

**GOVERNMENT OF ODISHA  
FINANCE DEPARTMENT**

\*\*\*\*

No. 8741 /F., Dated 31.03.2017  
FIN-CS-2-ALW-0003/2017

**OFFICE MEMORANDUM**

Sub: **Revision of norm for sanction of House Rent Allowance for urban areas.**

1. In terms of Para-3(a) of Finance Department O.M. No.55376/F., dated 26.12.2008, a Government employee staying in a hired accommodation/living in his house within 8 KM of his Head Quarters shall be eligible for House Rent Allowance.
2. In view of rapid urbanization and expansion of the limits of urban local bodies the norm for eligibility of House Rent Allowance in urban areas needs to be revisited. It may not be feasible for all to reside within 8 KM from the Head Quarters. This causes hardship to the employees as the latter have to forego their entitlement to House Rent Allowance if they reside beyond a distance from 8 KM from the Head Quarters.
3. Representation from different quarters have been received regarding the financial constraints faced by the Government employees due to operation of 8 KM limit in urban areas for sanction of HRA.
4. The State Government after careful consideration, have been pleased to decide that for urban Headquarters, the Government employee staying in a hired accommodation/own house either within a radius of 8 KM from Headquarter or the limits of the Urban Local Body (Municipal Corporation, Municipality and Notified Area Council) will be eligible to draw House Rent Allowance on submission of a declaration to that effect (as at Annexure).
5. This shall come into force with effect from 1<sup>st</sup> April 2017 and all other terms and conditions in the above referred O.M. No. 55376/F., dated 26.12.2008 stand unaltered.

**Sd/-**  
**(Tuhin Kanta Pandey)**  
**Principal Secretary to Government**

**CERTIFICATE TO BE FURNISHED BY A GOVERNMENT EMPLOYEE  
FOR GRANT OF HOUSE RENT ALLOWANCE**

\*\*\*\*\*

**Particulars furnished by the Officers**

<b>Sl. No.</b>	<b>Description of the particular</b>	<b>Remarks</b>
(1)	(2)	(3)
1	Whether Government accommodation has been provided to the self/spouse during the period at place of posting	Yes/No
2	Staying in house owned by me/wife/son/children/father/mother/husband within a radius of 8 KM from Headquarter	Yes/No
3	Staying in house owned by me/wife/son/children/father/mother/husband within the limits of the Urban Local Body (Municipal Corporation, Municipality, Notified Area Council) of Headquarter	Yes/No
4	Staying in a hired accommodation within a radius of 8 KM from Headquarter	Yes/No
5	Staying in a hired accommodation within the limits of the Urban Local Body (Municipal Corporation, Municipality, Notified Area Council) of Headquarter	Yes/No
6	Allowed to retain the Government accommodation at my old place of posting to retain my family on payment of normal rent/penal rent for the period from .....to .....	Yes/No
7	My spouse is a Government servant	Yes/No
8	Whether widow/widower/Unmarried	Yes/No
9	My spouse is posted in the same Headquarter	Yes/No
10	My spouse is in receipt of HRA	Yes/No

\* **Strike out which is not applicable.**

@ **if the answer is yes, the period is to be mentioned in Column no.2.**

I certify that the above particulars are true to the best of my knowledge.

Present Local residential address

Signature

Designation

Date