

**GOVERNMENT ODISHA**  
**FINANCE DEPARTMENT**

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**NOTIFICATION**

Bhubaneswar, dated the 14<sup>th</sup> February, 2023

No. FIN-CT2-CASE-0058-2020- 4803 /F. In exercise of the powers conferred by the provision to article 309 of the Constitution of India and in supersession of all the circulars issued in this regard earlier except as things done or omitted to be done before such supersession, the Governor of Odisha hereby makes the following rules regulating the conditions of service of persons appointed as Data Entry Operators in the Commercial Tax and Goods & Services Tax Organization of Odisha under the administrative control of Finance Department, namely:—

1. **Short title and commencement.** – (1) These rules may be called the Odisha Data Entry Operators (Commercial Tax and Goods and Services Tax Organization) Service Conditions Rules, 2023.  
(2) They shall come into force on the date of their publication in the Odisha Gazette.
2. **Definitions.** – (1) In these rules, unless the context otherwise requires, –
  - (a) “Appointing Authority” means the Commissioner of CT and GST, Odisha;
  - (b) “Cadre” means the cadre constituted under rule 4;
  - (c) “Commissioner” means Commissioner of CT & GST (Odisha);
  - (d) “Government” means the Government of Odisha;
  - (e) “Regular Appointment” means appointment made regular as per General Administration Department Resolution No.26108/Gen, Dated 17.09.2013.
  - (f) “Service” means the Odisha Data Entry Operators Service (Commercial Tax and Goods and Services Tax);
  - (g) “Territorial Range Heads” means the CT & GST Territorial Range Heads;(2) All other words and expressions used but not specifically defined in these rules shall, unless the context otherwise requires, have the same meaning as respectively assigned to them in the Odisha Service Code.
3. **Applicability.** – These rules shall be applicable only in case of the existing Data Entry Operators who have already been appointed on regular basis as per the General Administration Department Resolution No.26108/Gen, dated the 17<sup>th</sup> September 2013 in the CT and GST Organization.

4. **Composition of Service.** – (1) The cadre of the service shall consist of Data Entry Operator posts as may be determined by the Commissioner from time to time.  
(2) The service shall remain under the administrative control of Commissionerate of CT and GST (Odisha), Cuttack.
5. **Recruitment and Promotion.** – The cadre of the service shall be devoid of any further recruitment, promotion and confirmation in the post.
6. **Disciplinary Authority.** – The Commissioner being the Appointing Authority or any Officer, not below the rank of Deputy Commissioner, authorized by the Commissioner, shall act as Disciplinary Authority in respect of all Data Entry Operators working in CT and GST Organization, Odisha.
7. **Transfer and Posting.** – The Data Entry Operators working in a particular office of the CT & GST Organization shall be transferred and posted to any other office of the Organization by the Commissioner or by the Territorial Range Head with prior approval of the Commissioner.
8. **Obliteration.** – The corresponding post of the cadre shall be terminated after the retirement or death of the employee, whichever is earlier, appointed to the post in the service.
9. **Issue of instruction.** – The Commissioner may issue such instruction(s) not inconsistent with the provisions of these rules as he considers necessary to regulate the matters not specifically covered by the provisions of these rules with the prior concurrence of the Government in Finance Department.
10. **Relaxation.** – When it is considered by the Government that it is necessary or expedient to do so in the public interest it may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules in respect of any class or category of persons.
11. **Interpretation.** – If any question arises relating to the interpretation of any of the provisions of these rules; it shall be referred to the Government in the Finance Department for decision or clarification.

By order of the Governor




**Principal Secretary to Government**

**Memo No.** 4804 /**F. Date:** 14.02.2023

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14.2.2023  
**Joint Secretary to Government**


**Memo No.** 4805 /**F. Date:** 14.02.2023

Copy forwarded to all Departments of Government / Registrar, Odisha High Court / Commissioner of CT&GST, Odisha, Cuttack / Chairman, Odisha Sales Tax Tribunal, Cuttack for information and necessary action.

  
14.2.2023  
**Joint Secretary to Government**


**Memo No.** 4806 /**F. Date:** 14.02.2023

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14.2.2023  
**Joint Secretary to Government**

**Memo No.** 4807 /**F. Date:** 14.02.2023

Copy forwarded to Sri Tapan Kumar Pattanaik, Sr. DPA, FID, Finance Department for hosting in the portal of Finance Department.

  
14.2.2023  
**Joint Secretary to Government**