



No. 14018/2795-AIS(II)  
Govt. of India  
Department of Personnel & Training

CS-IV Dy. 5409CSII  
7795



New Delhi, the 29 June, 1995

The Chief Secretary,  
All State Governments.

Sub: Sanction of House Building Advances to  
All India Service Officers Guidelines  
regarding.

Sir,

Rule 3 of the All India Service ( House Building Advance )  
Rules, 1978 provides that a member of the All India Service shall  
be eligible to the grant of house building advance at such rates  
and subject to such conditions, as may be specified by the Central  
Govt. from time to time in respect of officers of the Central  
Civil Services Group 'A'. The rule further provides that a member  
of All-India Services may however elect to be governed by House  
Building Advance Rules of the State Govts. or whose cadre the  
officer is borne.

The import of the AIS Rules mentioned above is that  
house building advance is a matter of right for every AIS Officer  
and the same can therefore not be denied to any officer provided  
he is willing to conform to the terms and conditions under which  
the advance is given. To ensure that members of AIS are not denied  
HB advances due to resource constraints etc. State Govts. are  
allowed reimbursement of the amounts they disburse as house  
building advance as a loan from Government of India.

Instances have come to the notice of the Govt. of India  
where house building advances have not been sanctioned to eligible  
members of AIS. Since AIS officers are cadre based and since HBA  
is to be sanctioned by the State Govt. alone, in the event of the  
State Govt. being unable to sanction HBA to any officer, the officer  
has no recourse to any relief on this account. Such a situation  
should therefore be not allowed to develop.

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A.K. Thakur

-It is reiterated that house building advance should be sanctioned and disbursed in a fair and equitable manner, as per guidelines that the State Govts. may have framed in this regard. With a view to ensuring this, it is suggested that normally the endeavour should be to grant HBA upon application to all eligible officers; wherever this is not possible owing to reasons such as shortage of funds etc., the officer may be intimated State Govt.'s decision rejecting his application for HBA mentioning the grounds of rejection. It is suggested that a time limit for disposal of HBA application be prescribed by the State Govts. and decisions on HBA application, either accepting or rejecting the claim, be communicated to the officer concerned within the stipulated time limit.

Yours faithfully,

  
( A.K. THAKUR )  
DIRECTOR (S)