

RELIEF ON ACCO

Account  
1975-7

1,27,0

1,27,01

1,40,61

1,40,61

1,15,93

1,15,93

22,69

22,69

7,25

40

7,65

1,46,27

1,34,97

1,34,97

NO. CS-II-160/87 34036

GOVERNMENT OF ORISSA  
FINANCE DEPARTMENT  
\*\*\*

OFFICE MEMORANDUM

Bhubaneswar, the 6<sup>th</sup> June, 1987.

SUB:- DRAWING UP OF PROGRAMME FOR AVAILING THE  
BENEFIT OF SURRENDER OF EARNED LEAVE.

As per provisions of Finance Department Resolution No. 25892/F dated 24.5.78, the facility of encashment of earned leave of 30 days once in a block period of 24 months has been extended to the employees of State Government. It has, however, come to the notice of Government that most of the employees have been availing the concession in the first few months of the block period even though it extends over a period of twenty four months. This practice has generated considerable pressure on resources of the State.

2. With a view to obviate the uneven flow of expenditure on leave encashment account, Governor has been pleased to decide that the authority competent to sanction surrender leave benefit should draw up a programme for sanction of such leave at the beginning of the block period on the following principles:-

- (a) The programme may be drawn up monthwise for the first twenty months of the block period covering all the eligible employees under the sanctioning authority.
- (b) Not more than five percent of the total staff strength may be included in a month's programme with proportionate representation of each category/grade of staff as far as possible.
- (c) This may be done on the basis of the date of application for the benefit with due regard to seniority of the employees applying for the same. Preference may, however, be given to the employees retiring during the block period.
- (d) The employees who become eligible for the benefit on a date subsequent to the date of drawing up of the programme, may be allowed the same within the last four months of the block period for which a second programme may be drawn up taking all residual cases so that all eligible employees are covered during the block period.
- (e) If the leave account of an employee who has been included in the programme, falls short of the required amount of earned leave for the purpose on the date of actual sanction of the benefit as per the programme due to his availing Earned Leave subsequent to the date of his application, he may be allowed the same

subject to the condition that a minimum reserve of sixty days earned leave is left in the leave account of the employee after encashment of earned leave as provided in para 2(a) of the Resolution cited above.

3. This order takes effect from the 1987-89 block period which as per Finance Department Office Memorandum No. 33991/7 dated 6.6.87 will now run from 1st, April, 1987 to 31st March, 1989. As the 1st three months of the current financial year will be over by the time the programme is drawn up the percentage referred to in para 2(b) will be 6% in the 1st sixteen months and 4% in the 17th month in this Block period only.

4. Necessary amendments to the Orissa Leave Rules, 1966 will be issued in due course.

R.N.Das.

COMMISSIONER-CUM-SECRETARY  
TO GOVERNMENT.

Memo No. 34037(330)/F.,dt. 6.6.87

Copy forwarded to All Departments of Government/ All Heads of Departments/ Accountant General, Orissa, Bhubaneswar/ Dy. Accountant General, Orissa, Puri/ All P.As and A.P.As in the secretariat/ All Treasury Officers and Sub-Treasury Officers/ All Collectors/ Secretary to Governor / Secretary to Chief Minister/ Principal, M.I.A.F./ Bhubaneswar/ Secretariat Training Institute, Bhubaneswar for information.

*RANJANA*

UNDER SECRETARY TO GOVERNMENT.

Memo No. 34038(90)/F.,dt. 6.6.87

Copy forwarded to All Officers and Branches of Finance Department for information.

*RANJANA*

UNDER SECRETARY TO GOVERNMENT.