

FINANCE DEPARTMENT

OFFICE MEMORANDUM

No. 40221—C.A.-II-77/90-F.

The 30th November 1990

Subject — Grant of interest-free advance to Government servants stationed in the affected area during flash flood in Ganjam district from 3rd to 6th November 1990.

Due to the flash flood in the district of Ganjam from the 3rd November, 1990 to 6th November 1990, Government servants who are permanent residents of the areas affected by said flood as declared by Revenue Department have sustained considerable damage to their properties. Government Servants who are not permanent residents of such areas but were stationed and were temporary residents in the affected areas have also sustained loss of personal property in the flash flood. In consideration of the acute sufferings of the employees, State Government have been pleased to order that the Government employees of the above categories shall be granted interest-free advance equal to two months' basic pay, to enable them to replace their personal belongings / properties lost or damaged.

2. The advance will be recovered in six equal consecutive monthly instalments from the pay/leave salary bills, commencing two months after the month in which the amount is drawn by the employee.

3. The authority competent to sanction the advance in respect of non-gazetted employees will be the "Head of the Office". In case of Gazetted employees, the advance will be sanctioned by the concerned Head of Department / Department of Government, as the case may be.

4. A Government Servant intending to avail of the advance shall apply to the competent authority in the enclosed form for sanction of the advance supported by a certificate from the local Tahasildar to the effect that the area in which the employee was maintaining his residence, permanent or temporary was affected by the flash flood as declared by the Revenue Department.

5. Temporary Government Servants or work-charged employees with five years continuous service (likely to continue in that establishment till the advance is recovered in full) can also avail of the advance subject to production of a surety bond from a permanent Government Servant not below the rank of the applicant.

6. Applications in this regard are to be made in the prescribed form enclosed to this Office Memorandum and the drawals and disbursements of the advance should be completed by 31st December 1990. The Drawing and Disbursing Officers should report to their Administrative Departments by the 15th January 1991 the total amount of advance drawn and disbursed by them. The Administrative Departments, in their turn, should report to the Finance Department by the 30th January 1991 the total amount of advance drawn and disbursed.

7. The advance shall be debitable to the head 850—Civil Advances—104—Other Advances—Special Advance for flood affected State Government Employees of Ganjam district during the 1990 and recovery of the advances shall also be affected and credited to the same head.

P. K. PATNAIK

Secretary to Government

**FORM OF APPLICATION FOR INTEREST-FREE ADVANCE TO
GOVERNMENT SERVANTS AFFECTED BY THE
FLOOD OF 1990**

1. Competent authority to whom application is to be made.
2. Name and permanent Home address of the applicant.
3. Present Address with designation
4. Present monthly basic pay
5. Date of superannuation
6. Detail particulars of applicant's property affected by flood.
7. Certificate from the prescribed authority in support of the loss caused to his house and property (to be attached).

Certified that the information given above is complete and true.

Signature of the Applicant

Date

SURETY BOND

KNOW ALL MEN AND THESE present witness that I _____
 son of _____ resident of _____
 in the district of _____ at present employed as a _____
 _____ in the _____ Department / Office holding a
 substantive appointment as _____ in the _____ Department /
 Office (hereinafter called "the Surety" and firmly bound un to the Governor of Orissa in the
 sum of Rs. _____ for which payment to be well and truly make horeby bind myself,
 my heirs, executors, administrators and representatives by these presents sealed with my seal
 _____ this _____ day of _____.

2. WHEREAS _____ son of _____
 resident of _____ in the district of _____ at
 present employed as temporary _____ in the Department / Office (herein
 called the "Borrower") has, at his own request been granted by the Government an advance of
 Rs. _____ for repair of the damages cause to his movable and immovable pro-
 perty by the flood of 1990 that the said borrower has undertaken to repay the said amount in thirty-
 six equal monthly instalments. The repayment shall be by way of a deduction from the pay/
 leave salary bill of the month, after the months in which the advance is drawn.

3. Now the condition of this obligation is such that if the said borrower shall, duly or
 regularly pay or cause to be paid to the Governor the amount of the advance aforesaid in the
 manner stated above then this bond shall be null and void, otherwise the same shall be and
 remain in full force notwithstanding that the borrower dies or becomes insolvent or at any time
 ceases to be in Government service in which event the whole or the said principal sum as then
 remains unrecovered shall immediately become due and payable to the Governor and recoverable
 from the said surety without the intervention of any Court from out of his pay or other
 emoluments in one instalment or suitable instalments not exceeding 16 instalments by virtue
 of this bond.

Witness

Signature of the Surety

Place

Place

Dated

Dated