

GOVERNMENT OF ODISHA
FINANCE DEPARTMENT

No 27311 /F
FIN-TRY-ORB-0001/2014

Dated 23.08.2018

OFFICE MEMORANDUM

There have been several provisions in the Odisha Treasury Code safeguarding the interest of the persons affected with leprosy, which was considered hitherto as contagious disease. Leprosy is no longer considered as incurable. In the changed scenario, there is no need for continuing with such provisions treating them separately. However, there is a need to protect the interest of the persons affected with the extreme physical incapacity. Accordingly, provisions in the Odisha Treasury Code, Volume I would stand substituted in the following manner with immediate effect: -

- I.** The Note Below Subsidiary **RULE 277 (II)** would stand substituted as follows: -Photograph should be affixed to Pension Payment Orders of all pensioners whose pensions are transferred for payment from another State to this State.

- II.** Subsidiary **RULE 277 (III)** would stand substituted as follows : - The cost of Photograph should be borne by the pensioner himself.

- III.** Subsidiary **RULE 304** would be substituted as follows : - Notwithstanding anything contained in these rules in cases where the pensioners are not able to appear before the Disbursing Officer due to his extreme incapacity shall be paid without being called upon to produce a Pension Payment Order or a bill. He shall merely appear before the Disbursing Officer who shall order one of the staff to fill up (in lieu of the pensioner doing it himself) a pension bill form on which payment shall at once be made and the fact recorded in the register which shall be initialled by the Disbursing Officer as having been paid in his presence.

Where physical appearance of such pensioner is not possible, he may arrange to send a life certificate under S.R.291. In that case the Treasury/Sub-Treasury Officer will draw the money and send it by postal money-order in the manner laid down under Subsidiary Rule 310.

Note - In the case of Treasuries where payments are made through the Bank, the Treasury Officer shall draw the money required from the Bank and shall have the payment made in his presence and shall record a certificate of disbursement in the voucher as stated above or make an order to the Bank for payment into the Bank Account of the pensioner.

In cases where the pensioner is not able to appear before the Disbursing Officer due to his extreme physical incapacity he may, on his specific request be identified by the Disbursing Officer at the place of the pensioner in the month of November each year.

IV. *NOTE TO SUBSIDIARY RULE 625(C)(II)* of Odisha Treasury Code Volume-I would be substituted as follows: Photograph should be affixed to compensation payment orders of all Intermediaries who are not able to appear before the Disbursing Officer due to his/her extreme incapacity.

V. Subsidiary **Rule 625(C)(III)** of Odisha Treasury Code Volume-I would be substituted as follows : The cost of photograph should be borne by intermediary himself. The photographs should in all cases be renewed in every five years.

VI. Subsidiary **Rule 645** of Odisha Treasury Code Volume-I would be substituted as follows: Notwithstanding anything contained in these rules in cases where the Intermediary is not able to appear before the Disbursing Officer due to his extreme incapacity shall be paid without being called upon to produce the Compensation Payment Order or a bill. He shall merely appear before the Disbursing Officer who shall order one of the staff to fill up (in lieu of Intermediary doing it himself) a bill form in OTC -74 on which payment shall at once be made and the fact recorded in the register which shall be initialled by the Disbursing Officer as having been paid in his presence. In such cases, a duly counter signed certificate of payment should also be recorded on the bills.

Note (i)- In the case of Treasuries where payments are made through the Bank, the Treasury Officer shall draw the money required from the Bank and shall have the payment made in his presence and shall record a certificate of disbursement in the voucher as stated above or make an order to the Bank for payment into the Bank Account of the Intermediary.

Note(ii)-In case the Intermediary is not able to move or to appear before the Disbursing Officer due to extreme incapacity for receiving payment of compensation, such payment may be made at his residence through the Tahasildar. After payment the Tahasildar should record a certificate on the body of the bill that the amount of the bill has been paid by him personally to the Intermediary.

VII. Note to Para-9 of **ANNEXURE-A** would be substituted as follows :

Note : Photograph should be affixed to compensation payment order of all intermediaries.

