

GOVERNMENT OF ODISHA
FINANCE DEPARTMENT

NOTIFICATION

Bhubaneswar, dated the 6th January, 2024

No.PT2-FIN-TRY-ESTT-0026-2016 627/F., In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India and in supersession of the Odisha Subordinate Finance Service (Treasury Branch) Rules, 2001, orders and instruction if any issued in this regard, except as in respect of things done or omitted to be done before such supersession, the Governor of Odisha is pleased to make the following rules regulating the method of recruitment and the conditions of service of persons appointed to the Odisha Subordinate Finance Service (Treasury Branch), namely :

PART – I

GENERAL

1. **Short title and Commencement.**- (1) These rules may be called the Odisha Subordinate Finance Service (Treasury Branch) Rules, 2023.

(2) They shall come into force on the date of their publication in the Odisha Gazette.

2. **Definitions.**- (1) In these rules, unless the context otherwise requires,-

- a. **"Appointing Authority"** means the Director of Treasuries and Inspection, Odisha;
- b. **"Cadre"** means the District cadre comprising the District Treasury, Special Treasury and Sub-Treasury functioning under the respective Division;
- c. **"Commission"** means the Odisha Public Service Commission;
- d. **"Committee"** means the Departmental Promotion Committee Constituted under rule-8 of these rules;

- e. **"Director"** means the Director of Treasuries and Inspection, Odisha;
- f. **"Division"** means division as in the Odisha Revenue Divisional Commissioner Act, 1957;
- g. **"Government"** means the Government of Odisha;
- h. **"Persons with Disability"** means person who has been granted disability certificate by the Competent Authority as per the provisions under rule 4 of the Persons with Disabilities (Equal Opportunities, Protection of Right and Full Participation) Odisha Rules, 2003;
- i. **"Scheduled Castes and Scheduled Tribes"**, shall have reference to the Scheduled Castes and Scheduled Tribes specified in the Constitution (Scheduled Castes) Order, 1950 and the Constitution (Scheduled Tribes) Order, 1950 made under Articles 341 and 342, respectively, of the Constitution of India and as amended from time to time;
- j. **"SEBC"** means Socially and Educationally Backward Classes of citizens as defined in clause (a) of section 2 of the Odisha State Commission for Backward Classes Act, 1993;
- k. **"Service"** means the Odisha Subordinate Finance Services (Treasury Branch); and
- l. **"Year"** means a calendar year.

(2) All other words and expressions used in these rules but not specifically defined shall, unless the context otherwise requires, have the same meaning as respectively assigned to them in the Odisha Service Code.

3. Constitution of Service.- The service shall consist of following posts, namely: -

- (i) Accountant;
- (ii) Senior Accountant; and
- (iii) Chief Accountant.

PART – II

METHODS OF APPOINTMENT

4. Methods of Appointment.- Subject to other provisions made in these rules, the appointment to the post in the service shall be made by the following methods namely :-

(a) Appointment to the post of Accountant shall be made by way of promotions from amongst eligible Senior Assistants of the Treasuries, Special Treasuries and Sub-Treasuries within a Division.

(b) Appointment to the post of Senior Accountant shall be made by way of promotion from amongst the eligible Accountants within a Division.

(c) Appointment to the post of Chief Accountant shall be made by way of promotion from amongst the eligible Senior Accountants within a Division.

5. Reservations.- Notwithstanding anything contained in these rules' reservation of vacancies or posts, as the case may be, for: –

(a) Scheduled Castes and Scheduled Tribes shall be made in accordance with the provisions of the Odisha Reservation of Vacancies in Posts and Services (for Scheduled Castes and Scheduled Tribes) Act, 1975 and the rules made thereunder, and

(b) Persons with Disabilities shall be made in accordance with the provisions made under such Act, rules, orders or instructions issued in this behalf by the Government from time to time.

PART – III

PROMOTION

6. Eligibility criteria for promotion.- (1) No Senior Assistant shall be eligible for promotion to the posts of Accountant unless he has rendered at least four years of continuous service as such on the 1st day of January of the year in which the committee meets and has passed the Final Accounts Examination conducted by the Madhusudan Das Regional Academy of Financial Management, Bhubaneswar.

