

GOVERNMENT OF ODISHA
FINANCE DEPARTMENT

No. 34614 /F.,
FIN-BUD1-BT-0007-2024

Date: 12/12/2024

From

Saswata Mishra, IAS,
Principal Secretary to Government

To

All Additional Chief Secretaries/
Principal Secretaries/
Commissioner-cum-Secretaries/
Secretaries to Government.

Sub: Programme for Pre-budget scrutiny meeting under Administrative Expenditure for 2025-26.

Madam / Sir,

I am directed to say that the circular for preparation of Revised Estimates for FY 2024-25 and Budget Estimates for FY 2025-26 has been issued vide F.D. Letter No.30251/F., dated 02.11.2024. Administrative Department would submit their Budget proposals to P&C Department and Finance Department within the broad expenditure ceiling communicated in BETA latest by dt.20.12.2024. Thereafter, pre-budget scrutiny meetings will be taken up by Finance Department for finalization of Budget proposals under Administrative Expenditure, Transfer from State and Disaster Risk Management Fund from 23.12.2024 as per the schedule enclosed.

I would, therefore, request you to depute FAs/ AFAs of your Department along with Officers of concerned Heads of Departments/Controlling Officers and other Officers connected with Budget works to attend the meeting as per the schedule for finalization of your Budget proposals under Administrative Expenditure, Transfer from State (in case of H&UD Department and PR&DW Department) and Disaster Risk Management Fund (in case of Revenue & DM Department and SRC Office) for FY 2025-26.

Yours faithfully,

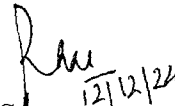


Principal Secretary to Government

Memo No. 34615 /F.,

Dated 12/12/2024

Copy along with copy of the programme forwarded to F.As/ A.F.As of all Departments for information and necessary action.


12/12/24
Joint Secretary to Government

Memo No. 34616 /F.,

Dated 12/12/2024

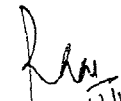
Copy along with copy of the programme forwarded to all Officers/ all Budget & Expenditure Branches of Finance Department for information and necessary action.


12/12/24
Joint Secretary to Government

Memo No. 34617 /F.,

Dated 12/12/2024

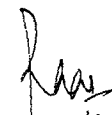
Copy along with copy of the programme forwarded to Planning & Convergence Departments for information and necessary action.


12/12/24
Joint Secretary to Government

Memo No. 34618 /F.,

Dated 12/12/2024

Copy along with copy of the programme forwarded to the Portal-in-Charge, FID with request to upload the programme in the website of Finance Department at www.odisha.gov.in/finance.


12/12/24
Joint Secretary to Government

(17) FID

Memo No. 34619 /F.,

Dated 12/12/2024

Copy along with copy of the programme forwarded to the Sr. P.S. to Principal Secretary, Finance Department for information.


Joint Secretary to Government

Memo No. 34620 /F.,

Dated 12/12/2024

Copy along with copy of the programme forwarded to O & M Branch for information. They are requested to keep the Conference Hall ready on the meeting days.


Joint Secretary to Government

PROGRAMME FOR PRE-BUDGET SCRUTINY MEETING UNDER ADMINISTRATIVE EXPENDITURE FOR 2025-26

Sl. No.	Name of the Department	Date & Time for discussion	Venue	Name of the Officer of F.D. who will Participate in the Meeting.
1	2	3	4	5
1.	Excise	23.12.2024 11.00 A.M	Conference Hall of Annex Building, Finance Department.	Sri Dehipriya Biswal, Addl. Secretary, Sri M.K. Mohanty, Joint Secretary, Smt. Sujata R Karthikeyan, Special Secretary,
2.	Co-Operation	23.12.2024 11.00 A.M	Conference Hall of Finance Department.	Sri Pradipta Kumar Biswal, Deputy Secretary, Sri Satyananda Sarangi, Under Secretary, Smt Ellora Mohanty, Addl. Secretary,
3.	Electronics & I.T.	23.12.2024 03.00 P.M	Conference Hall of Finance Department.	Sri Prasant Kumar Mishra, Joint Secretary. Smt. Yamini Sarangi, Dir-cum-Special Secretary,
4.	Parliamentary Affairs	23.12.2024 03.00 P.M	Conference Hall of Annex Building, Finance Department.	Sri Tarakanta Bhakta, Joint Secretary, Smt. Debasmita Subudhi, Under Secretary.
5.	Water Resources	24.12.2024 11.00 A.M	Conference Hall of Finance Department.	Sri S.P. Rath, Director, Budget, Sri Nihar Ranjan Panda, Joint Secretary, Sri Suresh Chandra Tripathy, Special Secretary,
6.	H & F.W.	24.12.2024 11.00 A.M	Conference Hall of Annex Building, Finance Department.	Sri Krushna Chandra Satapathy, Addl. Secretary, Sri Priyabrata Mishra, Under Secretary.
7	ST & SC Development, Minorities & Backward Classes Welfare	24.12.2024 03.00 P.M	Conference Hall of Finance Department.	Sri Krushna Chandra Satapathy, Addl. Secretary, Smt Suchita Dash, Desk Officer.

