

**GOVERNMENT OF ODISHA  
FINANCE DEPARTMENT**

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No. 22252 /F., Bhubaneswar the 26<sup>th</sup> July, 2017

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From

**Sri R.Balakrishnan, I.A.S,  
Dev. Commissioner cum Addl. Chief Secretary to Government.**

To

**The Additional Chief Secretaries/  
Principal Secretaries/  
Commissioner-cum-Secretaries/Secretaries/  
Special Secretaries to Government/  
All Heads of Departments/ All Collectors.**

**Sub: Completion of vendor registration and other formalities for procurement of Goods and Services through the Government e-Marketplace (GeM- <https://gem.gov.in/>).**

**Sir,**

I am directed to say that the Government e-Marketplace (GeM-<https://gem.gov.in/>) has been developed by DGS&D, with technical support of National e-Governance Division of (NeGD), Ministry of Electronics & Information Technology (MeitY), Government of India which enables procurement of common use goods and services by Government Departments/PSUs/ Autonomous bodies etc. which has become operational from 9<sup>th</sup> August, 2016 and procurement through GeM has been authorized by way of amendment of GFR.

2. The portal facilitates public procurement with minimal human interface and no entry barrier to bonafide suppliers who wish to do business with the Government and facility for seamless processes and on-line time bound payment to vendors so as to reduce their administrative costs in pursuing payments. The portal also provides preferential market access to small scale industries through filters for selecting goods produced by them. The transparency, efficiency and ease of use of GeM portal will result in substantial reduction in prices in comparison to tender, rate contract and direct purchase rates. The State Government, are therefore, contemplating to resort to procurement of common use goods and services from GeM shortly.

3. In order to provide a level playing field to the local suppliers and manufacturers to take part in Government procurements, it is incumbent of the State Government to take suitable

measures to create awareness among them and help them in getting registered in the GeM since the “Seller(s)” on GeM will be OEMs and/or their authorized channel partners(s)/reseller(s) having any general authorization/ dealership of the OEM to sell their product in open market and e-Marketplaces.

4. Besides, the current procurement guidelines of the State Government aligned with the MSME Development Policy and Industrial Policy Resolutions issued from time to time envisages price preference, purchase of goods through rate contract system and exclusive purchase of goods from MSEs located in the State. Such suppliers are also to be made eligible to get themselves registered in GeM for which request has been made to the Director General of Supplies and Disposal (DGS& D) in the Ministry of Commerce and Industry.

5. Integration of GeM with the payment systems of State Governments is also another requirement for ensuring time bound payment to the vendors so as to inspire confidence in the system. Accordingly, it has been suggested to the DGS&D for facilitating integration of IFMS with GeM for ensuring timely payment to the vendors.

6. In view of the above, the following preparatory steps are required to be taken by all the stakeholders in the process of procurement of goods and services within 15<sup>th</sup> August, 2017;-

i) MSME Department will facilitate, promote and enhance competitiveness of MSMEs of the State as they have State-wide presence through the network of District Industries Centres. Similarly, the Panchayati Raj and Drinking Water Department has a larger outreach through the 314 blocks which are also major procurement agencies. Therefore, Panchayati Raj and Drinking Water Department will also act as one of the Nodal Departments to undertake a special campaign for spreading awareness about the market potential of GeM among the Micro small and Medium Industries and SHG Federations etc. to get registered in the GeM for their products through intensive campaign including advertisement in newspapers / radio and hold camps at district/ block level for registration of suppliers.

(**Action:** MSME Department, Panchayati Raj and Drinking Water Department)

ii) All Departments of Government, Heads of Department, Subordinate Offices under their control are required to create awareness about the benefits of GeM to the Government, sellers and the local industry and the economy among their current suppliers as well as empaneled/ registered suppliers and persuade them to get registered as a Seller in the GeM Portal.

(**Action:** All Departments of Government, Heads of Departments and Sub-ordinate Offices)

iii) Departments Procuring specific/ specialize goods including medicines and medical equipment for hospitals, clothing and other equipment for the State police Force may also educate their regular/registered suppliers to get registered as a seller of the specific products required by them

(**Action:** Home, Health & Family Welfare Department).

iv) The technical integration of State treasury Portal (IFMs) with the GeM Portal should be completed so as to enable the Departments to undertake procurement of goods and services and make payment to the vendors through IFMS. The Director of Treasuries and Inspection is required to obtain the technical requirement from DGS& D and complete the process.

(**Action:** Finance Department and Director of Treasuries and Inspection).

v) Registration of buyers is an equally important tasks to be completed in a time bound manner with adequate support from agencies handling e-governance applications. The E&IT Department with their Technical Directorate, OCAC are to provide handholding support in training of prospective buyers in the Government Departments. (**Action :** E&IT Department)

vi) Existing procurement procedure of the State Government also needs to be amended to provide for procurement through GeM. (**Action:** Finance Department, Codes Branch)

I would, therefore, request you to all the stakeholder agencies to complete these preparatory steps by 15<sup>th</sup> August, 2017 so as to enable the State Government Departments to start procurement of goods and services through the GeM thereafter.

Yours faithfully,

Sd/-

**Additional Chief Secretary to Government**