

**GOVERNMENT OF ODISHA
FINANCE DEPARTMENT**

No. 33326 /F.,

Dated. 27.09.2019

FIN-COD-MV-0004-2018

OFFICE MEMORANDUM

Sub: Clarification on "Hiring of Private vehicles for official use by State Government Offices-Revision of hiring charges and related guidelines".

Finance Department have revised the Guidelines on Hiring of Private vehicles for official use by State Government Offices vide Finance Department **OM No.30464/F** Dated **06.09.2019**. In the aforesaid Office Memorandum, Additional Secretary / Heads of Department (HoDs) or officers of the equivalent grade are allowed to hire specified vehicles at the rate of Rs 26,000/- per month. With a view to facilitate the implementation of development programmes at district level, Collectors/ Superintendent of Police and other equivalent Officers are allowed to hire vehicles with a monthly hiring charges of **Rs 37,000/-**.

2. It has been brought to notice that Heads of Departments are also making frequent tours to places across the State for review and monitoring of various schemes.

3. Considering the administrative inconvenience of Heads of Departments, it is clarified that only those HoDs, who do not have an earmarked vehicle and have to perform extensive tours, will also be allowed to hire a vehicle at par with Collectors/Superintendent of Police on case to case basis with concurrence of Finance Department.

4. All other instructions for hiring of private vehicle for official use issued vide FDOM No 34085/F Dated 29.09.2012, 27037/F Dated 08.10.2015 and 30464/F Dated 06.09.2019 remain in force.

5. These instructions shall be effective from the date of issue of this Office Memorandum.

Yours faithfully,

Sd/-

Principal Secretary to Government