Sl. No.	Name of the Department	Date & Time for discussion	Venue	Name of the Officer of F.D. who will Participate in the Meeting.
1	2	3	4	5
8.	Steel & Mines	24.12.2024 03.00 P.M	Conference Hall of Annex Building, Finance Department.	Smt Sujata R Karthikeyan, Special Secretary, Sri Saumyajit Rout, Joint Secretary,
9.	Agriculture and Farmers Empowerment	26.12.2024 11.00 A.M	Conference Hall of Finance Department.	Sri Pradipta Kumar Biswal, Deputy Secretary Smt. Sujata R Karthikeyan, Special Secretary, Sri Pradipta Kumar Biswal, Deputy Secretary,
10.	Panchayati Raj & Drinking Water	26.12.2024 11.00 A.M	Conference Hall of Annex Building, Finance Department.	Sri Satyananda Sarangi, Under Secretary. Sri Krushna Chandra Satapathy, Addl. Secretary,
11.	Science & Technology	26.12.2025 03.00 P.M	Conference Hall of Finance Department.	Smt Suchita Dash, Desk Officer Smt Ellora Mohanty, Addl. Secretary,
12.	Disaster Management.	26.12.2024 03.00 P.M	Conference Hall of Annex Building, Finance Department.	Sri Prasant Kumar Mishra, Joint Secretary. Sri Debipriya Biswal, Addl. Secretary,
13	Planning & Convergence	27.12.2024 11.00 A.M	Conference Hall of Finance Department.	Sri M.K. Mohanty, Joint Secretary, Smt Ellora Mohanty, Addl. Secretary,
14.	Higher Education	27.12.2024 11.00 A.M	Conference Hall of Annex Building, Finance Department.	Sri Prasant Kumar Mishra, Joint Secretary Sri S.K. Sahoo, Special Secretary
15.	Industries	27.12.2024 03.00 P.M	Conference Hall of Annex Building, Finance Department.	Smt Sujata R Karthikeyan, Special Secretary, Sri Saumyajit Rout, Joint Secretary,
16.	Energy	27.12.2024 03.00 P.M	Conference Hall of Finance Department	Sri Pradipta Kumar Biswal, Deputy Secretary. Sri S.P. Rath, Director, Budget, Sri Nihar Ranjan Panda, Joint Secretary,

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1	2	3	4	5
17.	I & P.R.	02.01.2025 11.00 A.M	Conference Hall of Annex Building, Finance Department.	Smt. Yamini Sarangi, Dir-cum-Special Secretary, Sri Tarakanta Bhakta, Joint Secretary, Smt. Debasmita Subudhi, Under Secretary. Smt. Ellora Mohanty, Addl. Secretary,
18.	Transport	02.01.2025 11.00 A.M	Conference Hall of Finance Department.	Sri Prasant Kumar Mishra, Joint Secretary, Sri Krushna Chandra Satapathy, Addl. Secretary,
19.	Labour & E.S.I	02.01.2025 03.00 P.M	Conference Hall of Finance Department.	Smt Suchita Dash, Desk Officer.
20.	School & Mass Education	02.01.2025 03.00 P.M	Conference Hall of Annex Building, Finance Department.	Sri S.K. Sahoo, Special Secretary Smt. Sujata R Karthikeyan, Special Secretary,
21.	Forest, Environment & Climate Change	03.01.2025 11.00 A.M	Conference Hall of Finance Department.	Sri Pradipta Kumar Biswal, Deputy Secretary, Sri Satyananda Sarangi, Under Secretary. Smt. Yamini Sarangi, Dir-cum-Special Secretary,
22.	Sports & Y.S.	03.01.2025 11.00 A.M	Conference Hall of Annex Building, Finance Department.	Sri Tarakanta Bhakta, Joint Secretary, Smt. Debasmita Subudhi, Under Secretary. Sri Suresh Chandra Tripathy, Special Secretary,
23.	Women and Child Development	03.01.2025 03.00 P.M	Conference Hall of Annex Building, Finance Department.	Sri Krushna Chandra Satapathy, Addl. Secretary, Sri Priyabrata Mishra, Under Secretary Sri H.K. Jena, Addl. Secretary,
24.	Rural Development	03.01.2025 03.00 P.M	Conference Hall of Finance Department.	Sri Naba Kumar Dash Deputy Secretary