(2) No Accountant shall be promoted to the post of Senior Accountant, unless he has put in at least one year of continuous service as such as on the 1st day of January of the year in which the committee meets.

(3) No Senior Accountant shall be promoted to the post of Chief Accountant, unless he has put in at least one year of continuous service as such as on the 1st day of January of the year in which the committee meets.

7. Common Gradation list for the purpose of promotion.- (1) A Common Gradation list of Senior Assistant or Accountant or Senior Accountant or Chief Accountant of a division shall be prepared by the Director on the basis of select list prepared by the Odisha Subordinate Staff Selection Commission for appointment to the rank of Junior Assistant for the purpose of consideration of promotion to the rank of Accountant or Senior Accountant or Chief Accountant respectively:

Provided that in case of non-availability of relevant select list in old cases, the date of appointment to the service as Junior Assistant (Junior Clerk) shall be the factor for determination of Inter-Se-Seniority for preparation of the common gradation list of Senior Assistant or Accountant or Senior Accountant respectively.

(2) All District Treasury Officers shall furnish the vacancy position with reservation breakup of the vacancies in the rank of Accountant, Senior Accountant, and Chief Accountant separately latest by 31st December preceding the year of Departmental Promotion Committee positively.

(3) All District Treasury Officers shall also furnish the list of eligible Senior Assistant or Accountant or Senior Accountant along with their service particulars latest by 31st December preceding the year of Departmental Promotion Committee positively for the purpose of consideration of promotion to the next higher rank.

8. Constitution of Committee.- (1) There shall be a Departmental Promotion Committee, consisting of the following members to consider the case of promotion to the post of Accountant, Senior Accountant and Chief Accountant, namely:-

- (a) Director of Treasuries and Inspection,Chairman
Odisha

- | | | |
|-----|---|--------------------|
| (b) | Representative of Finance Department | ...Member |
| (c) | Joint/ Deputy Director of Treasuries and
Inspection, Odisha | ...Member |
| (d) | Representative of ST & SC Development
Department | ...Member |
| (e) | Establishment Officer / Desk Officer of
Director of Treasuries and Inspection,
Odisha | ...Member Convenor |

(2) The recommendation of the Committee shall be valid and can be acted upon notwithstanding the absence of any of its members:

Provided that the member so absenting was duly invited to attend the meeting and the majority of the members of the Committee were present at such meeting.

9. Procedure for Selection by the Committee.- (1) The Committee shall meet at least once in a year preferably in the month of January to prepare a list of officers, as are held by them, suitable for promotion to the next higher grade taking into account the existing vacancies and the anticipated vacancies of the year.

(2) The Committee while considering the promotion cases of suitable officers and preparation of the list shall follow the following provisions, namely: –

- i. the Odisha Reservation of Vacancies in Posts and Services (for Scheduled Castes and Scheduled Tribes) Act, 1975 and the rules made there under;
- ii. the Odisha Civil Services (Zone of Consideration for Promotion) Rules, 1988;
- iii. the Odisha Civil Services (Criteria for Promotion) Rules, 1992;
- iv. the Odisha Civil Services (Criteria for Selection for Appointment including Promotion) Rules, 2003; and
- v. the Odisha Rights of Persons with Disability Rules, 2018.

10. Preparation of Select List.- (1) The recommendations of the committee along with a list of all eligible candidates, including those who have not been recommended together with the service particulars, shall be referred to the Commission for concurrence and on obtaining concurrence of the Commission, the same shall form the select list.

(2) The lists referred to under sub-rule (1) shall ordinarily be in force for a period of one year from the date of its approval by the Government or until another select list is prepared afresh whichever is earlier.

(3) The Director shall allocate offices to the selected candidates and issue orders of promotion on the basis of the merit position of the selected candidates vis-à-vis the availability of vacancies.

PART – IV

OTHER CONDITIONS OF SERVICE

11. Probation and confirmation.- (1) Every person appointed to the service shall be on probation for a period of one year from the date of joining in the post:

Provided that the Appointing Authority may, if thinks fit, in any case or class of cases for good and sufficient reasons to be recorded in writing, extend the period of probation for another year but not exceeding two years:

Provided further that such period of probation shall not include the following:

- (i) Extraordinary leave:
- (ii) Period of unauthorised absence; and
- (iii) Any other period for which the person concerned is held not be on actual duty

(2) The appointment of a probationer shall, for good and sufficient reasons to be recorded in writing, be terminated by the Government at any time without previous notice during the period of probation including extension of such period, if any, and after such termination, the employee shall deem to be reverted to his former cadre or post, if he is a promotee.

