

**GOVERNMENT OF ODISHA
FINANCE DEPARTMENT**

No 5833 /F, Dated 07.03.2026
FIN-TRY-BT-0001-2020

From

Sanjeeb Kumar Mishra, IAS
Principal Secretary to Government

To

Additional Chief Secretaries/

Principal Secretaries/

Commissioner-cum-Secretaries/

Secretaries to Government/

All Departments

All Heads of Departments

**Sub: Measures to prevent rush of expenditure towards the fag end of the
Financial Year 2025-26 - regarding**

Madam/Sir,

I am to say that Finance Department has earlier intimated all Departments of Government/all Heads of Department to avoid rush of expenditure towards the fag end of the financial year and stick to the deadlines fixed for issue of sanction order for release of funds, re-appropriation of funds, issue of allotment, surrender of funds and submission of bills in the Treasuries vide letter No. 3653/F, dt.10.02.2026.

2. In view of administrative convenience and the necessity to regulate the submission of different kinds of bills/claims in the Treasuries in a phased manner, the deadlines so fixed for presentation of bills/claims in the Treasuries are now revised as per the table provided in the next page.

<i>Sl. No.</i>	<i>Items</i>	<i>Deadlines Prescribed</i>
I.	All bills pertaining to claims under the unit "Other Contingencies" and purchase of Machinery, Equipment & Vehicles, Share Capital Investment, Budgetary support in favour of Co-operatives, Industrial Enterprises, Public Sector Undertakings in shape of loan or Share Capital Investment and subsidy.	16.03.2026
II.	Re-submission of bills after due compliance, in respect of items as mentioned at (I) above which were objected to earlier.	19.03.2026
III.	All other bills except the categories enumerated at (I) above.	23.03.2026
IV.	Resubmission of bills after due compliance except those mentioned at (I) which were objected to earlier.	25.03.2026
V.	Claims relating to Central Sector Schemes, Centrally Sponsored Schemes (CSS) and Finance Commission Grants, the Central Assistance/Grants for which are received on or after 23.03.2026/ Claims relating to CSS under SNA SPARSH	31.03.2026

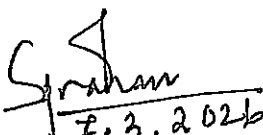
3. These deadlines are to be followed scrupulously. Accordingly, necessary expenditure sanction for these items/claims should be issued on or before the deadlines for submission of bills. **The last date for issue of sanction order for incurring expenditure on these items is the last date for submission of the related bills in the Treasury/ Sub-Treasury concerned.**

It is, therefore, requested to kindly take timely steps for drawal of funds by the deadlines stipulated above in the interest of fiscal discipline and effective financial management. It should be noted that there will not be further relaxation in the deadlines indicated above.

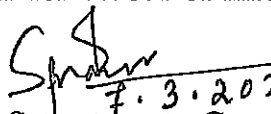
Yours faithfully,


Principal Secretary to Government

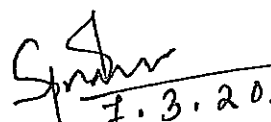
Memo No. 5834 /F, dated 07.03.2026
 Copy forwarded to the Private Secretaries to Chief Secretary/D.C.-cum-Additional Chief Secretary/Principal Secretary, Finance Department/ for kind information of Chief Secretary/D.C.-cum-Additional Chief Secretary/Principal Secretary, Finance Department.


 7.3.2026
 Deputy Secretary to Government

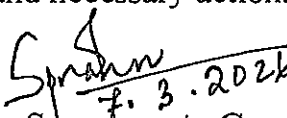
Memo No. 5835 /F, dated 07.03.2026
 Copy forwarded to the Resident Commissioner, Odisha, New Delhi/ Registrar, Orissa High Court/ Secretary, Odisha Public Service Commission/ Secretary, Odisha State Election Commission/ Secretary, Staff Selection Commission/ Secretary, Subordinate Staff Selection Commission/ Registrar, Odisha Administrative Tribunal / Secretary, State Human Rights Commission/ Secretary, Odisha Electricity Regulatory Commission for favour of information & necessary action.


 7.3.2026
 Deputy Secretary to Government

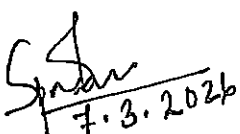
Memo No. 5836 /F, dated 07.03.2026
 Copy forwarded to all Public Sector Undertakings/Cooperative Institutions for information & necessary action.


 7.3.2026
 Deputy Secretary to Government

Memo No. 5837 /F, dated 07.03.2026
 Copy forwarded to all Revenue Divisional Commissioners/all Collectors/all Controlling Officers for information and necessary action.

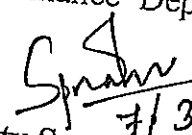

 7.3.2026
 Deputy Secretary to Government

Memo No. 5838 /F, dated 07.03.2026
 Copy forwarded to the Director of Treasuries & Inspection, Odisha, Bhubaneswar / all Treasury Officers / Sub-Treasury Officers for information and necessary action.


 7.3.2026
 Deputy Secretary to Government

Memo No. 5839 /F, dated 07.03.2026
Copy forwarded to all Officers / all Branches of Finance Department for
information & necessary action.

Memo No. 5840 /F, dated 07.03.2026
Copy forwarded to Sri Tapan Pattnaik, FID, Finance Department with a
request to upload the copy of the circular in Finance Department website
(www.odisha.gov.in/finance) under IFMS.


7/3/2026
Deputy Secretary to Government