

Government of Odisha
Department of Women and Child Development

No. PT4-WCD-ICDS(MAMATA)-SCHM-0097-2015- 22056 Date : 29-12-2022

From

Sambit Kumar Nayak, OAS (SAG)
Additional Secretary to Government

To


The Director,
I & PR Department.

Sub: Newspaper Advertisement for recruitment of Staff for MAMATA Scheme.

Sir,

I am to send herewith the copy of the advertisement on the above noted subject for publication of the same in two widely circulated Odia dailies and one daily English National Newspaper. The advertisement may be made in Black and White and in possible minimum size.

Yours faithfully,


Additional Secretary to Government

**GOVERNMENT OF ODISHA
DEPARTMENT OF WOMEN & CHILD DEVELOPMENT**

**Advertisement seeking engagement for District Programme Coordinator (DPC)
under MAMATA Scheme.**

Department of Women and Child Development invites applications from eligible candidates for the post of DPCs under MAMATA Scheme at District level. The position of DPC is purely contractual and co-terminus with the operation of MAMATA Scheme. Presently (2) Two Nos of post are lying vacant in the Districts of Keonjhar & Kalahandi.

However, a panel list of candidates will be prepared for any consequential vacancies, that may arise, of DPCs of different districts, and such list will be valid for three years.

- Age – Lower age limit – 21 years and upper age limit – 40 years as on 1st January 2023
- Remuneration – 35,000/- per month
- Educational Qualification – Post Graduate in Social Sciences / Life Sciences / Nutrition / Medicine / Health Management / Social Work / Rural Management
- Experience / Competency – (i) At least 5 (five) years experience of working with Government / Non-Government organisation (ii) Proficiency in using MS-Office.
- Weightage will be as follows: Written evaluation– 50% , Career marks-20%, Experience – 15%, Interview – 15%.

For application form and other details regarding qualification, Experience visit the Department website www.wcd.odisha.gov.in

GENERAL CONDITIONS

- The position is contractual and would be renewed each year subject to satisfactory performance of the incumbent.
- During such renewal, the position is coterminous with the scheme. In case the scheme is closed, the post will stand terminated.
- Candidate must be native of Odisha.
- Candidates must attach copies of all certificates in support of qualification, experience etc, including the proof of Date of Birth.
- Only short listed candidates would be called for interview.
- Persons working in other Public sector undertakings/ Government organisations may apply through proper channel.
- Filled in Application form, in hard Copy along with documents, are to be submitted to the Additional Secretary (MAMATA), Department of Women & Child Development, Lokaseva Bhawan, Odisha Secretariat, Bhubaneswar-751001 through Registered Post / Speed Post only and need to reach the Department, latest by 5.00 PM on 31-01-2023.
- Application form and TOR of DPC are available in website of W & CD Department. (wcd.odisha.gov.in) DEPARTMENT OF WOMEN & CHILD DEVELOPMENT RESERVES ALL RIGHTS RELATING TO RECRUITMENT AS ABOVE & MAY CANCEL THE PROCESS AT ANY POINT WITHOUT ASSIGNING ANY REASONS THEREOF.

Sd/-

ADDITIONAL SECRETARY TO GOVT.
DEPARTMENT OF W & CD

APPLICATION FORM

		PERSONAL DETAILS				Affix Photograph	
Application for the Post of							
Applicant' Name (In Block Letters)							
Address for Correspondence			Permanent Address				
Phone/ Mobile Number				E-Mail ID			
Date of Birth		Sex (Tick)		Male		Marital Status	
				Female		(Please tick)	
Mother's Name				Father's Name		Married	
Educational Details-Attach self-attested Photocopies of Certificates and Mark sheets							
Qualification	Name of Qualification Awarded	Duration		College / University	Subjects/ Specialization	%/ Grade/ Division	Full time/Part Time/Distant Learning
		From	To				
Secondary/ Matriculation							
Higher Secondary (10+2)							
Graduation							
Post Graduation							
Others							

Employment Details (Previous) – Attach Self-Attested Photocopies of Experience Certificates

Name of the Organization	Designation	Key Responsibilities handled	Period	
			From	To

Current Employment – Attach Proof of Current Employment

Name of the Organization	Designation	Responsibilities handled	Working From	Monthly Remuneration

Computer Literacy

Package / Application	Details of Exposure / Proficiency

Language Proficiency

Language	Ability to converse			Ability to Read			Ability to write		
	Poor	Fair	Good	Poor	Fair	Good	Poor	Fair	Good
English									
Hindi									
Odia									
Others (specify)									

References :Two persons to whom you have reported professionally in the recent past who can be approached for a reference

	Referee 1	Referee 2
Name		
Address		
Organization		

Designation		
Phone / Mobile		
E-mail ID		
Professional Relationship with Referee		

Declaration :-

I hereby declare that the foregoing information is correct, genuine and complete to the best of my knowledge and belief and nothing has been concealed or distorted.

Place :

Signature of the Applicant

Date :

Terms and Conditions

- The position is purely temporary, time bound and co-terminus with the scheme and may be terminated earlier depending on the performance.
- The appointment will be terminated either with the termination of the scheme or even before at the discretion of the competent authority.
- The Department of W & CD will have no liability, whatsoever, for the persons recruited under the scheme.
- The competent authority reserves the right to fill up or not fill up the posts as notified in this advertisement.
- No objection certificate from the employer is preferred if already in the service elsewhere.
- No TA/DA will be paid to attend the interview.
- Canvassing/political pressure in any form will render the candidate disqualified for the position.
- The decision of the Commissioner-cum-Secretary will be final and binding on all aspects.
- Merely conformity to the job requirement will not entitle a candidate to be called for interview/considered for appointment.
- Department of W & CD reserves the right to reject the application without assigning any reason and to raise the standard of specifications to restrict the number of candidates to be called for interview. The recruitment process can be cancelled/suspended/terminated at any point without assigning any reasons.
- In order to regulate the number of candidates to be called for interview, if so required, Department of W & CD reserves the right to raise the minimum eligibility criteria/standards.
- The panel list of the candidates will be valid for three years.