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No. C.S-II-100/79. 58594 /F.,
Government of Orissa
Finance Department.

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OFFICE MEMORANDUM.

Bhubaneswar, the 15th Dec., 1979.

Subject:- Grant of leave not due clarification.

The undersigned is directed to invite a reference to rule 10 of Orissa Leave Rules, 1966 according to which except in case of leave preparatory to retirement, leave not due may be granted to a permanent Government servant for a period not exceeding 360 days during his entire service. In certain quarters it is interpreted that leave not due can be granted to an employee even when he has earned leave and half pay leave to his credit. This interpretation is not correct.

The expression 'leave not due' implies that in case the employee has exhausted all kinds of leave, he may be granted leave not due which is a sort of advance leave against what he would acquire in future after returning to duty. This facility is consciously given as otherwise the employee will be left with the last alternative of being sanctioned extraordinary leave which carries no salary. Accordingly it is clarified that leave not due, should not be granted if the employee has to his credit earned leave or half pay leave. In case leave not due has been sanctioned to an employee when he had to his credit earned leave or half pay leave, steps should be taken to revise the order on the basis of above clarification.

M.N. Rao
15.12.79
-1- (M.N. Rao)

Memo No. 58595(260) /F.,
Assistant Secretary to Government
Dated 15/12/79
Copy forwarded to All Departments of Government / Heads of Dep'tts. / Accountant General, Orissa / Deputy Accountant General, Puri / All F.As. and A.F.As. / Secretary to Governor / Secretary to Chief Minister / All Collectors / All Treasury and Sub-Treasury Officers / Principals, A.T.S. & S.T.I. for information and necessary action.

W. S. Mishra
15.12.79
Section Officer.

Memo No. 58596(90) /F.,
Dated. 15/12/79
Copy forwarded to all Officers/Branches of Finance Department for information.

W. S. Mishra
15.12.79
Section Officer.

mct. 15/12.