

**GOVERNMENT OF ODISHA  
FINANCE DEPARTMENT**

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No. 13719 /F  
FIN-BUD2-BT-0009-2019

Date. 06 / 04 / 2020

**From**

**Shri Ashok Meena, IAS  
Principal Secretary to Government**

**To**

**The Additional Chief Secretary/  
Principal Secretary/  
Commissioner-cum-Secretary/  
Secretary to Government,  
Rural Development Department/Water Resources /  
Housing & Urban Development Department/  
Works Department/ Energy Department**

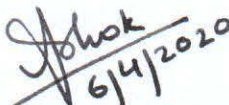
**Sub: - Drawal of personal entitlements and office expenses of Public Works Divisions and Major Irrigation Project Establishments through Treasury System.**

**Sir/ Madam,**

I am directed to invite a reference to this Department Letter No. 10226/F. dated 23.03.2020 wherein it has been decided for drawal of salary Bills of regular employees, work-charged employees and employees covered under wages establishment of Major Irrigation Projects and Public Works Divisions through the Treasuries using HRMS and IFMS from the financial year 2020-21. It has also been decided that no electronic cheques for payment of the salary bills (including RCM), bills pertaining to Office Expenses and Travel Expenses will be issued by the FA&CAOs of the Major Irrigation Projects and Public Works Divisions w.e.f. 01.04.2020. As a pre-requisite for migration to the Treasury drawal process, all the employees irrespective of regular, work-charged and covered under wages establishment in the Major Irrigation Projects and Public Works Divisions were instructed to be registered in the HRMS system, if not yet registered. However, in view of the lockdown, in connection with the outbreak of pandemic Corona Virus (COVID-19), it is now not feasible to impart timely hands on training to the concerned Divisions by the HRMS District Co-ordinators.

In view of the compelling circumstances, it is decided to continue with the existing process of cheque drawl in respect of the personal entitlements and office expenses till end of June, 2020. The concerned establishments are allowed to draw the aforesaid claims as per the previous practice during the period. However, the establishments may take steps for completion of the registration process of the concerned employees in the meantime so as to transit to the new system during the month of July, 2020 smoothly.

Yours faithfully,

  
6/4/2020

**Principal Secretary to Government**

Memo No. 13720 /FDate 06/04/2020

Copy forwarded to Principal Accountant General (A&E), Odisha, Bhubaneswar/  
Deputy Accountant General (Works), Odisha, Puri for kind information and necessary action.

  
Deputy Secretary to Government

Memo No. 13721 /FDate 06/04/2020

Copy forwarded to Director of Treasuries and Inspection for information and  
necessary action.

  
Deputy Secretary to Government

Memo No. 13722 /FDate 06/04/2020

Copy forwarded to FAs /AFAs of all Administrative Departments for information and  
necessary action.

  
Deputy Secretary to Government

Memo No. 13723 /FDate 06/04/2020

Copy forwarded to all Treasury Officers of District Treasuries and Special Treasuries/  
Sub-Treasury Offices/ F.A. & C.A.O. of all Irrigation Projects for information and necessary  
action.

  
Deputy Secretary to Government

Memo No. 13724 /FDate 06/04/2020

Copy forwarded to Private Secretaries to Principal Secretary/ Special Secretaries/  
Additional Secretaries, Finance Department for kind information of Principal Secretary/  
Special Secretaries/ Additional Secretaries.

  
Deputy Secretary to Government

Memo No. 13725 /FDate 06/04/2020

Copy forwarded to the Additional Secretary, P& C Department for information and  
necessary action.

  
Deputy Secretary to Government

Memo No. 13726 /FDate 06/04/2020

Copy forwarded to the Executive Director, HRMS, Odisha for information and  
necessary action.


He is requested to kindly instruct the District Coordinators for providing necessary  
handholding support to the concerned FA&CAOs.

  
Deputy Secretary to Government

**Memo No.** 13727 /F

**Date** 06/04/2020

Copy forwarded to all Officers and Branches of Finance Department for information and necessary action.

  
**Deputy Secretary to Government**

**Memo No.** 13728 /F

**Date** 06/04/2020

Copy forwarded to the Head, State Portal with request to upload the circular in the website of Finance Department at [www.finance.odisha.gov.in/](http://www.finance.odisha.gov.in/).

  
**Deputy Secretary to Government**