief Secretary, Odisha & Additional Chief Secretary, Agriculture & FE.

  
20/5/22  
Additional Secretary to Govt.

Memo No. 10056 /A&FE., Dated 20.5.2022

Copy forwarded to the Director, Agril. and Food Production, Odisha, Bhubaneswar / Director, Soil Conservation & Watershed Development, Odisha, Bhubaneswar / Director of Horticulture, Odisha, Bhubaneswar for information and necessary action.

  
20/5/22  
Additional Secretary to Govt.

Memo No. 10057 /A&FE., Dated 20.5.2022

Copy forwarded to the P.S to Special Secretaries / Additional Secretaries for kind information of Special Secretaries & Additional Secretaries of Agriculture & FE Deptt.


  
20/5/22  
Additional Secretary to Govt.

Memo No. 10058 /A&FE., Dated 20.5.2022

Copy forwarded to the Joint Secretaries / Deputy Secretaries in-charge of A & FE Section / Horticulture, FE Section / Soil Conservation, FE Section & Agriculture Engineering Establishment Section for information and necessary action.

  
20/5/22  
Additional Secretary to Govt.

Memo No. 10059 /A&FE., Dated 20.5.2022  
Copy forwarded to the CDAO (all) for information and necessary action.

  
20/5/22  
Additional Secretary to Govt.

Memo No. 10060 /A&FE., Dated 20.5.2022  
Copy forwarded to the Director, Printing Stationary & Publication  
Odisha, Madhupatna, Cuttack with a request to publish in the extra ordinary  
issue of Odisha Gazette and supply (100) hundred spare copies to Deptt. of  
Agriculture & Farmers Empowerment.

  
20/5/22  
Additional Secretary to Govt.

Memo No. /A&FE., ~~Dated~~ 10061 Dt. 20.5.2022  
Copy forwarded to the Computer Cell, Agriculture & F.E. Department  
to upload the same in the departmental website-  
<https://agriodisha.nic.in/> ?

  
20/5/22  
Additional Secretary to Govt.