

**GOVERNMENT OF ODISHA
PLANNING & CONVERGENCE DEPARTMENT**

Letter No. 6286 (55)/P.,
PC-COODI-COODI-0004-2023

Dated: 3rd April, 2023

From

**Smt. Anu Garg, IAS,
Development Commissioner-cum-
Additional Chief Secretary**

To

All Additional Chief Secretaries to Government

All Principal Secretaries to Government

All Commissioner-cum-Secretaries to Government

All Special Secretaries to Government

Sub: No meetings during the third week of every month at the State Level for facilitating Field Visit of Secretaries and Senior Officers

Madam/ Sir,

I am directed to say that State Government have taken up a number of significant initiatives in the recent past for transformation in education, healthcare, irrigation, agriculture, skill development, investment promotion, among others. This is to ensure inclusive growth in all sectors through human development, creation of physical and social infrastructure, provision of social safety nets for the disadvantaged and vulnerable sections and empowerment of women, youth, Scheduled Tribes, Scheduled Castes, Other Backward Classes, Minorities, differently abled and the senior citizens.

2. It is imperative that all Secretaries and Senior Officers, whether they have been allotted a particular district or not, should make extensive field visits and night halts in remote and rural areas for effective monitoring and review of the programmes, schemes, and delivery of critical public services. This will not only make the administration people-friendly and responsive through redressal of public grievances but also help obtaining citizens' feedback about the efficacy of the schemes and programmes.

3. The State Government, after careful consideration of these factors have decided not to hold any review meeting at Government level in the Secretariat during the third week of each month, (except in case of emergencies to be decided by the Chief Secretary) so that the Secretaries and Senior Officers can plan in advance and undertake field tours during the third week to the districts.

4. All Secretaries are therefore, advised not to schedule any meetings in the third week of the month beginning from April, 2023 in order to facilitate maximum field visits during the period.

Yours faithfully,


21/4/23
**Development Commissioner-cum-
Additional Chief Secretary**

Memo No. 6287 /P

Date: 03.04.2023

Copy forwarded to the Private Secretary to Chief Minister, Odisha for kind information of Hon'ble Chief Minister.

OSD-cum-Special Secretary to Govt.

Memo No. 6288 ⁽³⁵⁾ /P

Date: 03.04.2023

Copy forwarded to the Senior PS to Chief Secretary, / PS to Development Commissioner-cum- Additional Chief Secretary/ PS to Agriculture Production Commissioner/ PS to Chief Administrator, KBK, Koraput/ Camp Office, Bhubaneswar for kind information of Chief Secretary/ Development Commissioner-cum- Additional Chief Secretary/ Agriculture Production Commissioner/ Chief Administrator, KBK, Koraput/ Camp Office, Bhubaneswar.

OSD-cum-Special Secretary to Govt.

Memo No. 6289 ⁽³³⁾ /P.

Date: 03.04.2023

Copy forwarded to all Revenue Divisional Commissioners / all Collectors for information & necessary action.

OSD-cum-Special Secretary to Govt.

Memo No. 6290 ⁽³⁵⁾ /P.

Date: 03.04.2023

Copy forwarded to all Heads of Departments for information & necessary action.

OSD-cum-Special Secretary to Govt.

Memo No. 6291 /P.

Date: 03.04.2023

Copy forwarded to ADP Cell, P&C Department for information & necessary action.

OSD-cum-Special Secretary to Govt.

Memo No. 6292 /P.

Date: 03.04.2023

Copy forwarded (both hard and soft) forwarded to IMU Section P&C Department with a request to hoist the letter in the website of Planning & Convergence Department.

OSD-cum-Special Secretary to Govt.