VIII. Subsidiary **RULE 669 (B)** would be substituted as follows: - In cases where the Subscriber is not able to apply for final withdrawal of General Provident Fund, due to his extreme physical incapacity, the responsibility for such application will be on the concerned Head of Office/Head of Department / Department of Government for non-gazetted and Gazetted Officers, as the case may be. The application for final withdrawal of General Provident Fund of such subscribers shall be made in Form O.T.C. 80-D. The concerned Head of Office/Heads of Department/Department of Government will prepare the bill in Form O.T.C. 79-A on behalf of the subscriber in the manner laid down in S.R. 688(1) of O.T.C. Volume I.

Note - Such subscriber desiring to receive payment outside the jurisdiction of the Accounts Officer the Head of Office/Heads of Department/Department of Government may draw the amount and make payment to the subscriber by bank draft or payment to the Bank Account of the payee. The charges on this account will be borne by the Government.

IX. Accordingly, Form No. 80-D O.T.C. Volume II would be substituted as follows :

FORM No. O.T.C. 80-D

**(FORM OF APPLICATION FOR FINAL PAYMENT OF BALANCE IN THE PROVIDENT FUND ACCOUNT
TO THE SUBSCRIBER SUFFERING FROM EXTREME PHYSICAL INCAPACITY)**

General Instructions:

1. Urgency: This application should be treated as Urgent by all concerned at all stages.
2. The Head of Office/Heads of Department/Department of Government at the request of the subscriber suffering from extreme physical incapacity shall fill in the application and forward the application to the Accountant General, Odisha.

To

**The Principal Accountant General,
Odisha, Bhubaneswar,**

Madam/Sir,

It is requested that arrangements may kindly be made for the payment of the accumulation in the Provident Fund Account of Shri / Shrimati / Kumari_____.

The necessary particulars required in this connection are given below:

1. Name of the Government Servant:
2. Date of Birth :
3. Post held by the Government Servant:
4. Provident Fund Account Number allotted to the subscriber :
5. Religion of the claimant (s) :
6. Date of retirement/compulsory retirement / discharge / dismissal : -
7. Name of Treasury / Bank where payment is desired :
8. Name, Designation and place of the Drawing Officer through whom payment is desired (where payment is desired through a Drawing Officer other than the Drawing Officer of the old place of the duty) :

Yours faithfully,

STATION :

DATE :

**SIGNATURE OF THE HEAD OF OFFICE/
HEAD OF DEPARTMENT / DEPARTMENT
OF GOVERNMENT ON BEHALF OF
SUBSCRIBER SUFFERING FROM
EXTREME PHYSICAL INCAPACITY**

(For use of Head of Office/Department of Government)

Forwarded to the Accountant General _____
for necessary action. The particulars above have been duly verified.

2. The Provident Fund Account Number of Shri / Shrimati / Kumari _____ (as verified from the annual statement furnished to him/her is _____)

3. The last fund deduction was made from his/her for the month of _____ drawn in this Office Bill No _____ for Rs. _____ (Rupees _____) cash voucher No _____.

4. Certified that he/she was neither sanctioned any temporary advance nor any final withdrawal from his/her Provident Fund Account during the twelve months immediately preceding the date of his/her date or application.

OR

Certified that the following temporary advance / final withdrawals were sanctioned to him/her and drawn from his/her Provident Fund Account during the twelve months immediately preceding the date of his/her date of application:

| Amount of advance withdrawal | Date and place of encashment | Voucher No |
|------------------------------|------------------------------|------------|
| 1 | 2 | 3 |
| 1 | | |
| 2 | | |
| 3 | | |

5. Certified that no amount was withdrawn / the following amounts were withdrawn from his/her Provident Fund Account during the twelve months immediately preceding the date of his/her date of application for payment of insurance premia or for the purpose of a new policy.

| Policy Number and Name of the Company | Amount | Date | Voucher No |
|---------------------------------------|--------|------|------------|
| 1 | 2 | 3 | 4 |
| 1 | | | |
| 2 | | | |
| 3 | | | |

6. It is certified that no demands _____ of Government _____ following demands _____ are due for recovery.

- (i)
- (ii)
- (iii)

F.D. Notification No.61798 -TRC 19/77-F., dated 5th December,1977

**Signature of the Head of
Office/Department of Government**

X. Formal amendment to the relevant provisions in Odisha Treasury Code in consultation with the Accountant General (A&E), Odisha will follow.

By Order of the Governor

Sd/-

Additional Chief Secretary to Govt.