

## FINANCE DEPARTMENT

Memo. No. 35801(240)—G.P.F.-21/91-F.

The 21st September 1991

To

All Departments of Government/Heads of Departments/all District Officers.

**Subject—Filling up nomination in respect of G. P. F.**

The undersigned is directed to invite a reference to Finance Department O. M. No.1034-F. dated the 12th January 1987 & O. M. No. 18183-F., dated the 29th April 1988, on the subject mentioned above and to say that nominations filed by both gazetted and non-gazetted employees shall be accepted by the Heads of Offices, and kept in the service book of the subscriber concerned for future reference, such nominations are required to be sent to the Accountant-General, Orissa along with application for final payment of provident fund dues.

Now it has been brought to the notice of Government by the Audit Office that in a number of cases, nominations are not enclosed to final payment application of G. P. F. This has resulted delay in final payment of P. F. cases where subscribers are dead while in service or died before authorisation or disbursement of G. P. F. balance, without valid nomination, the payment of P. F. dues in such cases has to be made to the surviving family members in equal shares, after obtaining indemnity bond/guardianship certificate from the Court of Law in respect of minor children or to the non-family members. A number of such cases are pending for disposal in Audit.

In order to overcome the above difficulties, the Heads of Offices are required to ensure the following points :—

- (a) each subscriber to G. P. F. working under them gives a valid nomination in proper form
- (b) all columns of the nomination forms received have been duly filled in,
- (c) each nomination is duly accepted by Head of Office,
- (d) the nominations are kept in the service book of the employee concerned,
- (e) these nominations should be enclosed to G. P. F. final payment applications as and when they are sent to Accountant-General, Orissa.

Further, enforcement of the above provision of Government order should strictly be followed and this may be brought to the notice of all subordinate offices under their Administrative control.

S. K. RATH

Joint Secretary to Government

No. 9372—G. P. F. -2/92-F.

GOVERNMENT OF ORISSA

FINANCE DEPARTMENT

RESOLUTION

The 8th March 1992

**SUBJECT—** Cost of Provident Fund Pass Book and the procedure for its realisation from the subscribers of G. P. F.

In the procedure outlined under Finance Department Resolution No. 11618-F., dated the 19th March 1987, it was decided that a durable Pass Book for Provident Fund Accounts shall be provided to each of the subscriber for his/her full service period. The price of the Pass Book was fixed at Rs. 10/-