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1	2	3	4	5
25.	Mission Shakti	04.01.2025 11.00 A.M	Conference Hall of Finance Department.	Sri S.C. Tripathy, Spl. Secretary, Sri Krushna Chandra Satapathy, Addl. Secretary, Sri Priyabrata Mishra, Under Secretary
26	O.L.A.	04.01.2025 11.00 A.M	Conference Hall of Finance Department.	Smt. Yamini Sarangi, Dir-cum-Special Secretary, Sri Tarakanta Bhakta, Joint Secretary,
27.	M.S & M.E	04.01.2025 03.00 P.M	Conference Hall of Annex Building, Finance Department.	Smt. Debasmita Subudhi, Under Secretary. Smt Sujata R Karthikeyan, Special Secretary, Sri Saumyajit Rout, Joint Secretary,
28.	SS & EPD	04.01.2025 03.00 P.M	Conference Hall of Finance Department.	Sri Pradipta Kumar Biswal, Deputy Secretary Sri Suresh Chandra Tripathy, Special Secretary, Sri Krushna Chandra Satapathy, Addl. Secretary,
29.	Handloom, Textiles & Handicrafts	06.01.2025 11.00 A.M	Conference Hall of Annex Building, Finance Department.	Sri Priyabrat Mishra, Under Secretary Smt Sujata R Karthikeyan, Special Secretary, Sri Saumyajit Rout, Joint Secretary,
30.	Public Enterprise	06.01.2025 11.00 A.M	Conference Hall of Finance Department.	Sri Pradipta Kumar Biswal, Deputy Secretary Smt Ellora Mohanty, Addl. Secretary,
31.	Home	06.01.2025 03.00 P.M	Conference Hall of Annex Building, Finance Department.	Sri Prasant Kumar Mishra, Joint Secretary Sri Debipriya Biswal, Addl. Secretary,
32.	Tourism	06.01.2025 03.00 P.M	Conference Hall of Finance Department.	Sri M.K. Mohanty, Joint Secretary, Smt. Yamini Sarangi, Dir-cum-Special Secretary, Sri Tarakanta Bhakta, Joint Secretary, Smt. Debasmita Subudhi, Under Secretary.

Sl. No.	Name of the Department	Date & Time for discussion	Venue	Name of the Officer of F.D. who will Participate in the Meeting.
1	2	3	4	5
33.	H & U.D.	07.01.2025 11.00 A.M	Conference Hall of Annex Building, Finance Department.	Sri H.K. Jena, Addl. Secretary, Sri Naba Kumar Dash Deputy Secretary.
34.	FS & CW	07.01.2025 11.00 A.M	Conference Hall of Finance Department.	Smt Ellora Mohanty, Addl. Secretary, Sri Prasant Kumar Mishra, Joint Secretary.
35.	Skill Development & Technical Education	07.01.2025 03.00 P.M	Conference Hall of Annex Building, Finance Department.	Smt Sujata R Karthikeyan, Special Secretary, Sri Saumyajit Rout, Joint Secretary, Sri Pradipta Kumar Biswal, Deputy Secretary
36.	G.A. & P.G.	07.01.2025 03.00 P.M	Conference Hall of Finance Department.	Smt. Yamini Sarangi, Dir-cum-Special Secretary, Sri Tarakanta Bhakta, Joint Secretary, Smt. Debasmita Subudhi, Under Secretary.
37.	Law	08.01.2025 11.00 A.M	Conference Hall of Finance Department.	Smt. Yamini Sarangi, Dir-cum-Special Secretary, Sri Tarakanta Bhakta, Joint Secretary, Smt. Debasmita Subudhi, Under Secretary.
38.	Revenue	08.01.2025 11.00 A.M	Conference Hall of Annex Building, Finance Department.	Sri Debpriya Biswal, Addl. Secretary, Sri M.K. Mohanty, Joint Secretary, Sri H.K. Jena, Addl. Secretary,
39.	Works	08.01.2025 03.00 P.M	Conference Hall of Annex Building, Finance Department.	Sri Naba Kumar Dash Deputy Secretary. Sri S.P. Rath, Director, Budget,
40.	Finance	08.01.2025 03.00 P.M	Office Chamber of Sri S.P. Rath, Director, Budget.	Sri Nihar Ranjan Panda, Joint Secretary Smt. Yamini Sarangi, Dir-cum-Special Secretary,
41.	Odia Language, Literature and Culture	09.01.2025 11.00 A.M	Conference Hall of Annex Building, Finance Department.	Sri Tarakanta Bhakta, Joint Secretary, Smt. Debasmita Subudhi, Under Secretary.

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1	2	3	4	5
42.	Commerce	09.01.2025 11.00 A.M	Conference Hall of Finance Department.	Smt Ellora Mohanty, Addl. Secretary, Sri Prasant Kumar Mishra, Joint Secretary, Smt. Sujata R Karthikeyan, Special Secretary,
43.	Fisheries & ARD	09.01.2025 03.00 P.M	Conference Hall of Annex Building, Finance Department.	Sri Pradipta Kumar Biswal, Deputy Secretary, Sri Satyananda Sarangi, Under Secretary.
