

FINANCE DEPARTMENT

Memo No. GIS-II-1178/07 – 44674 (370)/F., Dt.16.11.07

To

All Departments of Government/
All Heads of Departments/
All Revenue Divisional Commissioners/
All Collectors/
Registrar, Utkal University, Vani Vihar, Bhubaneswar/
Registrar, Sambalpur University, Jyotivihar, Sambalpur/
Registrar, Berhampur University, Bhanjavihar, Berhampur/
Registrar, Orissa University of Agriculture & Technology,
Bhubaneswar/
Secretary, Board of Secondary Education, Orissa, Cuttack/
Secretary, Council of Higher Secondary Education, Orissa,
Bhubaneswar/
All Executive Officers of Municipal Corporations/Municipalities/
NACs of the State.

Sub : Deposit of premium in favour of the employees under GIS and sanction of assured sum to the legal heir(s) of the deceased employees for premature death of the employees while in service.

It has come to the notice of Government that in several cases the Drawing and Disbursing Officer of the establishment and the employees concerned do not take timely action for sanction and deposit of required amount of premium under the GIS after enhancement/fixation of pay of the employees on promotion, revision of pay, sanction of increment etc. As a result, large number of death cases under short deposit are referred to Finance Department for sanction and payment of full benefits to the legal heir(s) of the deceased employees. Besides, some legal heir(s) of the deceased employee are filing cases in different Courts with claims for full benefits under the scheme even if timely deposit of the required amount of premium has not been made during the life time of the deceased employees.

Sanction of the sum assured under G.I.S. is interlinked with timely deposit of required amount of premium prior to the death of the employee. It is, therefore, the exclusive responsibility of the D.D.O. to ensure that up-to-date and timely deposits are made in respect of each employee working in the establishment concerned under the G.I.S. This is absolutely necessary to provide financial protection to the family

members of the employee concerned in case of his/her sad and sudden demise while in service.

With a view to avoiding any lapse on this account with necessary scrutiny and adequate vigilance, the Government, after careful consideration, have been pleased to decide that the D.D.O. henceforward, shall submit a certificate in the pay bill every month that the required premium amount in respect of all the employees of his establishment under the G.I.S. has been sanctioned and deducted from the salary of each employee in whose favour the pay of the month is being drawn and its timely deposit shall be ensured by him. The concerned D.D.O. shall be squarely responsible for non-deposit of G.I.S. premium at enhanced rate. In case of any liability accruing to the State for non-deposit of the enhanced premium in time, the same would be recovered from the concerned D.D.O.

The above procedure shall be effective from 01.01.2008 and in the salary bill for the month of December, 2007 drawn in January, 2008.

Sd/- R.N.Senapati
Principal Secretary to Government.