(3) A probationer after completing the period of probation to the satisfaction of the Government shall be eligible for confirmation subject to the availability of substantive vacancy in the service.

12. **Inter se seniority.**- The Inter-se-seniority of the officers appointed to any post in the service in a particular year shall be in the order in which their names are arranged in the Select List of Junior Assistant (Junior Clerk) from which they are appointed.

13. **Training.**- The Accountant or Senior Accountant or Chief Accountant may be required to undergo such training as may be directed by Government from time to time.

PART – V

MISCELLANEOUS

14. **Relaxation.**- When it is considered by the Government that it is necessary or expedient so to do in the public interest, it may, by order, for reasons to be recorded in writing, relax any provision of these rules in respect of any class or category of the employees.

15. **Interpretation.**- If any question arises relating to the interpretation of these rules; it shall be referred to the State Government whose decision thereon shall be final.

By order of the Governor



(Vishal Kumar Dev)

Principal Secretary to Government

Memo No. 628 /F.,

Date 06-01-2024

Copy forwarded to the Secretary to Hon'ble Governor/ Private Secretary to Hon'ble Chief Minister/ Private Secretary to Hon'ble Minister, Finance for kind information of Hon'ble Governor/ Hon'ble Chief Minister/ Hon'ble Minister, Finance.

SKL
06.01.24

Under Secretary to Government

Memo No. 629 /F.,

Date 06-01-2024

Copy forwarded to the OSD to Chief Secretary/ Sr. PS to Additional Chief Secretary, GA & PG Department/ PS to Principal Secretary, Finance Department/ OSD to Principal Secretary, Law Department for kind information of Chief Secretary/ Additional Chief Secretary, GA & PG Department/ Principal Secretary, Finance Department/ Principal Secretary, Law Department.

SKL
06.01.24

Under Secretary to Government

Memo No. 630 /F.,

Date 06-01-2024

Copy forwarded to All Revenue Divisional Commissioners/ Secretary, Board of Revenue, Odisha, Cuttack/ All Collectors/ All District and Session Judges/ Secretary, OPSC, Cuttack/ Secretary, OSSC / Secretary, OSSSC / Director, Madhusudan Das Regional Academy of Financial Management (MDRAFM), Chandrasekherpur, Bhubaneswar for information and necessary action.

SKL
06.01.24

Under Secretary to Government

Memo No. 631 /F.,

Date 06-01-2024

Copy forwarded to the Principal Accountant General (A&E), Odisha, Bhubaneswar/ Accountant General (Audit-1), Odisha, Bhubaneswar / Accountant General (Audit-2), Odisha, Bhubaneswar/ Deputy Accountant General, Puri for kind information.

SKL
06.01.24

Under Secretary to Government

P.T.O

Memo No. 632 /F.,

Date 06-01-2024

Copy forwarded to the Director of Treasuries and Inspection, Odisha, Bhubaneswar/ Controller of Accounts, Odisha, Bhubaneswar/ All Treasury Officers of District Treasuries and Special Treasuries/ Sub-Treasuries for information and necessary action.

SKL
06.01.24

Under Secretary to Government

Memo No. 633 /F.,

Date 06-01-2024

Copy forwarded to the Director of Printing, Stationery & Publication, Odisha, Cuttack for information and necessary action.

He is requested to publish the Notification in the next issue of Odisha Gazette and supply 50 (fifty) printed copies to Finance (Treasury) Department.

SKL
06.01.24

Under Secretary to Government

Memo No. 634 /F.,

Date 06-01-2024

Copy forwarded to Sri Tapan Kumar Pattanaik, Sub-Nodal Officer (E-Gazette), FID, Finance Department through his email- tkpattanaik@gmail.com for hosting this Notification in the portal of Finance Department for general information.

SKL
06.01.24

Under Secretary to Government