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No. C.S. II-35/79. 22752 /F.,

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GOVERNMENT OF ORISSA  
FINANCE DEPARTMENT

OFFICE MEMORANDUM.

SUBJECT :- LIBERALISATION OF TERMS FOR SANCTION OF LEAVE TO GOVERNMENT EMPLOYEES FOR UNDERTAKING HIGHER STUDY/TRAINING.

Bhubaneswar, the 15 May, 1979.

At present, State Government employees are deputed for higher study/training on terms and conditions set out in Finance Department Office Memorandum No.59-F., dated 1.1.1966. At times enterprising Government servants take initiative to arrange for themselves Fellowship/Scholarship in different institutions for similar purposes. Cases of such Government servants are normally regulated by grant of study leave. But, at times, these officers claim the same terms as are given to the Government servants deputed by the State Government. This gives rise to representations which become difficult to decide. After careful consideration of the matter and keeping in view the liberalised terms introduced by the Government of India in the matter of grant of study leave, the Governor has been pleased to lay down the following revised principles to regulate grant of pay, leave etc., to Government servants who undertake higher study/training, whether inside India or abroad.

- 2(a) Officers who are either sponsored by the State Government or nominated by Government of India for higher study/training will be treated as on deputation.
- (b) To be sponsored by State Government for higher study/training, the officers will have to be selected by the Departmental Screening Committee.
- (c) In case Government of India nominate a State Government officer for a particular course/training or study and the State Government agree to spare him, he will be treated to have been deputed by the State Government.
- (d) Officers so treated as on deputation will be entitled to the full pay with Dearness Allowance as admissible while on duty before proceeding on deputation. Such a deputationist may also be allowed any other facilities, Government may decide to allow in any particular case.

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- (e) In case of an officer sent on deputation for undertaking course of studies/training, extension of the period of deputation will not normally be allowed. If such an officer wishes to continue his studies/training in the Institution for a period beyond the period of deputation and his further study/training is considered useful in the interest of the State, he may be allowed to extend the period by taking leave due and admissible to him provided that the total period of absence of the Officer from duty does not exceed 30 months.
- 3(a) Where no initiative is taken by the State Government nor is there any nomination by the Government of India but the Officer by his own efforts obtains Fellowship/Scholarship or only admission to any institution for undertaking higher study/training, he may be granted study leave provided the conditions laid down in the Orissa Service Code are satisfied and that the course of study/training is an approved course in a recognised institution and that such study/training is considered useful for improving the knowledge and skill of the officer in the fields of his work.
- (b) The officer who is granted study leave for the purpose indicated above will be entitled to leave salary equal to the pay and Dearness Allowance admissible to him while on duty immediately before proceeding on study leave.
- (c) In case the Officer receives any Fellowship/Scholarship or any remuneration through part-time employment such amount will be adjusted against the leave salary payable subject to the condition that the balance of leave salary to be paid is not less than what is admissible during half pay leave.
- (d) He will not be entitled to any travelling allowance for journeys to and from the Institution.
- (e) The journey time that will be required for joining the Institution and for returning from the Institution to the place of duty will be included in the period of study leave to be granted.

- (f) The Officer who is granted study leave may be allowed to continue the same study/training for a further period or undertake another course of study/training by taking leave due and admissible to him if such further study/training or such other study/training is considered useful in the interest of the State.
- (g) In no case the period of study leave shall exceed two years in the entire service career of a Government servant nor shall the grant of study leave in combination with other kinds of leave except leave on medical certificate or extra-ordinary leave involve absence of the officer from duty for more than 30 months.
- (h) No study allowance need be paid during study leave.

4. The existing system of granting Deputation-cum-Special Leave in the Finance Department Office Memorandum No.59F., dated 1.1.1966 is discontinued.

Sd/- S.KANUNGO,  
SECRETARY TO GOVERNMENT.

Memo No. 22753 (260) /F.,

Dated. 1/5/79

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ASSISTANT SECRETARY TO GOVERNMENT.

Memo No. 22754 (95) /F.,

Dated. 1/5/79

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ASSISTANT SECRETARY TO GOVERNMENT.

// Behara //  
1.5.1979.