

FINANCE DEPARTMENT

No.TRC-26/2006- 7930 /F., Dt.23.02.2008

From

**Shri Priyabrata Mishra,
Special Secretary to Government.**

To

**The Principal Secretary /
Commissioner-cum-Secretary/
Secretary,
All Departments.**

Sub: Preparatory measures for Budget Allotments in Soft copy by all Departments and all Controlling Officers and supply of the same to the Directorate of Treasuries and Inspection, Orissa to enable transactions for the financial year 2008-09 through the Orissa Treasury Management System.

Madam/Sir,

In inviting a reference to the subject mentioned above, I am directed to say that the Annual Budget for the year 2008-09 has been placed in the Orissa Legislative Assembly on 16.02.2008 and the Appropriation Bill, 2008 is likely to be placed on 31.03.2008. After the Appropriation is approved by the State Legislature, then only bills can be entertained by the Treasuries relating to the allotments for the year 2008-09. A tentative schedule for the process of distribution and communication of budget allotments for the year 2008-09 by the Departments and Controlling Officers has been worked out as given below.

TIME SCHEDULE FOR DISTRIBUTION OF ANNUAL BUDGET ALLOTMENTS FOR THE FINANCIAL YEAR 2008-09

Sl.	Activity	Date
1.	Refresher Training on "Budget Interface" Software for Departments and Controlling Offices at DTI Nerve Centre.	26.02.08 to 29.02.08
2.	Distribution of Software CDs to Departments (along with the CDS for respective Controlling Officers) by D.T. & I. (Orissa)	During the training between 26.02.08 to 29.02.08
3.	Distribution of Controlling Officer-wise Budget data by the Departments and providing the export flat files to D.T.& I. Orissa.	Latest by 07.03.08
4.	Preparation of Import files for the Controlling Officers and distribution of those import files to the Departments to be distributed to the Controlling Officers under their jurisdiction.	Latest by 11.03.2008 (Simultaneously these would be handed over to the Departments as and when the Departments supply the

		Controlling Officer level distribution to D.T. & I. Orissa.
5.	Distribution of DDO-wise budget data and providing the export files to D.T.& I. Orissa by the Controlling Officers to be fed into the Central Servers.	11.03.2008 to 25.03.2008
6.	Transmission of Detailed DDO-wise data from Central Location to Respective Treasuries.	On or before 31.03.08
7.	Receipt of fresh bills (all bills including salary bills for the month of March, 2008 payable in April, 2008) by the Treasuries.	02.04.2008 onwards (01.04.08 being a public holiday)

2. It is therefore, requested that necessary steps may kindly be taken at your end to depute the concerned officials to attend the refresher training programme at DTI Nerve Centre as per the time schedule.

This may kindly be treated as most urgent.

Yours faithfully,

Sd/- P.Mishra
Special Secretary to Government