

Memo. No. 20441 (209) Codes-24/89-F.,
GOVERNMENT OF ORISSA
FINANCE DEPARTMENT
Bhubaneswar, the 18th May 1989

To

All Department's/All Heads of
Departments.

Subject—Use of Khas Khas Screens on doors
and windows of the Offices,
where morning office was function-
ing previously.

The undersigned is directed to say that
use of Khas Khas Screens had been stopped
vide P.&S. Department Memo. No. 12842—
BE-4-18/86-Gen., dated the 30th May 1986.
Revival of the use of Khas Screen was
under consideration of the Government for
sometime past.

After careful consideration, Government
have been pleased to decide that the practice
of using Khas Khas Screens and engagement
of labour to sprinkle water on the same
should be started henceforth only in the
offices where morning office was function-
ing previously subject to the terms and
conditions prescribed earlier by Finance
Department in this regard.

All subordinate offices may be informed
accordingly.

B. PATTAJOSHI

Deputy Secretary to Government

No. 27452—Codes-32/89-F.
GOVERNMENT OF ORISSA

FINANCE DEPARTMENT

OFFICE MEMORANDUM

Bhubaneswar, the 20th July 1989

Subject—Use of Iron, Steel, Aluminium
Synthetic Materials, etc. instead of
Wooden Furnitures, shutters
doors and window-frame, etc.
required for house-building pur-
pose in the Government offices,
Public Undertakings, Corpora-
tions and Autonomous Bodies.

For some time past, State Government
were considering measures to minimise
consumption of wood and timber to
preserve forest wealth. After careful con-

sideration, it has been decided that hence-
forward furnitures, fixtures, fittings of all
categories, including building materials like
shutters, door frames, window frames and
other household materials made/ manu-
factured from Iron, Steel, Aluminium,
Ferrocement PVC, Fibre glass and other
synthetic materials shall be used in place of
such articles manufactured out of wood or
timber in the offices, residential and non-
residential buildings, etc. of the State
Government, State-owned Public Under-
takings, Local Bodies and other State
controlled autonomous bodies/ organisa-
tions. All Contractual obligations/ agree-
ments already incurred/ entered into how-
ever will not be affected by this. In giving
effect to these instructions, provisions
contained in the Economy Circular issued
in F. D. O. M. No. 25586, dated the 3rd
July 1989 and the financial rules and
regulations however, should be followed.

This order will take immediate effect.

R. N. DAS

Additional Chief Secretary

No. 41677—Codes-11/89-F.

GOVERNMENT OF ORISSA

FINANCE DEPARTMENT

OFFICE MEMORANDUM

Bhubaneswar, the 10th November 1989

Subject—Procedure for repair of Govern-
ment vehicles.

The undersigned is directed to say that
Government vehicles are repaired by differ-
ent offices at different localities through-
out the State. Although large sums of money
are spent every year on such repairs, the
repairs effected are often uneconomical and
sub-standard as no systematic and uniform
procedure, is followed for selection of the
repairs. After careful consideration
Government have been pleased to decide
that the procedure to be followed for repair
of Government vehicles should be as
follows:—

1. The Government vehicles should be
repaired in the garages at District and Sub-
divisional Headquarters to be selected by
the Inspector of Motor Vehicles (Technical)
and approved by the Deputy Commissioner.

Transport (Technical) and communicated to all concerned before end of April each year. Approved garages should be registered in the office of the R.T.O.

2. A standard cost against each item of the repair work is to be fixed which would be approved by the Transport Commissioner, Orissa and circulated to all concerned positively before end of April every year. The standard cost prescribed shall remain valid till end of April of the next financial year.

3. Spare parts should be purchased from authorised dealers of the manufacturer wherever such dealers are available. For places where such authorised dealers of the manufacturers are not available, a list of shops selling genuine parts should be circulated by the Inspector of Motor Vehicles from whom such purchases are to be made. The officer-in-charge of the vehicle should purchase the parts from any such approved shops. When spare parts are purchased from shops other than the authorised dealers and approved shops the same should be got checked by the Inspector of Motor Vehicles who after check should record his findings. An undertaking should be obtained by Inspector of Motor Vehicles from the approved firms/shops that he should be liable for damages in case the supplies are proved to be spurious.

4. Selection of the repairs/garages/shops (for purchase of spare parts) is to be done by the M.V.I. (Technical) on the basis of competitive quotations/Tenders keeping in view the efficiency of performance of the tenderers in all respects.

5. In case of minor repairs of urgent nature, the Officer-in-charge of the Vehicles may do it without consulting Inspector of M. V. (Tech.). The total cost of such minor repair during a Financial Year should not exceed Rs. 500.

6. The M. V. I. (Tech.) should check the vehicle after repair and should specifically record that all spare parts purchased have been fitted in the vehicle. A certificate shall be furnished by the garage repairing the vehicle to the effect that he has received the parts and has actually fitted those in the vehicle. In case of any lapses in this regard, the garage should be blacklisted.

7. The Inspector of Motor Vehicles should also indicate the period by which the repair should be completed by the garage while giving his report for repair of the vehicle.

8. The bills of the Garage/Shop/repairer should be cleared complying all formalities within 15 days of performance. This means that the Officer-in-charge of the vehicle should not take up repair work, etc. if he does not have or is not likely to have sufficient funds by the time the work is complete.

9. The W. V. I. (Technical) should review performance of garage/shops concerned every year and shall report to Collector and Deputy Commissioner, Transport (Technical). Surprise check on garages should be done by the representatives of Commissioner of Transport.

The above procedure will come into force with immediate effect. Formal amendment to the Rules regulating control and use of Government vehicles will be issued in due course.

This has been concurred in by Commerce & Transport (Transport) Department, vide their U. O. R. No. 27-T., dated the 11th July 1989.

P. K. PATNAIK

Commissioner-cum-Secretary
to Government

No. 3768—Codes-8/90-F.

GOVERNMENT OF ORISSA

FINANCE DEPARTMENT

NOTIFICATION

Bhubaneswar, the 5th February 1990

The Governor has been pleased to order that the following amendment shall be made in the Rules Regulating Control and use of Government Vehicles prescribed in Finance Department notification No. 41750/F., dated the 29th July 1978.