

**GOVERNMENT OF ODISHA
FINANCE DEPARTMENT**

No. 108 /F., Date: 03.01.2017
FIN- BUD1-BT-0013/2016

From

Sri T.K. Pandey, I.A.S.
Principal Secretary to Government.

To

All Principal Secretaries/
Commissioner-Cum-Secretaries/
Secretaries/
Special Secretaries to Government/
Heads of Departments

Sub: ***Preparation of Revised Estimates for 2016-17 & Budget Estimates for 2017-18 : Training on the changes made in the budget making process & online preparation of Departmental Estimates and extension of time for submission of budget proposals.***

Ref : **Finance Department Circular No. -34048/F, Dt.17.12.2016**

Sir/Madam,

I am directed to say that proposals for Revised Estimates for 2016-17 and Budget Estimates for 2017-18 were called for in Finance Department Circular No-34048/F., Dt.17.12.2016. In para-21 of the said Circular, it was mentioned that, in order to prepare the Annual Budget, 2017-18 through merger of Plan and Non-Plan, there would be change in formats. Necessary modification in the format is being made in "Online Budget Compilation System" (BETA software). Due to non-availability of adequate time, it was not possible to make changes in the format and impart training to the field functionaries. Hence, for preparation of Annual Budget, 2017-18, proposals from DDO level to Controlling Officers and from Controlling Officers to Administrative Departments would be submitted in old format. However, when the Administrative Department would submit the proposal to Finance Department/ Planning and Convergence Department using BETA software, the proposal would be automatically converted to the new format.

2. Hence, training on the proposed change in format and necessary modifications made on the BETA software is to be imparted to the concerned officials of the Administrative Departments on operating this module.
3. Accordingly, a training programme has been arranged for the FAs/AFAs and Officials dealing with preparation of budget of the Administrative Departments in the Finance Department Training Hall on 5th January, 2017 in two sessions. The detailed training programme is at **Annexure-I**.
4. I would, therefore, request you to kindly depute the FA/AFA of your Department and Officials entrusted with the budget work to attend the training programme and ensure timely submission of proposal for Revised Estimates for 2016-17 and Budget Estimates for 2017-18.
5. Merger of Plan and Non-Plan has brought about changes in formats and process of submission of budget proposals. These changes require some more time for the Administrative Departments for preparation and submission of budget proposals to Finance and Planning & Convergence Department. Requests have come from various quarters for extension of time for submission of budget proposals. Keeping this in view, the last date for submission of proposals for preparation of Revised Estimates for 2016-17 and Budget Estimates for 2017-18 to Finance and Planning & Convergence Department is extended up to **7th January, 2017**.

Yours faithfully,

Sd/-

(T.K. Pandey)

Principal Secretary to Government