

## FINANCE DEPARTMENT

No. 333—XIV-A-983/89-F.

The 17th January 1991

## CIRCULAR

## Sub —Issue of Audit Certificate

Instances have come to notice of the Government that at times audit certificates are issued to the concerned institutions by Audit Superintendents or Auditor who are not competent to sign and issue such certificate. This has, indeed, created confusion and other administrative difficulties. As per rule 171(4) of Orissa General Financial Rules, Vol.II, audit certificate is required to be issued by a Regd Accountant or other recognised body of auditors.

2. In order to obviate the above difficulties and to follow a uniform procedure, the DAO shall henceforward sign all audit certificate to be issued to the concerned grantee institutions. Under no circumstances such certificates should be issued by anybody else on behalf of the DAO.

This instruction may be strictly followed in future and any deviation noticed will be seriously viewed. The receipt of the circular may be acknowledged.

N. R. DUBEY

Examiner-cum-Addl. Secretary

## FINANCE DEPARTMENT

No. 335—XIV-A-93/89-F.,

The 17th January, 1991

## CIRCULAR

**Subject—Audit of grants received from different sources by the University—Issue of audit certificate thereof.**

The accounts of the Universities of the State are subject to statutory audit by the Local Fund Audit Establishment. These accounts, *inter alia*, comprise of grant-in-aid received by the Universities from different sources during the financial year. The inflow and outflow of funds reflected in the accounts of the Universities are required to be audited before issue of audited utilisation certificate. ...

2. Very often, this Department is requested by the officials of the Universities for audit of the schematic grants by external funding agencies like UGC and ICAR along and issue of audit certificate in respect thereof. Consequently, the audit of grants-in-aid is conducted on piecemeal basis and audit certificate is issued on completion of the audit of the concerned scheme. The aim and object of audit is frustrated by auditing a part of the accounts of the institutions on priority basis. It bears mention that at times the grants-in-aid received and utilised by different departments/wings of the Universities do not pass through the general accounts and audit is taken up in respect of grants only for the purpose of submission of audit certificate. When audit of grants-in-aid is undertaken separately to the exclusion of the audit of general accounts, the observation of Audit made earlier in relation to grants may be lost sight of in course of audit of complete accounts taken up subsequently.

3. Audit of accounts of grant-in-aid separately without the audit of the general accounts may lead to avoidable complications in future. There is imperative need for production of the complete accounts of the institution before the audit commencement of the accounts of the University for any particular year. Audit of accounts of the grants alone without production of complete accounts of the institution for the particular year is not conducive for the smooth conduct of audit and accordingly the same should be discouraged & discontinued. Preferential treatment should not be accorded to the audit of schemes without prior approval of the undersigned.

The receipt of this Circular may be acknowledged.

N. R. DUBEY

*Examiner-Cum-Additional Secretary*

**FINANCE DEPARTMENT**

**OFFICE MEMORANDUM**

No. 6209—Codes-62/90-F.

The 22nd February 1991.

**Subject— Economy on use of Government vehicle and consumption of petrol, diesel, lubricants, etc.**

Austerity in consumption of energy, particularly of petrol, diesel and other petroleum products has become an imperative in view of the Gulf war. With a view to restricting consumption of petrol, diesel and lubricants in Government Departments and Organisations, the Government, after careful consideration have been pleased to decide that, in modification of the instructions contained in paragraph-5.3 of this Office Memorandum No. 2697—Bt-1-16/90-F., dated the 3rd August, 1990 read with Memo. No. 8496-T, dated, the 16th May, 1979 of Commerce and Transport (Transport) Department the ceiling of consumption of petrol, diesel, lubricants, etc. per month as prescribed below should be strictly followed in all Departments and organisations of the State Government.

Category of officers using Government Vehicles	Ceiling of POL. per month
1 Collectors/Superintendents of Police,	170 Ltrs.
2 Other Dist. Level Officers	130 Ltrs.
3 Officers having Subdivisional Jurisdiction	100 Ltrs.
4 B. D. O. s./ Tahasildars	100 Ltrs.

2. All Officers to whom vehicles are attached should properly plan their tours and field visits to keeping in view the need for conserving scarce resources.

3. These instructions will continue to be effective until issue of further instructions in the matter.

P. K. PATNAIK

Principal Secretary to Government