

## FINANCE DEPARTMENT

## NOTIFICATION

The 31st March 1989

S. R. O. No. 266/89—In exercise of the powers conferred by sub-section (1) of section 5 of the Orissa Sales Tax Act, 1947 (Orissa Act 14 of 1947), the State Government do hereby direct that the following amendments shall be made, with effect from the 1st day of April 1989, in the notification of the Government of Orissa in the Finance Department No. 12531—CTA-62/82-F., dated the 22nd March 1982.

## AMENDMENTS

In the Schedule to the said notification:—

(a) After Serial number 94, the following Serial number and entries shall be inserted under appropriate columns, namely:—

Sl. No. (1)	Description of goods (2)	Rate of Tax (3)
94-A	Television sets, components and accessories thereof.	Six per cent and.

(b) In the entries under the heading "Description of Goods" appearing against Serial number 100, the words "manufactured in the State of Orissa" shall be omitted.

[No. 11863—CTA-25/89-Pt.(III)-F.]

By order of the Governor

N. C. DAS

Deputy Secretary to Government

## FINANCE DEPARTMENT

## NOTIFICATION

The 31st March 1989

S. R. O. No. 267/89—In exercise of the powers conferred by section 5 of the Orissa Sales Tax Act, 1947 (Orissa Act 14 of 1947), the State Government do hereby direct that the following amendment shall be made,

with effect from the 1st day of April 1989, in the notification of the Government of Orissa in the Finance Department No. 20206—CTA-14/76-F., dated the 23rd April 1976, as amended from time to time

## AMENDMENT

In the Schedule to the said notification, Serial number 30-M and the entries made against it shall be omitted.

[No. 11866—CTA-25/89-Pt.(III)-F.]

By order of the Governor

N. C. DAS

Deputy Secretary to Government

## GOVERNMENT OF ORISSA

## FINANCE DEPARTMENT

No. 19655 Pt.-I-12/88-F.

## OFFICE MEMORANDUM

Bhubaneswar, the 10th May 1988

Subject—Economy measures

Increase in the size of the State Plan from year to year has necessitated investment of a higher order from State's own resources. Further, the spill over effect of the wide spread drought of 1987-88 has made it all the more necessary to conserve resources for relief and labour oriented works. Accordingly, it has been decided to observe economy in expenditure as indicated below:

2. No new post shall be created during the current year nor any post be upgraded in the non-plan and posts already created but lying vacant for six months or more shall not be filled up without sanction of the State Level High Power Committee. Departments of Government are to assess the number of such posts of each category which they consider absolutely necessary in respect of offices subordinate to them and sponsor suitable memorandum before the High Power Committee on or before the 30th June

1988 for approval. No proposal for filling up of posts in the non-plan sector would be considered thereafter by the High Power Committee. The memorandum sponsored should contain a certificate from the Administrative Department that the Department have made a thorough scrutiny of the need and are satisfied that the posts sponsored in the memorandum are too absolute minimum and necessary to be filled in.

3. All proposals for creation of new posts for implementation of new schemes in Plan Sector, if any, may be examined in detail keeping in view the staff in position in Non-plan and Plan Sectors. In case the Secretary of the Administrative Department is satisfied that fresh creations are unavoidable, the proposal along with complete list of staff both under Non-Plan and Plan should be placed before the High Power Committee. The proposal should also indicate the number of posts that can be filled up by suitable redeployment from other programme.

4. Strict economy shall be observed in expenditure under the following units both in the Plan and Non-Plan Sectors :

- (i) Travelling Allowance;
- (ii) Office expenses;
- (iii) Telephone charges;
- (iv) Electricity and water charges;
- (v) Motor vehicles and other contingent expenditure;
- (vi) Rent, rates & taxes;
- (vii) Other contingent charges.

4-1. Provisions under the above items shall not be augmented either by reappropriation or supplementaries. Controlling Officers shall examine *inter se* priority among the items under each group and should plan out expenditure suitably for the whole year. Journey by air in respect of non-entitled Officers shall not be permitted and the officers who are entitled to such journey, should restrict it to the minimum. Provisions for electricity and

water charges and rent, rates and taxes should be paid to the authorities concerned in time to avail the rebates etc. and much ahead of the closure of the financial year according to instalments due.

4-2. Subscribers trunk dialing facilities shall not be provided in the offices and residences of officers below the rank of Additional Secretaries. Telephone charges in respect of telephones whether in office or in residence should not exceed the average of the charges paid in 1985-86, 1986-87 and 1987-88. The administrative departments are to send a report to the Finance Department on last three years average expenditure on telephones by 30-6-1988.

5. No vehicles, staff Car and Jeep shall be purchased except for replacement and without specific approval of Finance Department. Any expenditure on airconditioning of vehicles or purchase of accessories should not be incurred and vehicles should be purchased only at the D. G. S. & D. rates. The instructions issued in Finance Department Memo. No. 19058 F., dated the 12th April 1979 regarding economy in expenditure on POL shall be strictly observed. Owing to rise in prices of POL in the meantime, there is need for even more stringent control in this matter. Since additional funds shall not be provided, expenditure should be suitably planned within the limit of the sanctioned grant. Reappropriation of funds to increase the provision for POL is forbidden. The use of staff car should be regulated to conserve fuel and also life of the car. The expenditure on POL should not exceed the level of expenditure in 1987-88.

6. Instructions have been issued in Finance Department Memo. No. 30403 F., dated the 7th June 1980 on economy in the use of paper and other stationery articles. Prices have gone up further and paper continues to be in short supply. The instructions for typing and cyclostyling in single space and on both sides of the paper should be enforced with greater strictness. Strict control should also be exercised on office contingencies and expenditure on printing, telegrams and telephones.

