

FINANCE DEPARTMENT

NOTIFICATION

The 22nd April 1992

No. 18254— Pen-5/92/F.—In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Orissa is pleased to make the following amendment to the Orissa Service Code, namely:—

AMENDMENT

In the Orissa Service Code,—
in rule 52, for the word "thirty" the words "thirty-two" shall be substituted

By order of the Governor

P. K. PATNAIK

Principal Secretary to Government

No. 19752—Pen-13/92-F.

FINANCE DEPARTMENT

OFFICE MEMORANDUM

The 30th April 1992

Subject—Maintenance of Service Book/Service Roll in duplicate.

Service Book/Service Roll is the repository of Service records of Government employees. Procedures for proper maintenance of Service Book/Service Roll in duplicate vis-à-vis their utility have been laid down in detail under Appendix-11 and 11-A of Orissa Service Code. Very often it is found by the Government that the aforesaid codified provisions of Orissa Service Code still remain unnoticed by certain Head of Offices and their employees, as a result, the Service Book/Service Roll is not maintained up-to-date along with records of the requisite service verification certificate therein, from the concerned Drawing Officer.

2. Non-maintenance of the Service Book/Service Roll in duplicate not only cause, inordinate delay for sanction of retirement benefits of a Government employee but also causes avoidable harassment to the employee concerned long after his/her retirement. The Government is also put to an embarrassing situation in different for a like pension Adalat, Administrative Tribunals/Courts for such delay. Instances are also not rare, where it is reported by the Head of the office/pension sanctioning authority that the original Service Book/Service Roll is either damaged, lost or missent, leading to a dead-lock situation about the non-release of pensionary benefits of the concerned employee.

3. To avoid such stand still position referred to in Para-2 above "the Duplicate Government Servant's copy" of Service Book/Service Roll should be kept ready in an up-to-date form, for acceptance by Accountant-General (Accounts/Audit), Orissa for the purpose of pension as per the rules provided under Appendix-11 and 11-A of Orissa Service Code. Any negligence in this regard, either on the part of the Head of the office or employee concerned shall be seriously viewed by the Government.

S. RATH

Joint Secretary to Government