

**GOVERNMENT OF ODISHA**  
**FINANCE DEPARTMENT**

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No. **8799**/F., Dated **27.03.2014**  
**FIN-AA-MISC-0003-2013**

From

**Shri U.N. Behera, I.A.S.**  
**Additional Chief Secretary to Government**

To

**The Additional Chief Secretaries to Government/  
All Principal Secretaries to Government/  
All Secretaries to Government/  
All Heads of Departments.**

Sub: **Enforcement of the time line for submission of Utilisation Certificate in respect of Grant-in-Aid sanctioned by the State Government.**

Ref: **Finance Department Letter No.FIN-WM-BT-0001/2011-8437 (40)/F., dated 06.03.2012 & No.FIN-WM-UC-0001-2013/ 18022/F. Dated 18.05.2013.**

**Madam/Sir,**

I am directed to say that timely submission of Utilisation Certificate in respect of grant-in-aid provides an assurance about proper utilisation of the funds placed at the disposal of the grantees and it forms a part of financial reporting mechanism. It ensures due diligence required to be exercised by the various authorities involved in the process of submission and counter-signature of the Utilisation Certificate for the grant-in-aid received.

2. It has been brought to the notice of the State Government by the Principal Accountant General (A&E), Odisha that there is inordinate delay in furnishing Utilisation Certificates. As per the report total outstanding UC position as on 31.12.2013 out of grants released up to March, 2013 is Rs.18075,67,08,558/- out of that Rs.1523,18,24,518/- relates to the year 2003-2004 to 2004-2005.

3. It has been impressed upon all Grant-in-Aid Sanctioning Authorities to insist on submission of Utilisation Certificates in the manner outlined in para-4 to para-9 of the FD letter NO.18022 dated 18.05.2013 referred above.

4. In para-10 of the said letter of the Finance Department it has been clearly indicated that Salary of the concerned Officials for the month of June, 2013 payable on 1st July, 2013 will be stopped until the Utilisation Certificates are submitted to the concerned quarters relating to the Grant-in-Aid released till the financial year 2011-12.

5. In para-11 the Financial Advisors and Asst. Financial Advisors of the Administrative Departments are instructed to ensure submission of Utilisation Certificates before sanction of Grant-in-Aid during the 1st half of the financial year 2013-14 and they have been authorised to issue necessary instructions to the Treasury/Sub-Treasury Officers concerned not to allow the drawal of Salary Bills of the officials responsible for non-submission of Utilisation Certificates from the Grantee Institutions up to the year 2011-12.

In spite of these instructions it transpires that steps have not been taken by the Financial Advisors and Asst. Financial Advisors of the Administrative Departments as per the advice of the Finance Department, to ensure timely submission of Utilisation Certificates. Even Utilisation Certificates relating to the year 2003-04 and 2004-05 have not been submitted by Twenty Four Departments involving amount of Rs.1523,18,24,518/-.

7. Non-submission of Utilisation Certificates creates an impression that either the money has not been utilised for the purpose for which it is sanctioned or it has not been spent at all. If it is so, then it is a serious concern for all concerned.

8. It is therefore, now impressed upon all Departments to take all possible steps for submission of Utilisation Certificates to the Principal A.G. (A&E), Odisha against grants sanctioned up to the end of the Financial Year 2012-13 positively by the end of April, 2014. While releasing Grants-in-Aid in the first quarter of the Financial Year 2014-15 concerned sanctioning authorities must ensure submission of Utilisation Certificates by the Grantees up to the year ending 2012-13. Submission of utilisation certificate will be a precondition for release of further Grant in Aid in the current financial year.

9. All the Financial Advisors and Asst. Financial Advisors of the Administrative Departments are required to ensure submission of Utilisation Certificates from the Grantees against Grant-in-Aid sanctioned up to the Financial Year 2012-13, before sanction of Grant-in-Aid during the first half of the current Financial Year to them.

Yours faithfully,

**Sd/**

**(U.N. Behera)**

**Additional Chief Secretary to Government**

**Enclosed:-** Department-wise Pending Position of UCs.

**Department wise UC Pending in respect of GIA drawal  
upto March, 2013-14 as on 2013-2014**

Sl. No.	Deptt. Code	Name of the Deptt.	U.C. Pending for 2003-04 to 2004-05	U.C. Pending against grants released from 2005-06 to March, 2013	Total U.C. Outstanding upto March, 2013
1.	AGR	Agriculture	2492234	2019032072	2043954306
2.	EDN	S & M.E.	823139566	538368077	6206820338
3.	EDU	Higher Education	2823515162	6197334256	9020849418
4.	FAR	F & ARD	93758176	131655649	225413825
5.	FIN	Finance	25850000	1932000	27782000
6.	FOR	Forest & Environment	14595932	82598672	97194604
7.	GA	General Administration	322000	194871707	195193707
8.	HFW	H & F.W.	20434000	48991151	69425151
9.	HOM	Home	154500	30812053	30966553
10.	HUD	H & U.D.	729877521	19788957424	20518834945
11.	IND	Industry	233324500	1632476261	1865800761
12.	INT	Information & Technology	65745000	3161637381	3227382381
13.	LAW	Law	49476000	567786000	617262000
14.	LEM	Labour & Employment	533000	33930000	34463000
15.	PCD	P & C	2358744664	28521934044	30880678708
16.	PRD	Panchayati Raj	5061554746	57904858950	62966413696
17.	RDD	Rural Development	920000	12459446349	12460366349
18.	RED	Revenue	2508233533	3848020918	6356254451
19.	STD	Science & Tech.	26319000	231694030	258013030
20.	SYS	Sports & Youth Services	14700730	375959355	390660085
21.	TOU	Tourism & Culture	30779597	784115682	814895279
22.	WAT	Water Resources	77796173	3012389320	3090185493
23.	WCD	W & C.D.	247041234	3548424185	3795465419
24.	WEL	SC & ST Dev.	87250	13892356237	13892443487
25.	COM	Commerce		8400	8400
26.	COP	Co-operation		310077903	310077903
27.	ENE	Energy		128350000	128350000
28.	ETE	ET & ET		469762518	469762518
29.	IPR	I & P.R.		2735614	2735614
30.	MSM	Micro, Small & Medium		145736264	145736264
31.	PAD	Parliamentary Affairs		1869017	1869017
32.	SUP	F.S. & C.W.		22223544	222235544
33.	THL	T & H		381809312	381809312
34.	WOR	Works		74505000	7405000
<b>Grand Total</b>			<b>15231824518</b>	<b>165524884040</b>	<b>180756708558</b>