7. No new furnitures and fittings should be acquired for existing offices. Ostentatious expenditure on renovation, re-modelling, acquisition of furniture, fixtures, furnishing etc. should be avoided completely. The existing delegation of financial powers regarding purchase of furnitures, fixtures and fittings shall not be exercised except in case of a new office in which case ordinary furniture could be acquired within the delegated financial powers.

8. Austerity shall be observed in organising state functions, receptions, and in extending State hospitality and arranging State entertainment. Refreshment in official meetings shall be limited to tea or coffee.

9. The expenditure on Central Plan Schemes, Centrally Sponsored Plan Schemes and Schemes financed by Government of India and other financing agencies should be strictly limited to the allocations and release received from Government of India/such agencies during 1988-89. Where such expenditure is reimbursed by the Central Government after the same is incurred by the State Government, care should be taken by the Administrative Department to ensure that the reimbursement is received within one month. The Administrative Department may review such schemes from time to time and take appropriate steps about such reimbursements and in case of delay beyond a period of two months, no further expenditure should be incurred on the Central or Centrally Sponsored Plan Schemes. A report on this should be furnished to Finance Department under signature of the Secretary of the Administrative Department bi-monthly (June, August, October, December, February). Schemes which are cleared by the Central Ministries' towards the month of February and March should not be implemented without specific sanction of Finance Department.

10. Procurement of materials from the D. G. S. & D. by the Engineering Wings should be limited to the amount of allocation made towards current supplies in calculating the limit of letter of credit. In other words if the Chief Engineers concerned notice that the supply of materials is more than the amount already deducted

for such supplies in the previous year to more than the amount proposed to be deducted in year current, they should intimate the position to Finance Department and surrender the corresponding amount of letter of credit.

11. Strict control should be exercised in the acquisition of machineries and equipments keeping in view optimum utilisations of existing machineries and equipments. All condemned light and heavy vehicles, trucks, machineries and equipments should be disposed of within six months. The vehicles and machineries, etc. which are likely to be unserviceable due to expiry of the prescribed life period or/and coverage may be arranged to be condemned and disposed of in a phased manner within next three years.

12. The Engineering Organisation under the Works, Irrigation and Power and Housing and U. D. Departments should not go in for purchase of new stores, acquisitions and machineries and equipments except where such provision has been specifically made in the plan. Where such new acquisitions in the non-plan are deemed necessary, clearance of the State Level High Power Committee should be obtained after sponsoring full-fledged memorandum indicating the exact position of stores and acquisition of machineries required for the year, and deficiencies, if any etc. The Administrative Departments and Heads of Departments may review the provisions made in the budget in this regard to identify savings.

13. Other instructions and economy measures prescribed in Finance Department letter No. 22725 (3)—Bt L-9/86-F., dated the 11th April 1986 with regard to ban on appointment to work-charged or on N. M. R., management of stores and all other matters should be strictly implemented by the officers of Works, I. & P. and Housing and Urban Development Departments.

14. The levels of receipt and recoveries as per targets fixed in the budget and meetings taken by Chief Secretary and communicated by Finance Department from time to time to different Departments of Government need be realised by the Administrative Department concerned.

15. While releasing provision of share capital, grants, subsidy and assignment either under plan and non-plan, the arrear outstanding loans, advances, interest and guarantee commission etc. recoverable from the undertakings concerned should be correctly assessed and adjusted against the fresh release where such releases are proposed to be made in deviation of this stipulation concurrence of Finance Department is to be taken.

16. These instructions are in continuations of Finance Department circulars issued previously on the subject and will continue to be effective unless withdrawn.

R. N. DAS

Commissioner-cum-Secretary to  
Government

GOVERNMENT OF ORISSA

FINANCE DEPARTMENT

No. 438—SG.6/88-F.

OFFICE MEMORANDUM

Bhubaneswar, the 5th January 1989

Subject—Guarantee given by Government for loan by Local Bodies, Co-operative Institutions, Companies, Corporations, etc.—Criteria and Procedure to be followed, Para-6 of the P. A. C. 11th Report, 1986-87.

The undersigned is directed to invite a reference to Finance Department Office Memo. No. 4156-F., dated the 2nd February 1988 and subsequent reminder No. 30127-F., dated the 9th August 1988, regarding submission of Annual Review report on Government guarantees to Finance Department by the 20th August 1988. The question of annual review of Government guarantees also came up for discussion in the P. A. C. meeting in connection with Para-8 of the 11th Report Public Accounts Committee, 1985-86. The Public Accounts Committee have also taken a serious view regarding issue of guarantee by Government without reviewing cases from time to time.

As the correct position of guarantee sanctioned and outstanding are to be laid before the Orissa Legislative Assembly alongwith the Budget, the Administrative Departments are to conduct this review atleast annually once as per terms of the guidelines. But it is seen that no Department of Government have complied with this in spite of above-mentioned Office Memorandum's issued from Finance Department.

It is, therefore, decided that hereafter no case of guarantee proposal whatsoever will be considered by Finance Department unless the review is made by the Administrative Department in each case and report furnished to Finance Department.

R. N. DAS

Commissioner-cum-Secretary  
to Government

GOVERNMENT OF ORISSA

FINANCE DEPARTMENT

No. 19842(46)—WMD-4/88-F.

From

Shri R. N. Das, Commissioner-cum-Secretary to Government.

To

All Secretaries to Government.

Bhubaneswar, the 11th May 1988

Subject—Measures for regulating the Ways and Means position of the State during the financial year 1988-89.

Sir,

Shortfalls in collection of receipts and revenue and recovery of outstanding loans and interest etc., under various Departments in the last financial year has severely affected the Ways and Means position of the State Government. As Government of India are strictly enforcing their overall regulations, the option for