

Government of Odisha

Planning & Convergence Department

File No:PC-OEII-OEII-0021-2022

Letter No.: 22556

Date : 29.12.2023

TENDER CALL NOTICE

1. Sealed tenders/ quotations on plain papers/ letter pad in the prescribed format appended below are invited by the undersigned from the intending Registered Firms having their own office/shop at Bhubaneswar only, with valid GST Registration No., Income Tax clearance up to last assessment year/ copy of the last year return filed before the Income Tax Authorities, Valid PAN and EMD of **Rs.5,000/- in shape of account payee demand draft/ fixed deposit receipt/ banker's cheque/ bank guarantee from any of the commercial banks in the acceptable form** drawn in favour of Deputy Secretary to Government(DDO), Planning & Convergence Department, Lok Seva Bhawan, Bhubaneswar-751001 payable at Bhubaneswar for printing of **SDG IEC collaterals (mentioned at Annexure A) i.e. SDG Calendar, SDG Customized Diary, SDG Customized Bottles, Files and Bags, T-shirts and Caps, SDG Customized Pen stand, Bookmarks, SDG Wristband, Leaflets, SDG display board for all Departments, Laptop sleeves, Name-tag for bags and SDG Paper-weight.**

The interested parties may avail the detailed specification from OE-II Section on any official day or from the Department Website (<https://pc.odisha.gov.in>).

The tender complete in all respect should reach before the undersigned on or before **16.01.2024 by 2.00 P.M.** and the received tenders will be opened on the same day at **4.00 P.M.** in the presence of the Tenderer or their authorized representative in front of the Chairman of the Department Purchase Committee of P&C Department. In case this day is declared a Holiday for any reason, the quotations will be received and open on the next working day at the scheduled time.

The tender is valid for one year from the date of acceptance. The incomplete tender or tenders received after the scheduled date and time shall be rejected.

The undersigned reserves the right to reject all or any tender received without assigning any reason thereof.

Memo No. 22557 /P., Dtd. 29/12/2023

Under Secretary to Government

Copy forwarded to the Head State Portal Group, I.T. Centre, Department of I.T. North Annex of the Secretariat, Bhubaneswar with a request to upload the notice on (Email- tenderorissa@gmail.com/T.A.S.U. Cell.) on Government website.

Under Secretary to Government



Memo No. 22558⁽⁸⁾ /P., Dtd. 29/12/2023

Copy forwarded to Sr. P.S. to DC-cum-ACS/Principal P.S. to Special Secretary/ P.S. to OSD-cum-Special Secretary/ P.S. to F.A-cum-Special Secretary/Additional Secretaries for kind information of DC-cum-ACS/Special Secretary/OSD-cum-Special Secretary/F.A-cum-Special Secretary of P&C Department.

Memo No. 22559⁽²⁵⁾ /P., Dtd. 29/12/2023

Under Secretary to Government

Copy forwarded to all sections of this Department/ IMU Section of this Department with a request to upload the notice on Government website(<https://pc.odisha.gov.in>) of P&C Department/ Issue Section with a request to display this notice on all Notice boards of this Department.

Memo No. 22560⁽⁴⁰⁾ /P., Dtd. 29/12/2023

Under Secretary to Government

Copy forwarded to all Department of Government of Odisha for information and necessary action.

They are requested to display this notice on their Notice Board.

Memo No. 22561⁽²⁾ /P., Dtd. 29/12/2023

Under Secretary to Government

Copy forwarded to the Chief Receptionist, Home Department/ Sergeant Secretariat Security/ Security Officer, Loka Seva Bhawan for information and necessary action.

It is requested to allow the Tenderers to enter into Loka Seva Bhawan premises on the Schedule date.

Memo No. 22562 /P., Dtd. 29/12/2023

Under Secretary to Government

Copy forwarded to Information and Public Relation Department with a request to take necessary steps for publication of this Tender Call Notice in at least in one Odia Daily News paper and one National newspaper for wide circulation latest by date 01.01.2024.

Under Secretary to Government

Annexure-A

Item	Specification	No of Units	Price per unit	Amount (In Rs including GST)
SDG Calendar	Table-top	200		
SDG Customized Diary	A-5 size with handloom cover	200		
SDG Customized Bottles	Borosil 1 litre	200		
Files and Bags	Customised to SDGs	300		
T-shirts and Caps		1000		
SDG Customized Pen stand	Round pen stand with four pockets	500		
Bookmarks	3 cm * 10 cm	3000		
SDG Wristband		1000		
Leaflets	A4 single page glossy both side	3000		
SDG display board for all Departments	Acrylic sandwich boards	50		
Laptop sleeves	SDG Customized 15"	200		
Name-tag for bags	7.5 cm * 4.5 cm	500		
SDG Paper-weight	Cube	200		

Handwritten signature/initials

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