

FINANCE DEPARTMENT

OFFICE MEMORANDUM

No. 11455--Codes-27/91-F.

The 30th March 1991.

Subject:—Payment of Uniform allowance in lieu of hot weather liveries at the prescribed rate.

Government have prescribed the monetary limit and duration for supply of hot weather liveries to different category of Government employees from time to time. It has been stipulated.

- (i) that the liveries should be supplied at prescribed durations.
- (ii) the liveries are to be made out of poly vastra within the monetary limit fixed including stitching charges.
- (iii) the purchase should be made from the Handloom Organisations of the State as prescribed by the Industries Department from time to time.
- (iv) it may be ensured that Liveries supplied are put on regularly by the employees as otherwise supply of the same should be discontinued.

2. It has been represented to Government that the liveries are not being supplied regularly as prescribed by Government and that the liveries when supplied are not of good quality, make etc. After careful consideration of the representations of different categories of employees eligible for supply of liveries. Government have been pleased to decide that instead of supplying stitched liveries by the respective Heads of Offices the cost of liveries may be paid to the eligible employees in the form of uniform allowance at the prescribed duration and within the monetary limit fixed from time to time. This shall be met from the primary unit- "other Allowances" provided/or to be provided in the Budget of the respective Department by surrendering equivalent amount from "Other Contingencies" under the detailed head "office Expenses".

3. The employees shall procure the livery of his choice but it should be of uniform standard i. e. white in colour, buttoned up tunic, properly made of Khadi/Poly Vastra which may be purchased from Orissa State Handloom Development Corporation/Orissa State Weavers Co-operative Societies / Authorised Khadi Bhandar of the State.

4. Before drawing the uniform allowance from the Treasury at prescribed intervals, the Drawing Officer must ensure that the concerned employee has furnished a Certificate indicated below duly countersigned by the concerned Officers under whom they are working.

"Certified that the liveries supplied to me / purchased by me out of the uniform allowance paid are being regularly put on and that, the cloth for the same has been purchased from the Orissa State Handloom Development Corporation / Orissa State Weavers Co-operative Societies / Authorised Khadi Bhandar of the State."

Countersigned

Signature of the Officer
Under whom he/she is working,

Signature of the employee

5. In case such certificate is not furnished duly counter signed by the concerned Officer, uniform allowance shall not be drawn in favour of the employee and after furnishing the certificate if it is noticed that the concerned employee is coming to Office without wearing the prescribed uniform, the uniform allowance thus paid shall be recovered from his pay.

6. This will take effect from the 1st April 1991.

K.C. BADU

Deputy Secretary to Government